



# Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00019

Health and Safety Checklist for LEX Child Care Providers (Build 26)

Date: 10/22/2020

## GENERAL INFORMATION

Region	5
CCPRU Assigned to Provider	LISA
Date of Referral from CCPRU	10/7/2020
Child Care Facility Name	KIDS ZONE
Missouri DVN	002105457
County	WASHINGTON
Child Care Facility Physical Address	402 N MISSOURI STREET
City	POTOSI
State	MO
Zip Code	63664
Mailing Address Different from Physical address	<input type="checkbox"/>
Child Care Facility Type	RIC
DHSS Exemption Verified	6/9/2008
Religious in Compliance Fire Safety and Health Sanitation Inspection Verified	Fire Safety Report Dated: 7/6/20 Health Sanitation Report Dated: 7/29/20
School Fire Safety and Health Sanitation Inspection Verified	N/A
Child Care Facility Phone Number	573-438-5437; 573-438-5433
Child Care Facility Email	LIFEBUILTCHURCH@YAHOO.COM
Child Care Facility Director	Angela King
Child Care Facility Director Email	LIFEBUILTCHURCH@YAHOO.COM
Type of Monitoring	RENEW
Names of Staff (Other than Provider)	N/A

## ADDITIONAL INFORMATION

Hours of Operation	M-F: 6am - 6pm
Number of Children Enrolled	73
Age Range of Children in Care	2yrs - 12yrs
Monitoring Completed By	Specialist # 14
Verification of Address	



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Date: 10/22/2020

Date of On-Site Monitoring	10/21/2020
Date of Follow-Up to Initial or Annual Monitoring	
Upload Provider Staff Listing File	

MISSOURI DEPARTMENT OF SOCIAL SERVICES  
CHILDREN'S DIVISION – EARLY CHILDhood SECTION  
CHILD CARE PROVIDER RELATIONS UNIT

CHILD CARE PROVIDER STAFF LISTING

All staff/volunteers must have no file a Tuberculosis (TB) Risk Assessment form completed, signed and dated by a medical professional no more than twelve (12) months prior to hire.

All staff/volunteers responsible for the direct supervision of children must complete any training on specific Health and Safety topics and any training required by the Division.

**INSTRUCTIONS:** Print the name of the child care provider/facility, DVN, and list all full name for all staff/volunteers as well as their MOID ID. For each staff/volunteer listed indicate (Y) if they have a Tuberculosis Risk Assessment on file by circling YES, NO, or (2) if they have completed required training by circling YES, NO, or N/A for "Not Applicable." If the staff member/volunteer is NOT required to complete training because they are not responsible for direct supervision of children. Make copies and attach additional sheets if necessary.

CHILD CARE PROVIDER/FACILITY NAME: Kid Zone Preschool Daycare  
DEPARTMENTAL VENDOR NUMBER (DVN): 002010 00575

FULL NAME OF ALL STAFF/ VOLUNTEERS (Print)	MOPID ID	TB Risk Assessment on File		Required Training Completed	
		(circle YES or NO)	(circle YES, NO, or N/A)	(circle YES, NO, or N/A)	(circle YES, NO, or N/A)
Angela King	8 41 779	(YES)	NO	(YES)	NO
Cristal Jordan	8 41 770	(YES)	NO	(YES)	N/A
[Redacted]	[Redacted]	(YES)	NO	(YES)	N/A
Danielle Beaton	903732	(YES)	NO	(YES)	N/A
Brenda Huxson	8 41 794	(YES)	NO	(YES)	N/A
Sabrina Galden	9031172	(YES)	NO	(YES)	N/A
Megan Williamson	9031182	(YES)	NO	(YES)	N/A
Angela Timms	1410667	(YES)	NO	(YES)	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A
		YES	NO	YES	N/A

Mail, fax, or email the completed form to:

Children's Division – Child Care Provider Relations Unit

PO Box 88

Jefferson City, MO 65103-0088

Fax: (573)526-9966

CD.ADC@dnr.mo.gov

RECEIVED  
AUG 31 2020

CD-258 (REV 6/20)

