



Missouri Registered Child Care Monitoring Unit License-Exempt Checklist Report

No.: 00064

Date: 10/14/2020

Health and Safety Checklist for LEX Child Care Providers (Build 25)

GENERAL INFORMATION

Region	6
CCPRU Assigned to Provider	DEBORAH
Date of Referral from CCPRU	8/18/2020
Child Care Facility Name	FIRST BAPTIST CHURCH OF CARL JUNCTION
Missouri DVN	000261416
County	JASPER
Child Care Facility Physical Address	302 SOUTH MAIN ST
City	CARL JUNCTION
State	MO
Zip Code	64834
Mailing Address Different from Physical address	<input type="checkbox"/>
Child Care Facility Type	RIC
DHSS Exemption Verified	12/28/1978
Religious in Compliance Fire Safety and Health Sanitation Inspection Verified	Fire inspection occurred on 01/16/2019 and Sanitation inspection occurred on 4/4/19
School Fire Safety and Health Sanitation Inspection Verified	
Child Care Facility Phone Number	417-649-7036; 417-649-7037
Child Care Facility Email	PASTORBRIAN@FBCLEARNINGCENTER.COM
Child Care Facility Director	Brian Simmons
Child Care Facility Director Email	
Type of Monitoring	RENEW
Names of Staff (Other than Provider)	DEBORAH

ADDITIONAL INFORMATION

Hours of Operation	6am-6pm
Number of Children Enrolled	98
Age Range of Children in Care	Birth-13 years
Monitoring Completed By	Specialist # 17



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Verification of Address



Date of On-Site Monitoring

09/01/2020

Date of Follow-Up to Initial or Annual Monitoring

10/14/2020

Upload Provider Staff Listing File

From: 176497354 07/15/2020 14:02 #006 P.003/004

MISSOURI DEPARTMENT OF SOCIAL SERVICES
CHILDREN'S DIVISION - EARLY CHILDHOOD SECTION
CHILD CARE PROVIDER RELATIONS UNIT

CHILD CARE PROVIDER STAFF LISTING

All staff/volunteers must have on file a Tuberculosis (TB) Risk Assessment form completed, signed and dated by a medical professional no more than twelve (12) months prior to hire.

All staff/volunteers responsible for the direct supervision of children must complete any training on specific Health and Safety topics and any training required by the Division.

INSTRUCTIONS: Print the name of the child care provider/facility, DVN, and list the full name for all staff/volunteers as well as their MOPD ID. For each staff/volunteer listed indicate (1) if they have a Tuberculosis Risk Assessment on file by circling YES or NO, and (2) if they have completed required training by circling YES, NO, or N/A for "Not Applicable." If the staff member/volunteer is not required to complete training because they are not responsible for direct supervision of children, make copies and attach additional sheets if necessary.

CHILD CARE PROVIDER/FACILITY NAME: First Baptist Church Learning Center
DEPARTMENTAL VENDOR NUMBER (DVN): 160246746

FULL NAME OF ALL STAFF/VOLUNTEERS (print)	MOPD ID	TB Risk Assessment on File (circle YES or NO)	Required Training Completed (circle YES, NO or N/A)
Pickelle Baker	571655	YES	NO
Andrea Dyer	571266	YES	NO
Belinda Haddock	571266	YES	NO
Sharon Jeff	571655	YES	NO
Emma Lewis	571655	YES	NO
Erin McDaniel	571655	YES	NO
David Pitts	571266	YES	NO
Brian Sumner	571655	YES	NO
Marlene Williams	571655	YES	NO
Brian Williams	571655	YES	NO
Glenn Humphrey	571655	YES	NO
Barbara McDaniel	571655	YES	NO
Alan Smith	571655	YES	NO
Angela Williams	571655	YES	NO
Terrell Blaine	571655	YES	NO
		YES	NO
		YES	NO
		YES	NO

Mail, fax, or email the completed form to:
Children's Division - Child Care Provider Relations Unit
PO Box 88
Jefferson City, MO 65103-0088
Fax: (573) 526-9586
CD.ASSTCPR@dnr.mo.gov

CD-258 (REV 6/20)

State of Missouri 5735269586 07/15/2020 14:02 P.003/004

Local Ordinance Municipality

CARL JUNCTION

LOCAL ORDINANCES, CODES, AND REGULATIONS

The child care facility applicant or registered child care facility must cooperate and allow for an unannounced on-site inspection by the division or designee at initial application and annually thereafter. The on-site inspections shall ensure that the child care applicant's and registered child care provider's facility is in compliance with the following health, safety, fire, and other requirements:



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The child care facility shall meet local ordinances, codes, and regulations, particularly with regard to fire safety and smoke or carbon monoxide detectors.

