



Missouri Registered Child Care Monitoring Unit 6 or Fewer Monitoring Checklist Report

No.: 00411

Health and Safety Check for 6 or Fewer (Build 9)

Date: 10/28/2022

GENERAL INFORMATION

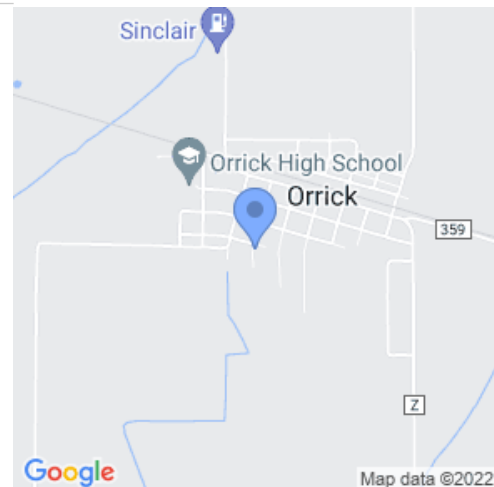
Missouri DVN	002955744
Child Care Provider	WOOD, CONNIE
Date of Referral from CCSAU	09/29/2022
CCSAU Representative Assigned to Provider	ALYCIA
Type of Monitoring	NEW
Registration Expiration Date (Renewing Providers)	N/A
Child Care Provider Address	401 ADAMS STREET
City	ORRICK
State	MO
County	RAY COUNTY
Zip Code	64077
Region	2
Child Care Provider Phone Number	816-813-7391
Child Care Provider Email	MYFARMKIDS2@GMAIL.COM
Hours of Operation	6:00AM-6:00PM-Monday-Friday

ADDITIONAL VISIT INFORMATION

Names of Household Members age eighteen (18) and older

Stephen Wood

Date of On-Site Monitoring	10/13/2022
Follow-up Monitoring Visit Required?	YES
Follow-up Monitoring Visit Completed?	YES
Date of Follow-Up to Initial or Annual Monitoring	10/28/2022
Verification of Address	



Monitoring Completed By

Specialist # 18

NUMBER OF CHILDREN

The child care provider shall not care for more than six (6) children, regardless of relationship, and no more than three (3) under the age of two (2).



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Total number of children in provider's care	0
Total number of children under the age of two (2)	0
Total number of provider's school age children	0
Compliance	Not Applicable
Reason Item Not Applicable	Provider not currently caring for any children, however, she has the required forms for when she does start to provide care.

LOCAL ORDINANCES, CODES, AND REGULATIONS

The child care provider applicant or registered child care provider must cooperate and allow for an unannounced on-site inspection by the division or designee at initial application and annually thereafter.

The child care provider applicant's home shall meet local ordinances, codes, and regulations, particularly with regard to fire safety and smoke or carbon monoxide detectors.

Smoke Detector(s) -

The child care provider applicant shall install and maintain operable smoke detector(s) in accordance with the manufacturer's instructions on the ceiling or wall at a point centrally located in a corridor or other area giving access to rooms used for providing child care services and ensure that when activated the smoke detector(s) shall provide an alarm.

Compliance In Compliance - Verified on-site
Technical Assistance Provided (If Any)

Carbon-Monoxide Detector(s) -

The child care provider applicant shall install and maintain operable carbon monoxide detector(s) in accordance with the manufacturer's instructions on the ceiling or wall at a point centrally located in a corridor or other area giving access to rooms used for providing child care services and ensure that when activated the carbon monoxide detector(s) shall provide an alarm.

Compliance In Compliance - Verified on-site
Technical Assistance Provided (If Any)

Fire Extinguisher(s) -

The child care area shall be equipped with a working fire extinguisher.

Compliance In Compliance - Verified on-site
Technical Assistance Provided (If Any)

PHYSICAL SPACE

The child care area must have inside space for play and napping.

Compliance In Compliance - Verified on-site
Technical Assistance Provided (If Any)

The child care area shall be clean and free of insects, rodents, and vermin.

