



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00008

Health and Safety Checklist for LEX Child Care Providers (Build 26)

Date: 11/11/2020

GENERAL INFORMATION

Region	1
CCPRU Assigned to Provider	DEBORAH
Date of Referral from CCPRU	9/29/2020
Child Care Facility Name	DOVES TOTS AND DOTS CHILD DEVELOPMENT CE
Missouri DVN	002264160
County	ST LOUIS CITY
Child Care Facility Physical Address	8919 RIVERVIEW DR
City	ST LOUIS
State	MO
Zip Code	63137
Mailing Address Different from Physical address	<input type="checkbox"/>
Child Care Facility Type	RIC
DHSS Exemption Verified	12/18/2017
Religious in Compliance Fire Safety and Health	10/2/2020
Sanitation Inspection Verified	
School Fire Safety and Health Sanitation Inspection Verified	
Child Care Facility Phone Number	314-630-2791; 314-869-9057
Child Care Facility Email	ROSDECLUE1962@GMAIL.COM
Child Care Facility Director	Roslyn DeClue
Child Care Facility Director Email	ROSDECLUE1962@GMAIL.COM
Type of Monitoring	RENEW
Names of Staff (Other than Provider)	
DEBORAH	

ADDITIONAL INFORMATION

Hours of Operation	Hours not yet established
Number of Children Enrolled	0
Age Range of Children in Care	N/A
Monitoring Completed By	Specialist # 4

No.: 00008

Date: 11/11/2020

Friedens Cemetery & Mausoleum

Riverview Blvd

N Broadway


Hail St

Riverview Dr

GoogleBADEN

Map data ©2020

Date of On-Site Monitoring	10/08/2020
Date of Follow-Up to Initial or Annual Monitoring	11/10/2020
Upload Provider Staff Listing File	

 MISSOURI DEPARTMENT OF SOCIAL SERVICES
CHILDREN'S DIVISION – EARLY CHILDHOOD SECTION
CHILD CARE PROVIDER RELATIONS UNIT

CHILD VOLUNTEER STAFF LISTING

All staff/volunteers must have on file a Tuberculosis (TB) Risk Assessment form completed, signed and dated by a medical professional no more than twelve (12) months prior to hire.

All staff/volunteers responsible for the direct supervision of children must complete any training on specific Health and Safety topics and any training required by the Division.

INSTRUCTIONS: Print the name of the child care provider/facility, DYN, and list the full name for all staff/volunteers as well as their MOPO ID. For each staff/volunteer listed indicate (1) if they have a Tuberculosis Risk Assessment on file by circling YES or NO, and (2) if they have completed required training by circling YES, NO, or N/A for "Not Applicable." If you list staff member/volunteer(s) not required to complete training because they are not responsible for direct supervision of children, make copies and attach additional sheets if necessary.

CHILD CARE PROVIDER/FACILITY NAME: Dove Tots Child Care Ctr
DEPARTMENTAL VENDOR NUMBER (DVN): 023231416D

FULL NAME OF ALL STAFF/ VOLUNTEERS (Print)	MOPO ID	TB Risk Assessment on File		Required Training Completed	
		(circle YES or NO)	(circle YES, NO, or N/A)	(circle YES, NO, or N/A)	(circle YES, NO, or N/A)
Garynne Davis		YES	NO	YES	N/A
Roseanna B. Swisher		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A

**Memo, fax, or email the completed forms to:
 Children's Division – Child Care Provider Relations Unit
 PO Box 88
 Jefferson City, MO 65804-0088
 Fax: (573)526-9988
 CD.BA@CDHS.mo.gov**

CD-258 (REV 6/20)

Local Ordinance Municipality

ST LOUIS CITY

LOCAL ORDINANCES, CODES, AND REGULATIONS



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No.: 00008

Date: 11/11/2020

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The child care facility applicant or registered child care facility must cooperate and allow for an unannounced on-site inspection by the division or designee at initial application and annually thereafter. The on-site inspections shall ensure that the child care applicant's and registered child care provider's facility is in compliance with the following health, safety, fire, and other requirements:

The child care facility shall meet local ordinances, codes, and regulations, particularly with regard to fire safety and smoke or carbon monoxide detectors.

Compliance ☒ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Facility has had a passing Fire Safety Inspection completed on 10/2/2020. Compliance is verified by this report.

If there are no local ordinances or regulations regarding smoke and carbon monoxide detectors that apply to the child care provider facility, the child care provider applicant shall:

Install and maintain operable smoke and carbon monoxide detectors in accordance with the manufacturer's instructions.

Compliance ☒ Not Applicable

Reason Item Not Applicable

Compliance is verified by the Fire Safety Inspection Report.

