



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00036

Health and Safety Checklist for LEX Child Care Providers (Build 26)

Date: 11/13/2020

GENERAL INFORMATION

Region	2
CCPRU Assigned to Provider	LISA
Date of Referral from CCPRU	11/6/2020
Child Care Facility Name	LITTLE LAMBS LEARNING CENTER
Missouri DVN	001155717
County	JACKSON
Child Care Facility Physical Address	600 SE 12TH STREET
City	OAK GROVE
State	MO
Zip Code	64075
Mailing Address Different from Physical address	<input type="checkbox"/>
Child Care Facility Type	RIC
DHSS Exemption Verified	7/26/2004
Religious in Compliance Fire Safety and Health Sanitation Inspection Verified	Fire Safety Inspection: 6/8/2020. Sanitation Inspection: 7/16/2020
School Fire Safety and Health Sanitation Inspection Verified	
Child Care Facility Phone Number	816-625-0108
Child Care Facility Email	SHEPARDOFTHEVALLEY@COMCAST.NET
Child Care Facility Director	KRISTIN LILES
Child Care Facility Director Email	SHEPARDOFTHEVALLEY@COMCAST.NET
Type of Monitoring	RENEW
Names of Staff (Other than Provider)	
YES	

ADDITIONAL INFORMATION

Hours of Operation	6:00AM-6:00PM-MONDAY-FRIDAY
Number of Children Enrolled	27
Age Range of Children in Care	2-YRS.-12YRS.
Monitoring Completed By	Specialist # 18
Verification of Address	
Date of On-Site Monitoring	11/12/2020
Date of Follow-Up to Initial or Annual Monitoring	
Upload Provider Staff Listing File	

Local Ordinance Municipality

OAK GROVE

CHILDREN'S DIVISION - EARLY CHILDHOOD SECTION
CHILD CARE PROVIDER RELATIONS UNIT

CHILD CARE PROVIDER STAFF LISTING

All staff/volunteers must have on file a Tuberculosis (TB) Risk Assessment form completed, signed and dated by a medical professional no more than twelve (12) months prior to hire.

All staff/volunteers responsible for the direct supervision of children must complete any training on specific Health and Safety topics and any training required by the Division.

INSTRUCTIONS: Print the name of the child care provider/facility, DVN, and list the full name for all staff/volunteers as well as their MOPO ID. For each staff/volunteer listed indicate (1) if they have a Tuberculosis Risk Assessment on file by circling YES or NO, and (2) if they have completed required training by circling YES, NO, or N/A for "Not Applicable." If the staff member/volunteer is not required to complete training because they are not responsible for direct supervision of children. Make copies and attach additional sheets if necessary.

CHILD CARE PROVIDER/FACILITY NAME: Little Lambs Learning Center
DEPARTMENTAL VENDOR NUMBER (DVN): 001155717

FULL NAME OF ALL STAFF/VOLUNTEERS (Print)	MOPO ID	TB Risk Assessment on file (circle YES or NO)	Required Training Completed (circle YES, NO, or N/A)
Kristin Liles	835018	(YES)	(YES)
Beverly Garmon	898513	(YES)	(YES)
Jennifer Giles	814789	(YES)	(YES)
Sabrina Young	138163	(YES)	(YES)
Justin Turner	842492	(YES)	(YES)
		YES NO	YES NO N/A



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No.: 00036

Date: 11/13/2020

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RATIOS - AGES THREE (3) THROUGH FOUR (4)

Classrooms	Classroom 1
Number of Children	7
Number of Staff	1
Compliance	In Compliance

RATIOS - AGE TWO (2)

Classrooms	Classroom 1
Number of Children	5
Number of Staff	1
Compliance	In Compliance

LOCAL ORDINANCES, CODES, AND REGULATIONS

The child care facility applicant or registered child care facility must cooperate and allow for an unannounced on-site inspection by the division or designee at initial application and annually thereafter. The on-site inspections shall ensure that the child care applicant's and registered child care provider's facility is in compliance with the following health, safety, fire, and other requirements:

The child care facility shall meet local ordinances, codes, and regulations, particularly with regard to fire safety and smoke or carbon monoxide detectors.

Compliance ☒ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified via Fire Safety Inspection: 6/8/2020.

If there are no local ordinances or regulations regarding smoke and carbon monoxide detectors that apply to the child care provider facility, the child care provider applicant shall:

Install and maintain operable smoke and carbon monoxide detectors in accordance with the manufacturer's instructions.

Compliance ☒ Not Applicable

Reason Item Not Applicable

Verified via Fire Safety Inspection: 6/8/2020.

Technical Assistance Provided (If Any)

Install and maintain all detectors on the ceiling or wall at a point centrally located in a corridor or other area giving access to rooms used for providing child care services unless the manufacturer's instructions provide otherwise.

Compliance ☒ Not Applicable

Reason Item Not Applicable

Verified via Fire Safety Inspection: 6/8/2020.

Technical Assistance Provided (If Any)



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00036

Date: 11/13/2020

Health and Safety Checklist for LEX Child Care Providers (Build 26)

Ensure that when activated, the detectors shall provide an alarm in the structure or room.