Compliance In Compliance - Verified on-site
Technical Assistance Provided (If Any)

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Compliance	In Compliance - Verified on-site
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Technical Assistance Provided (If Any)

Compliance	In Compliance - Verified by Monitoring Specialist
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Photo Verification

CLEANING SCHEDULE

	After Each Use	Daily	Weekly	Monthly	Notes
Changing Tables	✓				
Food prep area & sinks	✓				
Dining table or high chairs	✓				
Crisis, playpens, swings, or other similar furniture	✓				
Dishes & utensils	✓				
Vacuum, sweep, and/or mop floors		✓			
Change garbage cans		✓			
Diaper Pails		✓			
Return all toys to storage bins	✓	✓			
Art supplies used	✓				
Hand towels & bibs		✓			
Bedding		✓			
Doornobs, light switches, and cabinet handles		✓			
Pretend play items (clothing, etc.)			✓		
Sanitize toys		✓			
Oven, Refrigerator, Microwave, and other kitchen appliances		✓			

Technical Assistance Provided (If Any)

*Provider signature captured on Attestation Page

Compliance In Compliance - Verified on-site

Technical Assistance Provided (If Any)

Compliance In Compliance - Verified on-site

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Technical Assistance Provided (If Any)

Technical Assistance Provided (If Any)

Technical Assistance Provided (If Any)

Technical Assistance Provided (If Any)

Reason Item Not Applicable	No weapons or ammunition identified on site.
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vii. Is safe from hazards in the home, such as dryers, washing machines, gasoline, propane, fireplaces, portable heaters, etc.

OUTDOOR PLAY AREA

Compliance	In Compliance - Verified on-site
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Provider submitted an Outdoor Supervision Plan ☐
Technical Assistance Provided (If Any)

All open water and water hazards should be enclosed to prevent access by any child in care or the child care provider applicant shall have a written, division approved, supervision plan that details how the children are monitored to prevent access to any open water area.

Compliance Not Applicable
Reason Item Not Applicable No open water or water hazards identified on site.

Outdoor play equipment is well-constructed and free of hazards.

Compliance Not Applicable
Reason Item Not Applicable No outdoor play equipment identified on site.

Play areas are checked regularly for trash, sharp objects, tools, etc. and shall be safe, maintained, and have no hazards.

Compliance In Compliance - Verified on-site
Technical Assistance Provided (If Any)

ANIMALS

Animals must be non-threatening to children.

Compliance In Compliance - Verified on-site
Technical Assistance Provided (If Any)

Provider has (3) dogs (1) Yorkshire Terrier , (1) Dorkie, and (1) Pomeranian.

None of the animals may have a history of attacking or injuring human beings or other animals.

Compliance In Compliance - Verified on-site
Technical Assistance Provided (If Any)

The animals must be disease free and have all required vaccinations according to state and local law.

Compliance In Compliance - Verified by Monitoring Specialist
Technical Assistance Provided (If Any)

Indoor and outdoor areas used by children are free of animal excrement.

Compliance In Compliance - Verified on-site
Technical Assistance Provided (If Any)

Litter boxes are not located in food preparation or serving area and are inaccessible to children.

Compliance Not Applicable
Reason Item Not Applicable No animals or litter boxes identified on site.

PREVENTION OF TRAUMA AND CHILD MALTREATMENT



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The child care provider applicant, who has any infant children in care, shall have a crib that does not pose any harm to the infant and follows all safe sleep practices as recommended by the American Academy of Pediatrics (AAP).

Compliance

Not Applicable

Reason Item Not Applicable

Provider does not currently care for infants, but has been made aware of this requirement.

The child care provider applicant should ensure that all toys and play equipment are in good working order.

*Provider signature captured on Attestation Page

The child care provider applicant shall be aware and understand how to:

- i. Identify and prevent shaken baby syndrome and abusive head trauma;
- ii. Recognize the need to notify emergency medical assistance as a first step;
- iii. Show an understanding of the dangers of shaking or hitting a baby's head against something, knowing the risk factors and the triggers for abuse, and finding ways to seek help, support parents, and support other caregivers when their stress level is high;
- iv. Show an understanding of strategies for coping with a crying, fussing, or distraught child.

*Provider Signature captured on Attestation Page

The child care provider applicant should recognize as a mandated reporter, what and how to report suspected child abuse and neglect, to be aware of common physical and emotional signs and symptoms of child maltreatment and physical indicators or child behavioral indicators of abuse and neglect, as well as the characteristics of the caretaker, parent or guardian.

