



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE
SUBSIDY INSPECTION REPORT

INSPECTION START TIME 9:30 AM		INSPECTION END TIME 10:45 AM	
DATE 5/9/24	CI NAME TORRENCE	TYPE OF INSPECTION Renewal Inspection	
FACILITY NAME CIRCLE OF LIGHT GREATER ACHIEVERS LEARNING CENTER		FACILITY DVN 001227578	
FACILITY OWNER CIRCLE OF LIGHT ASSOCIATES		FACILITY DIRECTOR/PROVIDER RENADA REDMOND	
FACILITY PHONE NUMBER (314) 382-0739		FACILITY EMAIL ADDRESS GREATERACHIEVERS@OUTLOOK.COM	
FACILITY ADDRESS (PHYSICAL LOCATION) 8757 ANNETTA AVE.		CITY SAINT LOUIS	STATE MO
		ZIP 63147	
COUNTY SAINT LOUIS	MAILING ADDRESS IF DIFFERENT N/A	FACILITY TYPE LICENSE EXEMPT	
CONTRACT EXPIRATION DATE (RENEWING PROVIDERS) 06/30/2024		EXEMPTION VERIFIED ☒ YES ☐ NO	
HOURS OF OPERATION 6AM-5PM M-F			
AGE RANGE NB-13	LIMITATIONS		
CAPACITY 134 (27 INFANT/TODDLER)			

REQUIRED DOCUMENTS

Sanitation Inspection	DATE APPROVED	Not Observed
Fire/Safety Inspection	DATE APPROVED	Not Observed
Child Care Provider Staff Listing	DATE APPROVED	Non Compliant

ATTENDANCE AT INSPECTION (LIST # OF CAREGIVERS AND CHILDREN)

Director: Renata Redmond
Class #1 (Infant Center)
Child: five (5) present
Child Age: two (2) years old, twenty (20) months old (1)
Staff: Jaqueline Young, Wanda Guyton
Class #2 (Infant Center)
Child: five (5) present
Child Age: five (5) months old - one (1) year old
Staff: Tracy Bengalis, Barbara Jones
Class #1 (Daycare)
Child: eight (8) present
Child Age: three (3) years old
Staff: Jada Alexander, Elizabeth McClard
Class #2 (Daycare)
Child: thirteen (13) present
Child Age: two (2) years old
Staff: Nia Hubbard, Eulita Harper
Class #3 (Daycare)
Child: eleven (11) present
Child Age: four (4)- five (5) years old
Staff: Chloe Chatman, Ruby Wesley

A. RATIO

	C	NC	NO	NA
1. Any person who is caring for six or fewer children, shall not care for more than six children and no more than three children under the age of two.	☐	☐	☐	☒
2. Groups of mixed ages through two (2)- years shall have no less than one (1) adult to four (4) children, with no more than eight (8) children in a group.	☒	☐	☐	☐
3. Groups of two (2)-year olds shall have no less than one (1) adult to eight (8) children, with no more than sixteen (16) children in a group.	☒	☐	☐	☐
4. Groups of three (3)- and four (4)-year olds shall have no less than one (1) adult to ten (10) children, with no more than twenty (20) children in a group.	☒	☐	☐	☐
5. Groups of five (5)-year olds and older shall have no less than one (1) adult to every sixteen (16) children, with no more than 48 children in a group.	☒	☐	☐	☐
6. Groups of mixed ages of children two (2) years of age and older shall have no less than one (1) adult to ten (10) children with a maximum of four (4) two (2)-year olds. When there are more than four (4) two (2)-year olds in a mixed group, the staff/child ratio shall be no less than one (1) adult to eight (8) children.	☐	☐	☒	☐

B. BUILDING AND PHYSICAL PREMISES SAFETY

	C	NC	NO	NA
1. Compliant with any applicable local ordinances, codes, and regulations.	☐	☐	☒	☐
2. Operable smoke detector(s) on the ceiling or wall at a point centrally located.	☐	☐	☒	☐
3. Operable fire extinguisher	☒	☐	☐	☐