Compliance ☐ In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Fire inspection occurred on 01/16/2019. There are no additional ordinances, codes, or regulations that apply to this provider

If there are no local ordinances or regulations regarding smoke and carbon monoxide detectors that apply to the child care provider facility, the child care provider applicant shall:

Install and maintain operable smoke and carbon monoxide detectors in accordance with the manufacturer's instructions.

Compliance ☐ Not Applicable

Reason Item Not Applicable

Fire inspection occurred on 01/16/2019

Technical Assistance Provided (If Any)

Install and maintain all detectors on the ceiling or wall at a point centrally located in a corridor or other area giving access to rooms used for providing child care services unless the manufacturer's instructions provide otherwise.

Compliance ☐ Not Applicable

Reason Item Not Applicable

Fire inspection occurred on 01/16/2019

Technical Assistance Provided (If Any)

Ensure that when activated, the detectors shall provide an alarm in the structure or room.

Compliance ☐ Not Applicable

Reason Item Not Applicable

Fire inspection occurred on 01/16/2019

Technical Assistance Provided (If Any)

RATIOS - BIRTH THROUGH TWO (2)

Classrooms	Classroom 1
Number of Children	2
Number of Staff	1
Compliance	In Compliance

Classrooms	Classroom 2
Number of Children	3
Number of Staff	1
Compliance	In Compliance

RATIOS - AGE TWO (2)



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Classrooms	Classroom 1
Number of Children	3
Number of Staff	1
Compliance	In Compliance

RATIOS - AGES THREE (3) THROUGH FOUR (4)

Classrooms	Classroom 1
Number of Children	8
Number of Staff	1
Compliance	In Compliance

Classrooms	Classroom 2
Number of Children	9
Number of Staff	1
Compliance	In Compliance

Classrooms	Classroom 3
Number of Children	10
Number of Staff	2
Compliance	In Compliance

PHYSICAL SPACE

It must be clean, free of insects and vermin.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified by Monitoring Specialist

It must have a constant temperature not less than sixty-five (65) degrees Fahrenheit and not higher than eighty-five (85) degrees Fahrenheit.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Center is equipped with central heating and air conditioning

It must have potable, running water, at least one (1) flushable toilet and one (1) sink for hand washing accessible to children.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified by Monitoring Specialist



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Hygiene items such as toilet paper, soap, hand drying towels (paper or cloth) must be accessible to children.

Compliance ☐ In Compliance
 Upload Photo Verification ☐
 Technical Assistance Provided (If Any) _____
 Verified by Monitoring Specialist _____

The food preparation area must be clean and equipped to prepare snacks and meals.

Compliance ☐ In Compliance
 Upload Photo Verification ☐
 Technical Assistance Provided (If Any) _____
 Verified by Monitoring Specialist _____

It must have inside space for play and napping.

Compliance ☐ In Compliance
 Upload Photo Verification ☐
 Technical Assistance Provided (If Any) _____
 Verified by Monitoring Specialist _____

Hazardous materials must be inaccessible to children.

Compliance ☐ In Compliance
 Upload Photo Verification ☐
 Technical Assistance Provided (If Any) _____
 Verified by Monitoring Specialist _____

Smoking in the facility prohibited while children are present.

Compliance ☐ Not Applicable
 Reason Item Not Applicable _____
 No smoking allowed on site
 Technical Assistance Provided (If Any) _____

Weapons and ammunition stored in locked cabinets inaccessible to children.

Compliance ☐ Not Applicable
 Reason Item Not Applicable _____
 No weapons or ammunition on site
 Technical Assistance Provided (If Any) _____

Smoke detectors and fire extinguisher present.

Compliance ☐ In Compliance
 Upload Photo Verification ☐
 Technical Assistance Provided (If Any) _____
 Verified by Monitoring Specialist _____



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OUTDOOR PLAY AREA

Outdoor play area must be an area safe, maintained, and have no hazards.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified by Monitoring Specialist

The outdoor area must either be continuously fenced to ensure that the children cannot leave and others cannot enter the premises without supervision; or, if not fenced, child care provider must have a Division approved, supervision plan for when children are in outdoor play area.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified by Monitoring Specialist

Pools and open water areas are not accessible to children without adult supervision.