*Provider signature captured on Attestation Page

EMERGENCY PREPAREDNESS AND RESPONSE PLAN



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The child care provider applicant shall have a written emergency preparedness and response plan, which is reviewed and updated regularly, completed to include, at a minimum, steps for evacuation, relocation, shelter-in-place, and lock down, and posted in the child care area and readily accessible to parents or guardians. The plan should outline how families will be contacted during an emergency and how they will be notified at the conclusion of the emergency.

The plan should be developed based on the child care provider applicant's knowledge of each child in care's development and abilities in order to keep them safe; how to observe and anticipate behavior to help each child in care avoid danger; and of accommodations for infant and toddlers, children with disabilities, and children with chronic medical conditions.

The plan should outline procedures and contingency plans for preparing for, responding, to, and recovering from emergencies, and any such as:

- i. Lost or missing child
- ii. Injuries or illness requiring medical or dental care
- iii. Mental health emergencies
- iv. Health and safety emergencies involving parents or guardians and visitors to the program
- v. Death of a child or staff member
- vi. The presence of a threatening individual who attempts or success in gaining entrance to the child care area
- vii. Tornado, earthquake, or other natural disaster
- viii. Man-made disasters, including a fire at the child care area
- ix. Emergencies that are unique to the location of the program, such as train derailment, industrial accident, etc.

Compliance	Not In Compliance
Non-Compliance Description	Provider has completed the written portion of the emergency plan. Provider has not completed the evacuation portion of the plan.
Correction Required	Provider must complete and post the evacuation portion of the emergency plan.
Technical Assistance Provided (If Any)	
Follow Up Compliance	In Compliance
Corrective Action Completed	Provider submitted proof of an Emergency Plan posted in a central location.
Corrected at Time of Visit	☐
Compliance Date	10/17/2022

The child care provider applicant shall practice escape plans included within the emergency preparedness and response plan.

*Provider signature captured on Attestation Page

The child care provider applicant shall ensure that a list of emergency telephone numbers is readily available and posted in the child care area.

Compliance	In Compliance - Verified on-site
Technical Assistance Provided (If Any)	

TRANSPORTATION



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The child care provider applicant who at any time, may transport any child in care, must follow transportation requirements based on federal, state, or local laws and regulations that addresses the safe transport of children by vehicle. At a minimum, the provider should understand:

- i. The safe care of children around vehicles, such as during drop-off and pick-up times.
- ii. A procedure to handle emergencies.
- iii. Parental notification of unscheduled outings at the time of enrollment.
- iv. Children should be seated in a permanent seat in the vehicle and properly restrained by seat belts or child restraint devices in accordance with state and federal laws and regulations.
- v. How devices are installed and used in accordance with manufacturer's instruction
- vi. How identification information, including the name and address of the provider, names of each child, names, addresses, and telephone numbers for each child's parent(s), will be carried in the vehicle and be accessible.
- vii. Children remain seated while the vehicle is in motion and that all doors shall be locked while the vehicle is moving.
- viii. How children will be assisted when entering or leaving a vehicle, including that all loading and unloading should occur from the curbside unless the vehicle is in a protected area or driveway.
- ix. How the child care provider applicant will ensure that children are not left unattended in a vehicle at any time.
- x. The child care provider applicant's plan for making face-to-name counts before leaving the facility, during field trips, and when returning to the facility and how the vehicle will be inspected to ensure no children are left on or under the seats.
- xi. How staff/child ratios are maintained at any time the provider is transporting children.

*Provider signature captured on Attestation Page

The child care provider applicant shall ensure parents are informed when field trips are planned and maintain records of written parental consent for field trips and transportation. Parental notification is not necessary for short, unscheduled walks.

*Provider signature captured on Attestation Page

HEALTH ASSESSMENTS

Physical & Mental Health Assessment - The child care provider applicant shall submit a statement completed, signed, and dated by a medical professional no more than two (2) years prior to submission on a prescribed form, regarding his/her opinion of the physical and mental health of the child care provider applicant and certifying that a physical examination was free from communicable disease, and a not a threat to the health of children.