C- Compliant NC- Non Complaint NO- Not Observed NA- Not Applicable

4. Operable carbon monoxide detector(s) in accordance with the manufacturer's instructions on the ceiling or wall at a point centrally located.	☐	☐	☒	☐
5. Inside space for play and napping.	☒	☐	☐	☐
6. Clean and free of insects, rodents, and vermin.	☒	☐	☐	☐
7. Food preparation area is clean.	☒	☐	☐	☐
8. Hazardous items inaccessible to children.	☐	☒	☐	☐
9. Have working heating and cooling system.	☒	☐	☐	☐
10. Have potable, running water, at least one (1) flushable toilet and one (1) sink for hand-washing accessible to children.	☒	☐	☐	☐
11. Toilet paper, soap, hand drying towels (paper or cloth) are accessible to children.	☒	☐	☐	☐
12. Be free of smoke, illegal substances, and criminal activities.	☒	☐	☐	☐
13. Weapons and ammunition are stored in locked cabinets and are inaccessible to children.	☐	☐	☐	☒
14. Provide adequate supervision when outside.	☐	☐	☒	☐
15. The outdoor area is continuously fenced or, have a department approved, supervision plan.	☒	☐	☐	☐
16. Pools and open water areas are not accessible to children without adult supervision.	☐	☐	☐	☒
17. Outdoor play equipment is well-constructed and free of hazards.	☒	☐	☐	☐
18. Play area is safe, maintained, and free of hazards.	☐	☒	☐	☐
C. FURNITURE, EQUIPMENT, & MATERIALS	C	NC	NO	NA
1. Furniture, toys, and play equipment are age-appropriate, in good working order and free of sharp, loose, or pointed parts.	☒	☐	☐	☐
2. Adheres to safe sleep practices, if caring for infants.	☐	☒	☐	☐
D. ANIMALS	C	NC	NO	NA
1. Animals are non-threatening to children.	☐	☐	☐	☒
2. Animals do not have a history of attacking or injuring human beings or other animals.	☐	☐	☐	☒
3. Animals are disease free and have all required vaccines.	☐	☐	☐	☒
4. Indoor and outdoor areas used by children are free of animal excrement.	☒	☐	☐	☐
5. Litter boxes are not located in food preparation or serving area and are inaccessible to children.	☐	☐	☐	☒
E. DISASTER AND EMERGENCY PREPAREDNESS	C	NC	NO	NA
1. The Emergency preparedness and response plan is available and posted.	☒	☐	☐	☐
2. The child care provider has a written emergency preparedness and response plan.	☒	☐	☐	☐
3. The plan is reviewed and updated regularly.	☒	☐	☐	☐
4. The plan includes steps for evacuation, relocation, shelter-in-place, and lock down.	☒	☐	☐	☐
5. The plan outlines how families will be contacted during an emergency and how they will be notified at the conclusion of the emergency.	☒	☐	☐	☐
F. HEALTH REQUIREMENTS	C	NC	NO	NA
1. Child care provider and all child care staff are in good physical and emotional health with no physical or mental conditions which would interfere with child care responsibilities.	☒	☐	☐	☐
2. The provider shall have a completed medical examination report dated no more than ninety (90) days prior to applying for subsidy. (SOF only)	☐	☐	☒	☐
3. The provider and staff have a Tuberculosis (TB) Risk Assessment form (MO580- 3015) on file.	☐	☐	☒	☐
4. The provider and staff are not under the influence of alcohol or other substances while caring for children, while on the premises, or in any vehicles used by the program.	☒	☐	☐	☐
G. PRE SERVICE TRAINING	C	NC	NO	NA
1. The provider and staff involved in the care of the children, are registered with DESE's designated professional development system and have a Missouri Professional Development Identification (MOPD ID) number from DESE.	☒	☐	☐	☐
2. Subsidy Orientation Training has been completed by one (1) staff member responsible for maintaining compliance.	☒	☐	☐	☐
3. CCDF Health & Safety Training has been completed within ninety (90) days of employment and before a staff member provided unsupervised direct care to children.	☐	☒	☐	☐
4. The provider and staff have age-appropriate pediatric CPR/First Aid certification within ninety (90) days of employment and before a staff member or volunteer provides unsupervised direct care to children.	☒	☐	☐	☐
H. ANNUAL TRAINING	C	NC	NO	NA
1. The provider and staff involved in the care of children have completed six hours of annual training as approved by DESE and documentation of training is viewable in DESE's designated professional development system.	☐	☒	☐	☐