Compliance ☐ Not Applicable

Reason Item Not Applicable

Verified via Fire Safety Inspection: 6/8/2020.

Technical Assistance Provided (If Any)

PHYSICAL SPACE

It must be clean, free of insects and vermin.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified.

It must have a constant temperature not less than sixty-five (65) degrees Fahrenheit and not higher than eighty-five (85) degrees Fahrenheit.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified provider has central heating and cooling systems.

It must have potable, running water, at least one (1) flushable toilet and one (1) sink for hand washing accessible to children.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified.

Hygiene items such as toilet paper, soap, hand drying towels (paper or cloth) must be accessible to children.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified.

The food preparation area must be clean and equipped to prepare snacks and meals.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified.



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00036

Date: 11/13/2020

Health and Safety Checklist for LEX Child Care Providers (Build 26)

It must have inside space for play and napping.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)
Verified.

Hazardous materials must be inaccessible to children.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)
Verified.

Smoking in the facility prohibited while children are present.

Compliance Not Applicable

Reason Item Not Applicable
Smoking is prohibited within the facility.

Technical Assistance Provided (If Any)

Weapons and ammunition stored in locked cabinets inaccessible to children.

Compliance Not Applicable

Reason Item Not Applicable
Weapons and ammunition are prohibited within the facility.

Technical Assistance Provided (If Any)

Smoke detectors and fire extinguisher present.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)
Verified via Fire Safety Inspection: 6/8/2020.

OUTDOOR PLAY AREA

Outdoor play area must be an area safe, maintained, and have no hazards.

Compliance In Compliance

Upload Photo Verification ☐

Photo Verification
Technical Assistance Provided (If Any)
Verified.

The outdoor area must either be continuously fenced to ensure that the children cannot leave and others cannot enter the premises without supervision; or, if not fenced, child care provider must have a Division approved, supervision plan for when children are in outdoor play area.

Compliance In Compliance



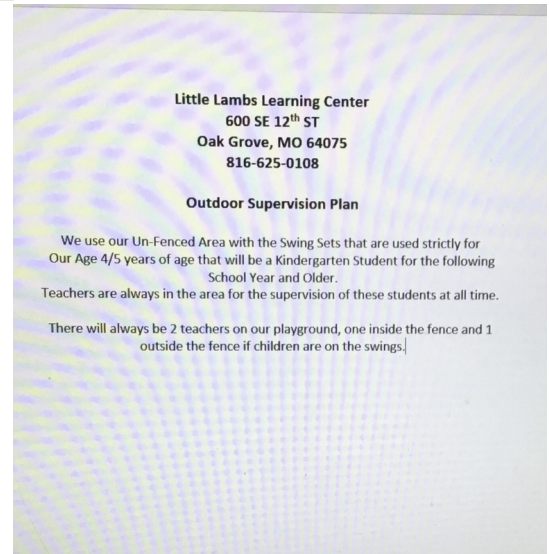
Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00036

Date: 11/13/2020

Health and Safety Checklist for LEX Child Care Providers (Build 26)

Upload Photo Verification
Photo Verification



Technical Assistance Provided (If Any)

Verified. Provider also uses an unfenced area and has submitted an Outdoor Supervision Plan.

Pools and open water areas are not accessible to children without adult supervision.

Compliance

Not Applicable

Reason Item Not Applicable

Verified there are no pools or open water areas.

Technical Assistance Provided (If Any)

Play equipment is well-constructed and free from hazards.

Compliance

In Compliance

Upload Photo Verification



Technical Assistance Provided (If Any)

Verified.

EMERGENCY PREPAREDNESS AND RESPONSE PLAN

Emergency preparedness and response plan completed and posted.

Compliance

In Compliance

Upload Photo Verification



Technical Assistance Provided (If Any)

Verified.

Emergency phone numbers are readily available.

Compliance

In Compliance



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00036

Date: 11/13/2020

Health and Safety Checklist for LEX Child Care Providers (Build 26)

Upload Photo Verification ☐
Technical Assistance Provided (If Any)
Verified.

ANIMALS

Animals must be non-threatening to children.
Compliance ☐ Not Applicable
Reason Item Not Applicable
No animals on site.
Technical Assistance Provided (If Any)

None of the animals may have a history of attacking or injuring human beings or other animals.
Compliance ☐ Not Applicable
Reason Item Not Applicable
No animals on site.
Technical Assistance Provided (If Any)

The animals must be disease free and have all required vaccinations according to state and local law.
Compliance ☐ Not Applicable
Reason Item Not Applicable
No animals on site.
Technical Assistance Provided (If Any)

Indoor and outdoor areas used by children are free of animal excrement.
Compliance ☐ In Compliance
Upload Photo Verification ☐
Technical Assistance Provided (If Any)
Verified.