Compliance

In Compliance - Verified by Monitoring Specialist

Date Form Completed

10/05/2022

Technical Assistance Provided (If Any)

Tuberculosis Risk Assessment -

The child care provider applicant shall submit a "Risk Assessment for Tuberculosis" form, to be completed, signed, and dated by a medical professional no more than twelve (12) months prior to initial registration.



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Compliance	In Compliance - Verified by Monitoring Specialist
Date Form Completed	10/07/2022
Technical Assistance Provided (If Any)	
Tuberculosis Risk Assessment -	
If a child care provider applicant has active, contagious tuberculosis - The applicant must submit documentation showing that a medical professional has certified that the applicant is non-infectious, before the applicant may become registered.	
Compliance	Not Applicable
Reason Item Not Applicable	Verified that the provider does not have active, contagious tuberculosis.

PREVENTION AND CONTROL OF INFECTIOUS DISEASES

The child care provider applicant shall be aware of and understand proper handwashing techniques and appropriate prevention of the transmission of illness that includes, at a minimum:

- The child care provider applicant shall wash his or her hands with soap and running water after toileting or assisting a child with toileting, prior to food preparation or serving of food, after handling of pets or animals, after diapering a child, and when hands are soiled.
- The child care provider applicant shall teach and observe children wash their hands with soap and running water before eating, after toileting, after handling of pets or animals, and when hands are soiled.
- The child care provider applicant shall not work when ill and likely to transmit an illness that might endanger the health or well-being of children.
- The child care provider applicant shall ensure that each child in care shall be observed for contagious diseases or other signs of illness on arrival and throughout each day.
- The child care provider applicant shall contact a parent or guardian when signs of illness are observed in any child in care. The child care provider applicant shall follow guidelines which outline symptoms that require parental contact and sending a child home as required in 19 CSR 30-60.060 (5-8) (RSMo)

*Provider signature captured on Attestation Page

The child care provider applicant shall be aware and understand the use of Standard Precautions developed by the U.S. Centers for Disease Control (CDC) to handle potential exposure to blood and other potentially infectious fluids. At a minimum, this policy should include hand washing, use of disposable gloves, respiratory hygiene and cough etiquette, and safe handling of potentially contaminated surfaces.

*Provider signature captured on Attestation Page

ADMINISTRATION OF MEDICATION



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The care provider applicant shall maintain a Medication and Administration Log for each child in care who requires any medication during care hours. The Medication and Administration Log shall be maintained in a confidential location available only to the child care provider applicant and the parent or guardian.

- i. The Medication and Administration Log shall, at a minimum, include the child's name, name of medication, dosage of medication, and frequency of administration signed and dated by the parent or guardian indicating written permission to administer.
- ii. The Medication and Administration Log shall, at minimum, include the date and time of each medication administration, the name of the individual administering the medication, the quantity of the medication given.

Compliance

Not Applicable

Reason Item Not Applicable

Children in provider's care are not on medication, but provider was made aware of this requirement.

The child care provider applicant shall ensure that medication prescribed for one child is never administered to another child.

*Provider signature captured on Attestation Page

The child care provider applicant shall ensure that all medications are in the original containers and labeled with the child's name, instructions for administration, and the physician's name and contact information.

Compliance

Not Applicable

Reason Item Not Applicable

Children in provider's care are not on medication, but provider has been made aware of this requirement.

The child care provider applicant shall ensure that all medications have child-resistant caps and be stored away from food at the proper temperature and are inaccessible to children.

Compliance

Not Applicable

Reason Item Not Applicable

Children in provider's care are not on medication, but provider has been made aware of this requirement.

The child care provider applicant should return any unused medication to the parent or guardian, or ensure medication is disposed of immediately after it is no longer needed.

*Provider signature captured on Attestation Page

FOOD ALLERGIES - PREVENTION & EMERGENCY RESPONSE



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The child care provider applicant shall maintain a written plan for each child with a food allergy that includes, at a minimum:

- i. Instructions, regarding the food(s) to which the child is allergic and steps to take to avoid that food,
- ii. Specific symptoms that indicate a need to administer one or more medications.
- iii. Detailed treatment plan to implement in the event of an allergic reaction, including the names, doses, and methods of prompt administration of any medications.
- iv. The process to notify the parent or guardian immediately of any suspected allergic reactions, as well as, the ingestion of, or contact with, the problem food even if reaction did not occur.
- v. The process to contact the emergency medical services systems immediately whenever epinephrine is administered.
- vi. With parent or guardian permission, the provider shall post each child's food allergies prominently wherever food is prepared or served.