Technical Assistance Provided (If Any)

Install and maintain all detectors on the ceiling or wall at a point centrally located in a corridor or other area giving access to rooms used for providing child care services unless the manufacturer's instructions provide otherwise.

Compliance ☒ Not Applicable

Reason Item Not Applicable

Compliance is verified by the Fire Safety Inspection Report.

Technical Assistance Provided (If Any)

Ensure that when activated, the detectors shall provide an alarm in the structure or room.

Compliance ☒ Not Applicable

Reason Item Not Applicable

Compliance is verified by the Fire Safety Inspection Report.

Technical Assistance Provided (If Any)

PHYSICAL SPACE

It must be clean, free of insects and vermin.

Compliance ☒ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00008

Date: 11/11/2020

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It must have a constant temperature not less than sixty-five (65) degrees Fahrenheit and not higher than eighty-five (85) degrees Fahrenheit.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any) ☐

Verified on site that the facility has a constant temperature between 65 and 85°F.

It must have potable, running water, at least one (1) flushable toilet and one (1) sink for hand washing accessible to children.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any) ☐

Verified

Hygiene items such as toilet paper, soap, hand drying towels (paper or cloth) must be accessible to children.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any) ☐

Verified

The food preparation area must be clean and equipped to prepare snacks and meals.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any) ☐

Verified

It must have inside space for play and napping.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any) ☐

Verified

Hazardous materials must be inaccessible to children.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any) ☐

Verified

Smoking in the facility prohibited while children are present.

Compliance ☐ Not Applicable

Reason Item Not Applicable

No smoking on site.



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00008

Date: 11/11/2020

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Technical Assistance Provided (If Any)

Weapons and ammunition stored in locked cabinets inaccessible to children.

Compliance

Not Applicable

Reason Item Not Applicable

No weapons or ammunition on site.

Technical Assistance Provided (If Any)

Smoke detectors and fire extinguisher present.

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified

OUTDOOR PLAY AREA

Outdoor play area must be an area safe, maintained, and have no hazards.

Compliance

Not Applicable

Reason Item Not Applicable

No outdoor play area.

Technical Assistance Provided (If Any)

The outdoor area must either be continuously fenced to ensure that the children cannot leave and others cannot enter the premises without supervision; or, if not fenced, child care provider must have a Division approved, supervision plan for when children are in outdoor play area.

Compliance

Not Applicable

Reason Item Not Applicable

No outdoor play area.

Technical Assistance Provided (If Any)

Pools and open water areas are not accessible to children without adult supervision.

Compliance

Not Applicable

Reason Item Not Applicable

No pools or open water areas on site.

Technical Assistance Provided (If Any)

Play equipment is well-constructed and free from hazards.

Compliance

Not Applicable

Reason Item Not Applicable

No outdoor play area.

Technical Assistance Provided (If Any)

EMERGENCY PREPAREDNESS AND RESPONSE PLAN



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00008

Date: 11/11/2020

Health and Safety Checklist for LEX Child Care Providers (Build 26)

Emergency preparedness and response plan completed and posted.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

Emergency phone numbers are readily available.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

ANIMALS

Animals must be non-threatening to children.

Compliance ☐ Not Applicable

Reason Item Not Applicable

No animals on site.

Technical Assistance Provided (If Any)

None of the animals may have a history of attacking or injuring human beings or other animals.

Compliance ☐ Not Applicable

Reason Item Not Applicable

No animals on site.

Technical Assistance Provided (If Any)

The animals must be disease free and have all required vaccinations according to state and local law.

Compliance ☐ Not Applicable

Reason Item Not Applicable

No animals on site.

Technical Assistance Provided (If Any)

Indoor and outdoor areas used by children are free of animal excrement.

Compliance ☐ Not Applicable

Reason Item Not Applicable

No outdoor play area and no animals on site.

Technical Assistance Provided (If Any)

Litter boxes are not located in food preparation or serving area and inaccessible to children.

Compliance ☐ Not Applicable

Reason Item Not Applicable

No litter boxes on site.



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No.: 00008

Date: 11/11/2020

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Technical Assistance Provided (If Any)

ILLEGAL SUBSTANCES AND CRIMINAL ACTIVITY

The child care provider applicant's facility must be free of illegal substances and criminal activity

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified

RISK ASSESSMENT FOR TUBERCULOSIS (TB)

The child care provider applicant and staff shall submit a "Risk Assessment for Tuberculosis" form OR TB Test completed, signed and dated by a medical professional no more than twelve (12) months prior to initial registration or within twelve (12) months of hire date.

Compliance

Not Applicable

Reason Item Not Applicable

Verified by DHSS-SCCR as a part of their investigation.

Technical Assistance Provided (If Any)

If a child care provider applicant or staff has active, contagious tuberculosis the child care provider applicant or staff must have on file documentation showing that a medical professional has certified that the child care provider applicant or staff is non-infectious before the child care provider may become registered.