Local Ordinance Municipality POTOSI

## RATIOS - BIRTH THROUGH TWO (2)

Classrooms	Classroom 1
Number of Children	4
Number of Staff	1
Compliance	In Compliance

### RATIOS - AGES THREE (3) THROUGH FOUR (4)

Classrooms	Classroom 1
Number of Children	10
Number of Staff	1
Compliance	In Compliance

Classrooms	Classroom 2
Number of Children	10
Number of Staff	1
Compliance	In Compliance

## RATIOS - AGES FIVE (5) AND UP



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### Health and Safety Checklist for LEX Child Care Providers (Build 26)

Classrooms	Classroom 1
Number of Children	10
Number of Staff	1
Compliance	In Compliance
Classrooms	Classroom 2
Number of Children	10
Number of Staff	1
Compliance	In Compliance
Classrooms	Classroom 3
Number of Children	13
Number of Staff	1
Compliance	In Compliance

### RATIOS - AGE TWO (2)

Classrooms	Classroom 1
Number of Children	8
Number of Staff	1
Compliance	In Compliance
Classrooms	Classroom 2
Number of Children	8
Number of Staff	1
Compliance	In Compliance

### LOCAL ORDINANCES, CODES, AND REGULATIONS

The child care facility applicant or registered child care facility must cooperate and allow for an unannounced on-site inspection by the division or designee at initial application and annually thereafter. The on-site inspections shall ensure that the child care applicant's and registered child care provider's facility is in compliance with the following health, safety, fire, and other requirements:

The child care facility shall meet local ordinances, codes, and regulations, particularly with regard to fire safety and smoke or carbon monoxide detectors.

Compliance	In Compliance
Upload Photo Verification	<input checked="" type="checkbox"/>

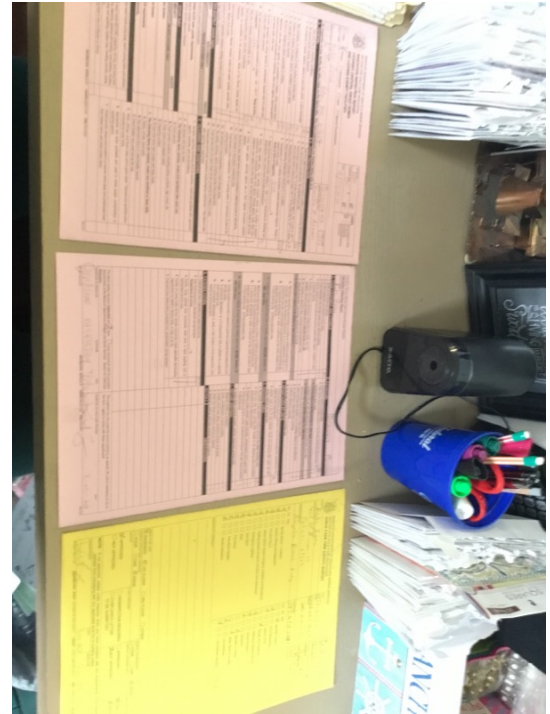


# Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

Health and Safety Checklist for LEX Child Care Providers (Build 26)

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## Photo Verification



### Technical Assistance Provided (If Any)

Verified provider's Fire Safety Report and Health Sanitation Report on-site. Fire Safety Report is dated 7/6/20 and Health Sanitation Report is dated 7/29/20.

If there are no local ordinances or regulations regarding smoke and carbon monoxide detectors that apply to the child care provider facility, the child care provider applicant shall:

Install and maintain operable smoke and carbon monoxide detectors in accordance with the manufacturer's instructions.

Compliance

Not Applicable

Reason Item Not Applicable

Verified provider's Fire Safety Report on-site. Fire Safety Report is dated 7/6/20.

### Technical Assistance Provided (If Any)

Install and maintain all detectors on the ceiling or wall at a point centrally located in a corridor or other area giving access to rooms used for providing child care services unless the manufacturer's instructions provide otherwise.

Compliance

Not Applicable

Reason Item Not Applicable

Verified provider's Fire Safety Report on-site. Fire Safety Report is dated 7/6/20.

### Technical Assistance Provided (If Any)



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## Health and Safety Checklist for LEX Child Care Providers (Build 26)

Ensure that when activated, the detectors shall provide an alarm in the structure or room.