*Provider signature captured on Attestation Page

REQUIRED TRAINING

The child care provider shall register with Opportunities in a Professional Education Network (OPEN) and secure a Missouri Professional Development Identifier (MOPD ID) to track and successfully complete all required trainings as approved by the Division.

Compliance	In Compliance - Verified by Monitoring Specialist
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Photo verification saved in Provider Folder (if not listed in OPEN)

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Technical Assistance Provided (If Any)

The child care provider applicant shall have documentation on file of current certification in pediatric first aid and cardiopulmonary resuscitation (CPR) training. The training shall be certified by a nationally recognized organization approved by the Division and include an in-person skills assessment.

Compliance	Not In Compliance
Non-Compliance Description	Provider did not provide a certificate for Pediatric CPR/First-Aid.
Correction Required	Provider will submit a certificate of completion for Pediatric CPR/First-Aid.

Technical Assistance Provided (If Any)

Follow Up Compliance

In Compliance

Corrective Action Completed

Provider submitted a certificate of completion for Pediatric CPR/First-Aid.

Corrected at Time of Visit

☐

Compliance Date

10/28/2022



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The child care provider applicant shall successfully complete Health and Safety training in all of the following topics:

- i. Child care subsidy orientation training
- ii. Prevention of Sudden Infant Death Syndrome and safe sleeping
- iii. Prevention of Shaken Baby Syndrome and Abusive Head Trauma
- iv. Emergency disaster and response
- v. Mandatory Child Abuse and Neglect (CA/N) reporting
- vi. Prevention and control of infectious diseases, including immunizations
- vii. Administration of medication consistent with standards for parental consent
- viii. Prevention and response to food allergy emergencies
- ix. Building and physical premises safety, including identification of and protection from hazards that can cause bodily injury
- x. Handling and storage of hazardous materials and the appropriate disposal of bio-contaminants
- xi. Transportation of children

Compliance

In Compliance - Verified by Monitoring Specialist

Photo verification saved in Provider Folder (if not listed in OPEN)



Technical Assistance Provided (If Any)

Following the first year of training, the child care provider applicant shall successfully complete six (6) clock hours of training during their registration period and annually thereafter prior to renewal. Training is available through the Missouri Workshop Calendar.

Compliance

Not Applicable

Reason Item Not Applicable

New providers are not required to have this training completed prior to their registration, but provider was made aware they must complete 6 hours of training prior to their future renewal date.

RECORDKEEPING

The child care provider applicant shall maintain an accurate register of all children who receive care from the provider to be updated annually and as changes occur.

At a minimum, the register shall contain the following information for each child served under the contract with the department:

- i. The child's full name and date of birth
- ii. The name, address, email address, phone number and other necessary contact information of each person legally responsible for each child.
- iii. Allergies to food, medications, insects, or other materials
- iv. A record showing all immunizations at the appropriate age as recommended by the U.S. Centers for Disease Control and Prevention (CDC) and as required in 19 CSR 30-61.185 (RSMo).
- v. Listing of persons authorized to pick-up and drop-off child as approved by person legally responsible for the child
- vi. For infants, feeding times and amount of breast milk or formula per feeding.

Compliance

Not Applicable



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Reason Item Not Applicable

Provider is not currently providing care for any children, however, she has the required forms for when they start providing care.

The child care provider shall maintain a time and attendance register of all children who receive care from the provider. At a minimum, the time and attendance register shall contain the following information for each child served under a subsidized child care contract with the department:

1. The actual dates and times that a child received subsidized child care services showing for each day of service the date that the child arrived and the time that the child was picked up.
2. The initials of the person who dropped off the child and the initials of the person who picked up the child.
3. The parent shall record the required information at the time the transaction took place.

Compliance

Not Applicable

Reason Item Not Applicable

Provider is not currently providing care for any children, however, she has the required forms for when they start providing care.

BACKGROUND CHECK PROCESS

All individuals residing in the child care provider applicant's home age eighteen (18) and older must pass a background check through the Family Care Safety Register.