2. The provider has a record of current certification in age-appropriate pediatric first aid and cardiopulmonary resuscitation (CPR) for all child care staff.	☒	☐	☐	☐
I. RECORD KEEPING	C	NC	NO	NA
1. The provider promptly provided DESE with access to eligible families and records without limitation.	☐	☐	☒	☐
The provider has records for each child who receives care that includes:				
2. The child's full name and date of birth.	☐	☐	☒	☐
3. The name, address, e-mail address, phone number, and other necessary contact information of each person legally responsible for each child.	☐	☐	☒	☐
4. Allergies to food, medications, insects, or other materials.	☐	☐	☒	☐
5. Listing of persons authorized to pick-up and drop-off child as approved by person legally responsible for the child.	☐	☐	☒	☐
6. Infants, feeding times and amount of breast milk or formula per feeding.	☐	☐	☒	☐
7. Record of completed immunizations as required in 210.003.	☐	☐	☒	☐
8. Daily medications, including dosage, time of administering, and route for administering.	☐	☐	☒	☐
9. All records for children shall be retained for five (5) years.	☐	☐	☒	☐
The child care provider has a time and attendance register of all children who receive care from the provider that includes:				
10. The dates and times that the child received subsidized child care services, showing the date that the child arrived and the time that the child was picked up.	☒	☐	☐	☐
11. The name of the person who dropped off the child and the name of the person who picked up the child.	☒	☐	☐	☐
J. CRIMINAL BACKGROUND CHECKS	C	NC	NO	NA
1. All child care staff members have a valid eligibility letter in accordance with Section 210.1080, RSMo, and 5 CSR 25-600.	☒	☐	☐	☐
2. The results of a criminal background check has been completed for staff prior to employment or presence in the child care facility.	☒	☐	☐	☐
3. Family Care Safety Registry (FCSR) check has been completed by the provider, for all child care staff members, annually.	☒	☐	☐	☐
4. Criminal background checks are completed for each child care staff member every five (5) years.	☐	☐	☐	☒
5. Criminal background checks are completed for each child care staff member if they are separated from employment for 180 days or more.	☐	☐	☐	☒
K. GENERAL TERMS	C	NC	NO	NA
The provider shall:				
1. Not deny a child admission to, or the benefits of, any program provided by the contractor for child care services on the basis of religion.	☐	☐	☒	☐
2. Maintain confidentiality of individuals participating in subsidy.	☐	☐	☒	☐
3. Ensure all child care staff members are at least eighteen (18) years of age.	☐	☐	☒	☐
4. Provide child care services at the physical location specified on the agreement, with the exception of transportation to and from care and field trips.	☐	☐	☒	☐
5. Ensure no child care staff members shall be engaged in other employment during the hours child care services are provided.	☐	☐	☒	☐
6. Establish a discipline plan that includes simple, understandable rules for children's behavior.	☐	☐	☒	☐
7. Allow custodial parents or legal guardians to have unlimited access to their children, during the normal hours of operations and whenever children are in the care of the provider.	☐	☐	☒	☐
8. Notify all custodial parents and legal guardians of the following information: a. Telephone number where the provider can be reached; b. The location of the Discipline Policy; and c. The location of the Emergency Preparedness and Response Plan.	☐	☐	☒	☐
9. Notify custodial parents and legal guardians if the child care provider does not have immediate access to a telephone and provide parents with an alternative, effective method of communication.	☐	☐	☒	☐
10. Have policies that prevent suspension, expulsion, and denial of services of children birth to age five due to behavior.	☒	☐	☐	☐
11. Refer families to the DESE designated child care resource program to find alternative child care arrangements in the event they are no longer able to provide child care services.	☐	☐	☒	☐
12. Report suspected child abuse and neglect.	☐	☐	☒	☐
13. Cooperate with any investigations, audits, or other requests of the department.	☐	☐	☒	☐
14. Follow all statutes, regulations, and policies of the department.	☐	☐	☒	☐
15. Report the addition of any new household members eighteen (18) years of age or older, or when a current household member turns eighteen (18) years of age.	☐	☐	☒	☐