Compliance ☐ Not Applicable

Reason Item Not Applicable

Verified provider's Fire Safety Report on-site. Fire Safety Report is dated 7/6/20.

Technical Assistance Provided (If Any)

## PHYSICAL SPACE

It must be clean, free of insects and vermin.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

It must have a constant temperature not less than sixty-five (65) degrees Fahrenheit and not higher than eighty-five (85) degrees Fahrenheit.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

It must have potable, running water, at least one (1) flushable toilet and one (1) sink for hand washing accessible to children.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

Hygiene items such as toilet paper, soap, hand drying towels (paper or cloth) must be accessible to children.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

The food preparation area must be clean and equipped to prepare snacks and meals.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

It must have inside space for play and napping.

Compliance ☐ In Compliance



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## Health and Safety Checklist for LEX Child Care Providers (Build 26)

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

Hazardous materials must be inaccessible to children.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

Smoking in the facility prohibited while children are present.

Compliance Not Applicable

Reason Item Not Applicable

No smoking on-site.

Technical Assistance Provided (If Any)

Weapons and ammunition stored in locked cabinets inaccessible to children.

Compliance Not Applicable

Reason Item Not Applicable

Provider stated the facility does not own any weapons. No weapons identified on-site.

Technical Assistance Provided (If Any)

Smoke detectors and fire extinguisher present.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

## OUTDOOR PLAY AREA

Outdoor play area must be an area safe, maintained, and have no hazards.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

The outdoor area must either be continuously fenced to ensure that the children cannot leave and others cannot enter the premises without supervision; or, if not fenced, child care provider must have a Division approved, supervision plan for when children are in outdoor play area.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified



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## Health and Safety Checklist for LEX Child Care Providers (Build 26)

Pools and open water areas are not accessible to children without adult supervision.

Compliance ☐ Not Applicable

Reason Item Not Applicable

No pools or open water areas identified on-site.

Technical Assistance Provided (If Any)

Play equipment is well-constructed and free from hazards.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified

## EMERGENCY PREPAREDNESS AND RESPONSE PLAN

Emergency preparedness and response plan completed and posted.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified on-site.

Emergency phone numbers are readily available.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified on-site.

## ANIMALS

Animals must be non-threatening to children.

Compliance ☐ Not Applicable

Reason Item Not Applicable

Provider stated the facility does not own any animals. No animals identified on-site.

Technical Assistance Provided (If Any)

None of the animals may have a history of attacking or injuring human beings or other animals.

Compliance ☐ Not Applicable

Reason Item Not Applicable

Provider stated the facility does not own any animals. No animals identified on-site.

Technical Assistance Provided (If Any)

The animals must be disease free and have all required vaccinations according to state and local law.

Compliance ☐ Not Applicable



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Reason Item Not Applicable

Provider stated the facility does not own any animals. No animals identified on-site.

Technical Assistance Provided (If Any)

Indoor and outdoor areas used by children are free of animal excrement.

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified

Litter boxes are not located in food preparation or serving area and inaccessible to children.

Compliance

Not Applicable

Reason Item Not Applicable

Provider stated the facility does not own any animals. No animals identified on-site. No litter boxes identified on-site.

Technical Assistance Provided (If Any)

## ILLEGAL SUBSTANCES AND CRIMINAL ACTIVITY

The child care provider applicant's facility must be free of illegal substances and criminal activity

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified

## RISK ASSESSMENT FOR TUBERCULOSIS (TB)

The child care provider applicant and staff shall submit a "Risk Assessment for Tuberculosis" form OR TB Test completed, signed and dated by a medical professional no more than twelve (12) months prior to initial registration or within twelve (12) months of hire date.

Compliance

Not Applicable

Reason Item Not Applicable

Compliance is verified by DHSS-SCCR as a part of their inspection.

Technical Assistance Provided (If Any)

If a child care provider applicant or staff has active, contagious tuberculosis the child care provider applicant or staff must have on file documentation showing that a medical professional has certified that the child care provider applicant or staff is non-infectious before the child care provider may become registered.

Compliance

Not Applicable

Reason Item Not Applicable

Compliance is verified by DHSS-SCCR as a part of their inspection.