If a household member turns eighteen (18) or if a person age eighteen (18) or older moves into the provider/applicant's home, the provider/applicant must notify CCSAU and register that person for a background check through the Family Care Safety Registry.

Pursuant to 210.1080.4, RSMo - A Child Care provider or Child Care Staff Member (which includes SOF household members) with a disqualifying criminal background check, is ineligible for employment or presence at a licensed or license-exempt child care facility, or an unlicensed child care facility contracted with the Missouri Department of Social Services. This includes staff or household members, under age 18, who have been certified as an adult for the commission of a disqualifying offense.

Fingerprint Check New child care providers shall register themselves, and all household members 18 years of age and older, online and submit to fingerprinting through MACHS & IDEMIA, the fingerprint vendor. Individuals must register with the Missouri Automated Criminal History Site (MACHS) Fingerprint Portal. o For new providers, the fingerprints must be completed within the last 6 months in order to receive an eligibility letter. o Renewing providers who have an eligibility letter must complete fingerprints every five years.

Compliance

In Compliance - Verified by Monitoring Specialist

Technical Assistance Provided (If Any)



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Family Care Safety Registry:

The child care provider shall register themselves, and all household members 18 years of age and older, with the Family Care Safety Registry (FCSR) online at <https://webapp02.dhss.mo.gov/bsees/>.

The child care provider shall submit copies of the FCSR report for all household members, and others present in the home during hours of child care, who are age eighteen (18) and older. The Monitoring Specialist will verify all required FCSR reports.

Compliance In Compliance - Verified by Monitoring Specialist

Technical Assistance Provided (If Any)

Comprehensive Background Check Notification Form

After the child care provider, and all household members 18 years of age and older, are fingerprinted, and have had a Family Care Safety Registry screening performed, the child care provider will fill out the Comprehensive Background Check Form (mo500-3299) and submit to the Background Unit at OCBackgroundChecks@dese.mo.gov.

o If staff have been separated from employment for 180 days or more they will need a new Comprehensive Background Check Notification form.

Compliance In Compliance - Verified by Monitoring Specialist

Technical Assistance Provided (If Any)

Eligibility Letters

The child care provider shall submit a copy of Background Eligibility Letters for all household members, and others present in the home during hours of child care, who are age eighteen (18) and older.

Letters must have been issued within the dates listed below :

New Providers - Within the last 6 months

Renewing Providers - Within the past 5 years

(If staff have been separated from employment for 180 days or more they will need a new background screening form)

Compliance In Compliance - Verified by Monitoring Specialist

Technical Assistance Provided (If Any)

ATTESTATION PAGE

The child care provider applicant shall maintain a routine schedule of cleaning, sanitizing, and disinfecting.



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o I understand that cleaning, sanitizing, and disinfecting products should never be used in close proximity to the children in my care and that proper ventilation should be maintained when using such products.

Connie Wood

The child care provider applicant shall be aware and regularly monitor the child care area:

- i. To ensure outlets, appliances, and fixtures are properly installed, in good working order, and tamper resistant;
- ii. To ensure electric devices should not be plugged in near a water source;
- iii. To ensure appropriate disposal of bio-contaminants;
- iv. Is safe from potential air, soil, and water contamination;
- v. Is safe from toxic or hazardous building materials;
- vi. Is safe from potential hazards in the surrounding community such as, but not limited to, pesticides, electrical sub-stations, gas lines, propane tanks, industrial facilities, etc.;
- vii. Is safe from hazards in the home, such as dryers, washing machines, gasoline, propane, fireplaces, portable heaters, etc.

o I understand that I should regularly monitor for environmental hazards such as all outlets, appliances, and fixtures are in good working order, keep all electric devices away from water sources, ensure proper disposal of bio contaminants, monitor the child care area for potential air, soil, and water contamination, and the area surrounding my child care area for potential community hazards, and my child care area for hazards such as gasoline, propane, fireplaces, portable heaters, etc.

Connie Wood

The child care provider applicant should ensure that all toys and play equipment are in good working order.

o I understand that all toys and play equipment accessible to any child(ren) in care are regularly monitored to ensure that they remain in good working condition and are free of any hazards that pose harm to any child(ren) in care.