Compliance

Not Applicable

Reason Item Not Applicable

Verified by DHSS-SCCR as a part of their investigation.

Technical Assistance Provided (If Any)

REQUIRED TRAINING

The child care provider applicant and staff shall register with Opportunities in a Professional Education Network (OPEN) and secure a Missouri Professional Development Identifier (MOPD ID) to track and successfully complete all required trainings as approved by the Division.

*To be assessed at initial monitoring visit.

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00008

Date: 11/11/2020

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The child care provider applicant and staff shall successfully complete Health and Safety training in all of the following topics:

1. Pediatric First Aid and Cardiopulmonary Resuscitation (CPR)
2. Prevention of Sudden Infant Death Syndrome and Safe Sleeping
3. Prevention of Shaken Baby Syndrome and Abusive Head Trauma
4. Emergency Disaster and Response
5. Mandatory Child Abuse and Neglect (CA/N) Reporting
6. Prevention and Control of Infectious Diseases, including Immunizations
7. Administration of Medication, Consistent with Standards for Parental Consent
8. Prevention and Response to Food Allergy Emergencies
9. Building and Physical Premises Safety, including Identification of and Protection from Hazards that can Cause Bodily Injury
10. Handling and Storage of Hazardous Materials and the Appropriate Disposal of Bio-contaminants
11. Transportation of Children

Compliance ☐ Not In Compliance

Rule/Contract Reference ☐

Non-Compliance Description

Verified in OPEN Initiative that all staff has completed CCDF Health and Safety training. Staff has not completed Pediatric CPR/First Aid training.

Image of Non-Compliance

Correction Required

Staff must complete Pediatric CPR/First Aid training.

Technical Assistance Provided (If Any)

Follow Up Compliance ☐ In Compliance

Corrective Action Completed

Provider submitted documentation showing that all current staff has completed Pediatric CPR/First Aid training on 11/7/2020.

Corrected At Time Of Visit ☐

Compliance Date 11/10/2020

Compliance Verification Image

Requirement (for renewing providers only)

Following the first year of training, the child care provider shall successfully complete six (6) clock hours of training prior to the expiration date of their registration annually thereafter. Training is available through the Missouri Workshop Calendar.

Public School exception: License-exempt public school providers may use Professional Development trainings required by their school as the six (6) clock hours of annual required training. Staff members who do not participate in Professional Development must take six (6) hours of training through the Workshop Calendar.

*To be assessed at annual monitoring visit.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified on site

RECORDKEEPING



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No.: 00008

Date: 11/11/2020

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The child care provider shall maintain an accurate register of all children who receive care from the provider. At a minimum, the register shall contain the following information for each child served under the contract with the department.

1. The child's full name and date of birth
2. The name, address, email address, phone number and other necessary contact information of each person legally responsible for each child
3. Allergies to food, medications, insects or other materials
4. Daily medications, including dosage, time of administering, and route for administering
5. Listing of persons authorized to pick-up and drop-off child as approved by person legally responsible for the child
6. For infants, feeding times and amount of breast milk or formula per feeding.

Compliance _____ Not Applicable

Reason Item Not Applicable _____

Provider is not currently caring for any children, but has the required forms ready for when they do start caring for children.

Technical Assistance Provided (If Any) _____

The child care provider shall maintain a time and attendance register of all children who receive care from the provider. At a minimum, the time and attendance register shall contain the following information for each child served under a subsidized child care contract with the department:

1. The actual dates and times that a child received subsidized child care services showing for each day of service the date that the child arrived and the time that the child was picked up.
2. The name of the person who dropped off the child and the name of the person who picked up the child.
3. The child care provider shall record the required information at the time the transaction took place.

Compliance _____ Not Applicable

Reason Item Not Applicable _____

Provider is not currently caring for any children, but has the required forms ready for when they do start caring for children.

Technical Assistance Provided (If Any) _____

SUMMARY

Time Monitoring Began 03:03 PM

Time Monitoring Ended 03:26 PM

I certify that the License Exempt Facility has been reviewed and find that the facility is

In full compliance with Health and Safety Requirement ☐

Not in full compliance with Health and Safety ☒

Requirements. A follow-up on-site monitoring will be completed within 14 business days from today's date to reevaluate compliance with the areas noted as not in compliance.

Signature Monitoring Specialist _____

Alison Berndt





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No.: 00008

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Date	10/08/2020
On	11/10/2020
a follow-up on-site monitoring was completed on the License Exempt Facility. I certify that the facility is	In full compliance with Health and Safety Requirement
Signature Monitoring Specialist	
Date	11/10/2020
Provider Signature	
Date	10/08/2020