16. Not utilize physical or corporal punishment including, but not limited to, spanking.		☐	☐	☒	☐
L. NOTIFICATION REQUIREMENTS		C	NC	NO	NA
The provider shall:					
1. Report child deaths and serious injuries to DESE within twenty-four (24) hours of the incident. A child death or serious injury includes, but is not limited to:		☐	☐	☒	☐
➤ The death of a child if the child died while in the care of the provider; ➤ The death of a child enrolled with the provider if the child died of a contagious disease; or ➤ A “serious injury” to a child that occurred while the child was at the provider’s facility or away from the provider’s facility but still in the care of the provider, if an injury results in the child being treated by a medical professional or admitted to a hospital.					
2. Immediately, and no later than twenty-four (24) hours later, notifies DESE, in writing, if the provider becomes aware of any circumstances which may render the provider unable to perform any of its obligations under the agreement.		☐	☐	☒	☐
3. Report the following changes to DESE in writing within ten (10) calendar days: physical address, mailing address, telephone number, email address, or any other circumstance, incident, or occurrence that would alter any information provided by the provider to issue this contract.		☐	☐	☒	☐
COMPLIANCE TYPE	VIOLATION	VERIFICATION DATE			
Corrected on Site	B.8.Hazardous items (wasp spray, bleach/chemicals) accessible to children.	5/9/24			
Corrected on Site	B.8.Possible hazardous items (staff bag) accessible to children.	5/9/24			
Corrected on Site	B.18.Play area is not safe, maintained, and free of hazards. (Rusty BBQ pit in playground area.)	5/9/24			
Return Inspection	C.2. Does not adhere to safe sleep practices, if caring for infants. (not well fitting cot sheets on crib mattresses.)	5/15/24			
Documents Submitted	Provider has not submitted a subsidy renewal application in the CCDS (provider portal).	5/20/24			
Documents Submitted	G.3.CCDF Health & Safety Training has been completed by Jaqueline Young.	5/15/24			
Documents Submitted	H.1.Jaqueline Young has not completed six hours of annual training as approved by DESE and documentation of training is not viewable in DESE’s designated professional development system.	5/15/24			
Return Inspection	C.2. Does not adhere to safe sleep practices, if caring for infants. (corded pacifier on child, bibs around neck of child, blankets in cribs.)	5/22/24			
Select One					
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NOTES
CI discussed provider's policy to prevent suspension, expulsion, and denial of services of children birth to age five due to behavior. Re-inspection on 5/15/2024 at 12PM. Director Renada Redmond present. Toddler Room #1 Child: three (3) present Child Age: thirteen (13) months - two (2) years old Staff: Jaqueline Young Infant Room #1 Child: four (4) present Child Age: five (5) months - one (1) year old Staff: Tracey Bengais Class #1 Child: ten (10) present Child Age: two (2) years old Staff: Haley Chatman, Shirleen Johnson Class #2 Child: thirteen (13) present Child Age: three (3) year old Staff: Jayda Hubbard, Jada Alexander Class#3 Child: eight (8) present Child Age: four (4) - five (5) years old Staff: Khloe Chatman Inspection on 5/22/2024 at 10 AM. Director Renada Redmond present Infant Room #1 Child: five (5) present Child Age: five (5) months old- one (1) year old Staff: Tracy Bengais, Wanda Guyton, Barbara Jones Toddler Room #2 Child: four (4) present Child Age: eighteen (18) months old -two (2) years old Staff: Nya Hubbard Class# 1 Child: ten (10) present Child Age: two (2) years old Staff: Sharlene Johnson, Haley Chatman Class #2 Child: eleven (11) present Child Age: four (4) - five (5) years old Staff: eulita Harper, Khloe Chatman Class #3 Child: eight (8) present Child Age: three (3) years old Staff: Jayda Hubbard, Jada Alexander