Connie Wood



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- i. Identify and prevent shaken baby syndrome and abusive head trauma;
- ii. Recognize the need to notify emergency medical assistance as a first step;
- iii. Show an understanding of the dangers of shaking or hitting a baby's head against something, knowing the risk factors and the triggers for abuse, and finding ways to seek help, support parents, and support other caregivers when their stress level is high;
- iv. Show an understanding of strategies for coping with a crying, fussing, or distraught child.

o I understand the importance of strategies for coping with fussy or distraught children and ensure the prevention of any child(ren) in my care from maltreatment including shaken baby syndrome or other abusive head trauma. I further have a plan to notify emergency medical personnel should any instance of child maltreatment occur in my care.

Connie Wood

The child care provider applicant should recognize as a mandated reporter, what and how to report suspected child abuse and neglect, to be aware of common physical and emotional signs and symptoms of child maltreatment and physical indicators or child behavioral indicators of abuse and neglect, as well as the characteristics of the caretaker, parent or guardian.

o I understand under state law I am considered a mandated reporter and will report any suspected incidents of child abuse and/or neglect for any child(ren) in care regardless of direction provided by superiors or the parent/guardian.

Connie Wood

The child care provider applicant shall practice escape plans included within the emergency preparedness and response plan.

o I understand the importance of, and complete, regular evacuation drills to ensure I, and any child(ren) in care are able to complete the evacuation and shelter-in-place plans included in my emergency preparedness plan.

Connie Wood



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The child care provider applicant who at any time, may transport any child in care, must follow transportation requirements based on federal, state, or local laws and regulations that addresses the safe transport of children by vehicle. At a minimum, the provider should understand:

- i. The safe care of children around vehicles, such as during drop-off and pick-up times.
- ii. A procedure to handle emergencies.
- iii. Parental notification of unscheduled outings at the time of enrollment.
- iv. Children should be seated in a permanent seat in the vehicle and properly restrained by seat belts or child restraint devices in accordance with state and federal laws and regulations.
- v. How devices are installed and used in accordance with manufacturer's instruction
- vi. How identification information, including the name and address of the provider, names of each child, names, addresses, and telephone numbers for each child's parent(s), will be carried in the vehicle and be accessible.
- vii. Children remain seated while the vehicle is in motion and that all doors shall be locked while the vehicle is moving.
- viii. How children will be assisted when entering or leaving a vehicle, including that all loading and unloading should occur from the curbside unless the vehicle is in a protected area or driveway.
- ix. How the child care provider applicant will ensure that children are not left unattended in a vehicle at any time.
- x. The child care provider applicant's plan for making face-to-name counts before leaving the facility, during field trips, and when returning to the facility and how the vehicle will be inspected to ensure no children are left on or under the seats.
- xi. How staff/child ratios are maintained at any time the provider is transporting children.

o I understand that I must follow all state and federal regulations to ensure the care, safety, and supervision of any child(ren) in my care when transporting away from the facility as well as safety around vehicles during drop-off and pick-up times and loading and unloading during field trips.

Conne Wood

The child care provider applicant shall ensure parents are informed when field trips are planned and maintain records of written parental consent for field trips and transportation. Parental notification is not necessary for short, unscheduled walks.

o I understand I must notify and obtain, and keep on file, consent from the parent/guardian(s) of any child(ren) in care prior to any field trips or transporting the child away from the facility.

Conne Wood



Missouri Registered Child Care Monitoring Unit 6 or Fewer Monitoring Checklist Report

No.: 00411

Date: 10/28/2022

Health and Safety Check for 6 or Fewer (Build 9)

The child care provider applicant shall be aware of and understand proper handwashing techniques and appropriate prevention of the transmission of illness that includes, at a minimum:

- i. The child care provider applicant shall wash his or her hands with soap and running water after toileting or assisting a child with toileting, prior to food preparation or serving of food, after handling of pets or animals, after diapering a child, and when hands are soiled.
- ii. The child care provider applicant shall teach and observe children wash their hands with soap and running water before eating, after toileting, after handling of pets or animals, and when hands are soiled.
- iii. The child care provider applicant shall not work when ill and likely to transmit an illness that might endanger the health or well-being of children.
- iv. The child care provider applicant shall ensure that each child in care shall be observed for contagious diseases or other signs of illness on arrival and throughout each day.
- v. The child care provider applicant shall contact a parent or guardian when signs of illness are observed in any child in care. The child care provider applicant shall follow guidelines which outline symptoms that require parental contact and sending a child home as required in 19 CSR 30-60.060 (5-8) (RSMo)

o I understand I must follow all policies, procedures, and practices recommended by federal, state, and local authorities to prevent and control the spread of infection. I also agree to monitor myself and any child(ren) in care for signs and symptoms of illness and follow proper health separation and exclusion criteria.