Technical Assistance Provided (If Any)

## REQUIRED TRAINING





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The child care provider applicant and staff shall register with Opportunities in a Professional Education Network (OPEN) and secure a Missouri Professional Development Identifier (MOPD ID) to track and successfully complete all required trainings as approved by the Division.

\*To be assessed at initial monitoring visit.

Compliance ☐ In Compliance  
Upload Photo Verification ☐  
Technical Assistance Provided (If Any) \_\_\_\_\_  
Verified

The child care provider applicant and staff shall successfully complete Health and Safety training in all of the following topics:

1. Pediatric First Aid and Cardiopulmonary Resuscitation (CPR)
2. Prevention of Sudden Infant Death Syndrome and Safe Sleeping
3. Prevention of Shaken Baby Syndrome and Abusive Head Trauma
4. Emergency Disaster and Response
5. Mandatory Child Abuse and Neglect (CA/N) Reporting
6. Prevention and Control of Infectious Diseases, including Immunizations
7. Administration of Medication, Consistent with Standards for Parental Consent
8. Prevention and Response to Food Allergy Emergencies
9. Building and Physical Premises Safety, including Identification of and Protection from Hazards that can Cause Bodily Injury
10. Handling and Storage of Hazardous Materials and the Appropriate Disposal of Bio-contaminants
11. Transportation of Children

Compliance ☐ In Compliance  
Upload Photo Verification ☐  
Technical Assistance Provided (If Any) \_\_\_\_\_  
Verified all staff members training in OPEN Initiatives and on-site.

#### Requirement (for renewing providers only)

Following the first year of training, the child care provider shall successfully complete six (6) clock hours of training prior to the expiration date of their registration annually thereafter. Training is available through the Missouri Workshop Calendar.

Public School exception: License-exempt public school providers may use Professional Development trainings required by their school as the six (6) clock hours of annual required training. Staff members who do not participate in Professional Development must take six (6) hours of training through the Workshop Calendar.

\*To be assessed at annual monitoring visit.

Compliance ☐ In Compliance  
Upload Photo Verification ☐  
Technical Assistance Provided (If Any) \_\_\_\_\_  
Verified all staff members training in OPEN Initiatives and on-site.

### RECORDKEEPING



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The child care provider shall maintain an accurate register of all children who receive care from the provider. At a minimum, the register shall contain the following information for each child served under the contract with the department.

1. The child's full name and date of birth
2. The name, address, email address, phone number and other necessary contact information of each person legally responsible for each child
3. Allergies to food, medications, insects or other materials
4. Daily medications, including dosage, time of administering, and route for administering
5. Listing of persons authorized to pick-up and drop-off child as approved by person legally responsible for the child
6. For infants, feeding times and amount of breast milk or formula per feeding.

Compliance ☐ In Compliance ☐

Upload Photo Verification ☐

Technical Assistance Provided (If Any) ☐

Verified on-site.

The child care provider shall maintain a time and attendance register of all children who receive care from the provider. At a minimum, the time and attendance register shall contain the following information for each child served under a subsidized child care contract with the department:

1. The actual dates and times that a child received subsidized child care services showing for each day of service the date that the child arrived and the time that the child was picked up.
2. The name of the person who dropped off the child and the name of the person who picked up the child.
3. The child care provider shall record the required information at the time the transaction took place.

Compliance ☐ In Compliance ☐

Upload Photo Verification ☐

Technical Assistance Provided (If Any) ☐

Verified on-site.

## SUMMARY

Time Monitoring Began 11:00 AM

Time Monitoring Ended 11:57 AM

I certify that the License Exempt Facility has been reviewed and find that the facility is

In full compliance with Health and Safety Requirement ☒

Not in full compliance with Health and Safety Requirements. A follow-up on-site monitoring will be completed within 14 business days from today's date to reevaluate compliance with the areas noted as not in compliance. ☐

Signature Monitoring Specialist

Date 10/21/2020

On



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a follow-up on-site monitoring was completed on the  
License Exempt Facility. I certify that the facility is

Signature Monitoring Specialist

Date

Provider Signature

*Angela King*

Date

10/21/2020