Litter boxes are not located in food preparation or serving area and inaccessible to children.
Compliance ☐ Not Applicable
Reason Item Not Applicable
No litter boxes on site.
Technical Assistance Provided (If Any)

ILLEGAL SUBSTANCES AND CRIMINAL ACTIVITY

The child care provider applicant's facility must be free of illegal substances and criminal activity
Compliance ☐ In Compliance
Upload Photo Verification ☐
Technical Assistance Provided (If Any)
Verified.

RISK ASSESSMENT FOR TUBERCULOSIS (TB)



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00036

Date: 11/13/2020

Health and Safety Checklist for LEX Child Care Providers (Build 26)

The child care provider applicant and staff shall submit a "Risk Assessment for Tuberculosis" form OR TB Test completed, signed and dated by a medical professional no more than twelve (12) months prior to initial registration or within twelve (12) months of hire date.

Compliance ☐ Not Applicable ☒

Reason Item Not Applicable

Compliance is verified by DHSS-SCCR as part of their inspection.

Technical Assistance Provided (If Any)

If a child care provider applicant or staff has active, contagious tuberculosis the child care provider applicant or staff must have on file documentation showing that a medical professional has certified that the child care provider applicant or staff is non-infectious before the child care provider my become registered.

Compliance ☐ Not Applicable ☒

Reason Item Not Applicable

Compliance is verified by DHSS-SCCR as part of their inspection.

Technical Assistance Provided (If Any)

REQUIRED TRAINING

The child care provider applicant and staff shall register with Opportunities in a Professional Education Network (OPEN) and secure a Missouri Professional Development Identifier (MOPD ID) to track and successfully complete all required trainings as approved by the Division.

*To be assessed at initial monitoring visit.

Compliance ☐ In Compliance ☒

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified through OPEN.

The child care provider applicant and staff shall successfully complete Health and Safety training in all of the following topics:

1. Pediatric First Aid and Cardiopulmonary Resuscitation (CPR)
2. Prevention of Sudden Infant Death Syndrome and Safe Sleeping
3. Prevention of Shaken Baby Syndrome and Abusive Head Trauma
4. Emergency Disaster and Response
5. Mandatory Child Abuse and Neglect (CA/N) Reporting
6. Prevention and Control of Infectious Diseases, including Immunizations
7. Administration of Medication, Consistent with Standards for Parental Consent
8. Prevention and Response to Food Allergy Emergencies
9. Building and Physical Premises Safety, including Identification of and Protection from Hazards that can Cause Bodily Injury
10. Handling and Storage of Hazardous Materials and the Appropriate Disposal of Bio-contaminants
11. Transportation of Children

Compliance ☐ In Compliance ☒

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Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00036

Date: 11/13/2020

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Technical Assistance Provided (If Any)

Verified CPR/First Aid for (1) staff member on site (Justis Turney). Verified trainings for all other staff through OPEN.

Requirement (for renewing providers only)

Following the first year of training, the child care provider shall successfully complete six (6) clock hours of training prior to the expiration date of their registration annually thereafter. Training is available through the Missouri Workshop Calendar.

Public School exception: License-exempt public school providers may use Professional Development trainings required by their school as the six (6) clock hours of annual required training. Staff members who do not participate in Professional Development must take six (6) hours of training through the Workshop Calendar.

*To be assessed at annual monitoring visit.

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified through OPEN.

RECORDKEEPING

The child care provider shall maintain an accurate register of all children who receive care from the provider. At a minimum, the register shall contain the following information for each child served under the contract with the department.

1. The child's full name and date of birth
2. The name, address, email address, phone number and other necessary contact information of each person legally responsible for each child
3. Allergies to food, medications, insects or other materials
4. Daily medications, including dosage, time of administering, and route for administering
5. Listing of persons authorized to pick-up and drop-off child as approved by person legally responsible for the child
6. For infants, feeding times and amount of breast milk or formula per feeding.

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified.

The child care provider shall maintain a time and attendance register of all children who receive care from the provider. At a minimum, the time and attendance register shall contain the following information for each child served under a subsidized child care contract with the department:

1. The actual dates and times that a child received subsidized child care services showing for each day of service the date that the child arrived and the time that the child was picked up.
2. The name of the person who dropped off the child and the name of the person who picked up the child.
3. The child care provider shall record the required information at the time the transaction took place.



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00036

Date: 11/13/2020

Health and Safety Checklist for LEX Child Care Providers (Build 26)

Compliance	In Compliance
Upload Photo Verification	<input type="checkbox"/>
Technical Assistance Provided (If Any)	
Verified.	

SUMMARY

Time Monitoring Began 10:26 AM

Time Monitoring Ended 10:38 AM

I certify that the License Exempt Facility has been reviewed and find that the facility is

In full compliance with Health and Safety Requirement ☒

Not in full compliance with Health and Safety Requirements. A follow-up on-site monitoring will be ☐

completed within 14 business days from today's date to reevaluate compliance with the areas noted as not in compliance.

Signature Monitoring Specialist

Date 11/12/2020

On a follow-up on-site monitoring was completed on the License Exempt Facility. I certify that the facility is

Signature Monitoring Specialist

Date

Provider Signature

Date 11/12/2020