Compliance Not Applicable

Reason Item Not Applicable

No pools or open water on site

Technical Assistance Provided (If Any)

Play equipment is well-constructed and free from hazards.

Compliance In Compliance

Upload Photo Verification ☐

Technical Assistance Provided (If Any)

Verified by Monitoring Specialist

EMERGENCY PREPAREDNESS AND RESPONSE PLAN

Emergency preparedness and response plan completed and posted.

Compliance Not In Compliance

Rule/Contract Reference ☐

Non-Compliance Description Plan does not include tornado shelter area

Image of Non-Compliance

Correction Required

Provider will submit verification of emergency plan with tornado shelter area marked

Technical Assistance Provided (If Any)

Follow Up Compliance In Compliance

Corrective Action Completed

Provider submitted verification of corrected emergency plan

Corrected At Time Of Visit ☐

Compliance Date 09/21/2020

Compliance Verification Image



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Emergency phone numbers are readily available.

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified by Monitoring Specialist

ANIMALS

Animals must be non-threatening to children.

Compliance

Not Applicable

Reason Item Not Applicable

No animals on site

Technical Assistance Provided (If Any)

None of the animals may have a history of attacking or injuring human beings or other animals.

Compliance

Not Applicable

Reason Item Not Applicable

No animals on site

Technical Assistance Provided (If Any)

The animals must be disease free and have all required vaccinations according to state and local law.

Compliance

Not Applicable

Reason Item Not Applicable

No animals on site

Technical Assistance Provided (If Any)

Indoor and outdoor areas used by children are free of animal excrement.

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified by Monitoring Specialist

Litter boxes are not located in food preparation or serving area and inaccessible to children.

Compliance

Not Applicable

Reason Item Not Applicable

No animals on site

Technical Assistance Provided (If Any)

ILLEGAL SUBSTANCES AND CRIMINAL ACTIVITY

The child care provider applicant's facility must be free of illegal substances and criminal activity

Compliance

In Compliance

Upload Photo Verification

☐

Technical Assistance Provided (If Any)

Verified by Monitoring Specialist



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RISK ASSESSMENT FOR TUBERCULOSIS (TB)

The child care provider applicant and staff shall submit a "Risk Assessment for Tuberculosis" form OR TB Test completed, signed and dated by a medical professional no more than twelve (12) months prior to initial registration or within twelve (12) months of hire date.

Compliance ☐ Not Applicable ☒

Reason Item Not Applicable

Compliance is verified by DHSS-SCCR as part of their inspection.

Technical Assistance Provided (If Any) ☐

If a child care provider applicant or staff has active, contagious tuberculosis the child care provider applicant or staff must have on file documentation showing that a medical professional has certified that the child care provider applicant or staff is non-infectious before the child care provider may become registered.

Compliance ☐ Not Applicable ☒

Reason Item Not Applicable

Compliance is verified by DHSS-SCCR as part of their inspection.

Technical Assistance Provided (If Any) ☐

REQUIRED TRAINING

The child care provider applicant and staff shall register with Opportunities in a Professional Education Network (OPEN) and secure a Missouri Professional Development Identifier (MOPD ID) to track and successfully complete all required trainings as approved by the Division.

*To be assessed at initial monitoring visit.

Compliance ☐ In Compliance ☒

Upload Photo Verification ☐

Technical Assistance Provided (If Any) ☐

Verified by Monitoring Specialist ☐

The child care provider applicant and staff shall successfully complete Health and Safety training in all of the following topics:

1. Pediatric First Aid and Cardiopulmonary Resuscitation (CPR)
2. Prevention of Sudden Infant Death Syndrome and Safe Sleeping
3. Prevention of Shaken Baby Syndrome and Abusive Head Trauma
4. Emergency Disaster and Response
5. Mandatory Child Abuse and Neglect (CA/N) Reporting
6. Prevention and Control of Infectious Diseases, including Immunizations
7. Administration of Medication, Consistent with Standards for Parental Consent
8. Prevention and Response to Food Allergy Emergencies
9. Building and Physical Premises Safety, including Identification of and Protection from Hazards that can Cause Bodily Injury
10. Handling and Storage of Hazardous Materials and the Appropriate Disposal of Bio-contaminants
11. Transportation of Children

Compliance ☐ Not In Compliance ☒

Rule/Contract Reference ☐



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Non-Compliance Description

Gloria Humphrey, Dakota Lloyd, Brianna Mayfield, and Angelina Wallace need to complete CCDF and CPR/First Aid training.