Connie Wood

The child care provider applicant shall be aware and understand the use of Standard Precautions developed by the U.S. Centers for Disease Control (CDC) to handle potential exposure to blood and other potentially infectious fluids. At a minimum, this policy should include hand washing, use of disposable gloves, respiratory hygiene and cough etiquette, and safe handling of potentially contaminated surfaces.

o I understand I must follow recommendations from the Centers for Disease Control and Prevention to adopt Standard Precautions in the handling of blood and other potentially infectious fluids.

Connie Wood

The child care provider applicant shall ensure that medication prescribed for one child is never administered to another child.

o I understand I must follow all policies, procedures, and practices regarding the administration of medication and that I must always pay close attention that I am administering the correct medication to the correct child in the approved dosage, method, and at time required by the administering physician.

Connie Wood



Missouri Registered Child Care Monitoring Unit 6 or Fewer Monitoring Checklist Report

No.: 00411

Date: 10/28/2022

Health and Safety Check for 6 or Fewer (Build 9)

The child care provider applicant should return any unused medication to the parent or guardian, or ensure medication is disposed of immediately after it is no longer needed.

o I understand I must follow all policies, procedures, and practices to return all medications to the parent/guardian once the medication is no longer needed and if I am unable to return the medication to the parent/guardian I will follow proper disposal recommendations.

Connie Wood

The child care provider applicant shall maintain a written plan for each child with a food allergy that includes, at a minimum:

- Instructions, regarding the food(s) to which the child is allergic and steps to take to avoid that food,
- Specific symptoms that indicate a need to administer one or more medications.
- Detailed treatment plan to implement in the event of an allergic reaction, including the names, doses, and methods of prompt administration of any medications.
- The process to notify the parent or guardian immediately of any suspected allergic reactions, as well as, the ingestion of, or contact with, the problem food even if reaction did not occur.
- The process to contact the emergency medical services systems immediately whenever epinephrine is administered.
- With parent or guardian permission, the provider shall post each child's food allergies prominently wherever food is prepared or served.

o I understand I should have a written food allergy plan for each child with a known food allergy which includes guidance from the child's primary healthcare provider and the parent/guardian to address prevention of the food(s) which cause allergic reaction and a plan to respond in any event of the child's ingestion of or contact with the problem food even if a reaction does not occur.

Connie Wood

SIGNATURE PAGE

Time Monitoring Began	12:29 PM
Time Monitoring Ended	01:04 PM
Total Time	00:35
I certify that the home has been reviewed and find that the home is:	Not in full compliance with Health and Safety Requirements.
A follow-up on-site monitoring will be completed within 15 days from the initial visit date to reevaluate compliance with the areas noted.	
Monitoring Specialist's Signature	

Deann Smith



Missouri Registered Child Care Monitoring Unit 6 or Fewer Monitoring Checklist Report

No.: 00411

Date: 10/28/2022

Health and Safety Check for 6 or Fewer (Build 9)

Date	10/13/2022
On	10/28/2022
a follow-up on-site monitoring was completed on the home. I certify that the home is	In full compliance with Health and Safety Requirements
Monitoring Specialist's Signature	

Deann Smith

Date	10/28/2022
Provider Signature	

Connie Wood

Date	10/13/2022
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CASE SUMMARY

Case Notes

None	
Pre-Visit Research Performed	09/29/2022
Initial Call Made to Provider	09/29/2022
Educare Referral	Not Applicable
Tax ID Number Verified? (SSN or EIN on official IRS documents)	Yes
Photo ID Verified? (Provider is age 18 or older)	Yes
Direct Deposit Form submitted to SAU (New Providers) - OR - Verified renewing provider's Direct Deposit info. has not changed since last registration?	Yes