



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE

COMPLAINT INVESTIGATION OF
SUBSTANTIATED STATUTE OR RULE VIOLATIONS

DATE OF REPORT
10/27/2022

DVN
000454575

FACILITY NAME

LA PETITE ACADEMY, INC.

FACILITY ADDRESS

3607 RICHARDSON SQUARE DR

CITY

ARNOLD

ZIP CODE

63010-6003

PHONE NUMBER

(636) 464-8111

COUNTY

JEFFERSON

ASSIGNED SPECIALIST

GRAHAM, JESSICA

RULE/STATUTE VIOLATION(S)

VIOLATION(S)

5 CSR 25-500.222(1)

The child care provider shall maintain accurate records to meet administrative requirements and to ensure knowledge of the individual needs of children and their families.

5 CSR 25-500.222(5)

Daily child attendance records shall be maintained and kept on file a minimum of one (1) year.

5 CSR 25-500.222(6)

Daily staff and volunteer attendance records shall be maintained and kept on file a minimum of one (1) year.

5 CSR 25-500.112(1)(A)

Birth Through Two (2) Years. Groups composed of mixed ages through two (2) years shall have no less than one (1) adult to four (4) children, with no more than eight (8) children in a group;

5 CSR 25-500.112(1)(B)

Age Two (2) Years. Groups composed solely of two (2) -year olds shall have no less than one (1) adult to eight (8) children, with no more than sixteen (16) children in a group;

CONCLUSION SUMMARY

On November 9, 2022, Compliance Inspector (CI) Jessica Graham investigated the allegation that on 10/25/22 the two year old classroom had 15 children with only 1 teacher. On 10/26/22 the toddler class had 9 children with only 1 teacher. This allegation is substantiated based on the following rule violations.

5 CSR 25-500.112(1)(A) which states: "Birth Through Two (2) Years. Groups composed of mixed ages through two (2) years shall have no less than one (1) adult to four (4) children, with no more than eight (8) children in a group."

AND

5 CSR 25-500.112(1)(B) which states: "Age Two (2) Years. Groups composed solely of two (2) -year olds shall have no less than one (1) adult to eight (8) children, with no more than sixteen (16) children in a group."

On November 9, 2022, caregivers KB, MF, JW, and BH all stated that there have been some ratios issues recently. In the early morning hours there are times that the infant and toddler caregivers have been alone with more than four children at a time. This is occurring because caregivers are not coming in early enough to accommodate the children that come in. KB stated that the children don't really come in on a set schedule and it messes up the staffing schedules. BH said that there are mornings that she has more than four babies by herself before the other caregiver comes in. JW was in the classroom this morning, November 9, 2022 with seven babies by herself until another caregiver arrived.

5 CSR 25-500.222(1) which states: "The child care provider shall maintain accurate records to meet administrative requirements and to ensure knowledge of the individual needs of children and their families."

AND

5 CSR 25-500.222(5) which states: "Daily child attendance records shall be maintained and kept on file a minimum of one (1) year."

AND

5 CSR 25-500.222(6) which states: "Daily staff and volunteer attendance records shall be maintained and kept on file a minimum of one (1) year."

CI Graham observed the attendance for October 25, 2022, in the 2-year-old classroom. The attendance showed that NI, caregiver, was present with thirteen 2-year-olds. KB stated that the other caregiver was not listed on the attendance sheet, but there were two caregivers in the classroom. KB also stated that the teachers are not documenting their attendance on the sheets correctly, which does not accurately show who is in the classrooms.

CI Graham requested staff and children attendance for October 26, 2022 in the toddler classroom, but this attendance sheet could not be located.

CORRECTIVE MEASURES

CORRECTIVE MEASURE	COMPLETED (Y/N)	COMPLETED DATE
The facility shall notify all staff members of the violations which were substantiated, and specify the actions to be taken by all staff in order to comply with all licensing violations cited. A copy of the memo, letter, or staff meeting agenda(s) shall be submitted to the Office of Childhood."	Yes	3/12/2024
CORRECTIVE MEASURE	COMPLETED (Y/N)	COMPLETED DATE
The facility shall create a plan that ensures attendance records are kept for all staff members (paid employees and paid/unpaid volunteers) and children, each day children are present. A copy of the plan shall be provided to the Office of Childhood."	Yes	3/12/2024

DISPOSITION

SUBSTANTIATED

DISPOSITION DATE

12/23/2022

APPROVING SUPERVISOR

CHRISCO, MARLA L