Image of Non-Compliance

Correction Required

Provider will submit verification of CCDF and CPR training for Gloria Humphrey, Dakota Lloyd, Brianna Mayfield, and Angelina Wallace.

Technical Assistance Provided (If Any)

Andrew Day, Kandy Fort, and Brianna Goad started employment with this center in August 2020.

All other training verified on site or in OPEN

Follow Up Compliance

In Compliance

Corrective Action Completed

Provider will submit verification of training for the following employees

Gloria Humphrey- CCDF 8/30/20, CPR 9/19/20, and First Aid 10/13/20

Dakota Lloyd CCDF 10/6/20, CPR 9/19/20, and First Aid 10/13/20

Brianna Mayfield CCDF 8/30/20, CPR 9/19/20, and First Aid 10/13/20

Angelina Wallace CCDF 8/30/20 and CPR/First Aid 10/5/19

Corrected At Time Of Visit

☐

Compliance Date

10/14/2020

Compliance Verification Image

Requirement (for renewing providers only)

Following the first year of training, the child care provider shall successfully complete six (6) clock hours of training prior to the expiration date of their registration annually thereafter. Training is available through the Missouri Workshop Calendar.

Public School exception: License-exempt public school providers may use Professional Development trainings required by their school as the six (6) clock hours of annual required training. Staff members who do not participate in Professional Development must take six (6) hours of training through the Workshop Calendar.

*To be assessed at annual monitoring visit.

Compliance

Not In Compliance

Rule/Contract Reference

☐

Non-Compliance Description

The following employees need to complete additional training hours

Gloria Humphrey 4 hours

Dakota Lloyd 4.25

Brianna Mayfield 5 hours

Angelina Wallace 3.75 hours

Melinda Haddock 6 hours

Emma Lewis 3.25 hours

Quinn Pittsley 6 hours

Maebelle Williams 6 hours

Image of Non-Compliance

Correction Required

Provider will submit verification of training hours for the above staff

Technical Assistance Provided (If Any)

Aaron Stross is no longer on staff



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Follow Up Compliance	In Compliance
Corrective Action Completed	
Provider submitted verification of additional training hours	
Corrected At Time Of Visit	<input type="checkbox"/>
Compliance Date	10/08/2020
Compliance Verification Image	

RECORDKEEPING

The child care provider shall maintain an accurate register of all children who receive care from the provider. At a minimum, the register shall contain the following information for each child served under the contract with the department.

1. The child's full name and date of birth
2. The name, address, email address, phone number and other necessary contact information of each person legally responsible for each child
3. Allergies to food, medications, insects or other materials
4. Daily medications, including dosage, time of administering, and route for administering
5. Listing of persons authorized to pick-up and drop-off child as approved by person legally responsible for the child
6. For infants, feeding times and amount of breast milk or formula per feeding.

Compliance	In Compliance
Upload Photo Verification	<input type="checkbox"/>
Technical Assistance Provided (If Any)	
Verified by Monitoring Specialist	

The child care provider shall maintain a time and attendance register of all children who receive care from the provider. At a minimum, the time and attendance register shall contain the following information for each child served under a subsidized child care contract with the department:

1. The actual dates and times that a child received subsidized child care services showing for each day of service the date that the child arrived and the time that the child was picked up.
2. The name of the person who dropped off the child and the name of the person who picked up the child.
3. The child care provider shall record the required information at the time the transaction took place.

Compliance	In Compliance
Upload Photo Verification	<input type="checkbox"/>
Technical Assistance Provided (If Any)	
Verified by Monitoring Specialist	

SUMMARY

Time Monitoring Began	11:54 AM
Time Monitoring Ended	12:25 PM

I certify that the License Exempt Facility has been reviewed and find that the facility is
In full compliance with Health and Safety Requirement ☐



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Not in full compliance with Health and Safety Requirements. A follow-up on-site monitoring will be completed within 14 business days from today's date to reevaluate compliance with the areas noted as not in compliance.



Signature Monitoring Specialist

Date

09/01/2020

On

10/14/2020

a follow-up on-site monitoring was completed on the License Exempt Facility. I certify that the facility is

In full compliance with Health and Safety Requirement

Signature Monitoring Specialist

Date

10/14/2020

Provider Signature

Date

09/01/2020