



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE**

**COMPLAINT INVESTIGATION OF
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

DATE OF REPORT
10/26/2021

DVN
001221841

FACILITY NAME

NORTH CENTRAL MISSOURI COLLEGE

FACILITY ADDRESS

210 W JOHN ST

CITY

BROOKFIELD

ZIP CODE

64628-1619

PHONE NUMBER

(660) 258-7571

COUNTY

LINN

ASSIGNED SPECIALIST

DONOHO, ELLEN

RULE/STATUTE VIOLATION(S)

VIOLATION(S)

5 CSR 25-500.182(1)(A)1.

Caregivers shall not leave any child without competent adult supervision.

5 CSR 25-500.182(1)(A)3.

Caregivers shall provide frequent, direct contact so children are not left unobserved on the premises.

CONCLUSION SUMMARY

The Office of Childhood has determined that North Central Missouri Head Start A has violated the above licensing rules based on the observation of recorded video tape by Compliance Inspector (CI) Ellen Donoho who observed 3 year old Child A alone in the classroom for a period of approximately six (6) minutes with no adult supervision. Further, Administrative staff members, Janet Gott and Tina Marrs also reported having observed the video of Child A left unsupervised for a period of approximately six (6) minutes in a classroom at North Central Missouri Head Start A in Brookfield, MO. Emily Gladbach, lead teacher is observed exiting the building with all the other children in the classroom out the front door, Janessa Gaunt is observed looking at Child A through the front door of the building, but not coming in after Child A.

Substitute teacher Linda Shaw is observed assisting Child A in the hallway with his belongings after he got up from the classroom and came into the hallway by himself. This decision is also based on the statement from Janessa Gaunt. Ms. Gaunt reported that she does not recall staff counting children on that date. Ms. Gaunt also stated that, while the children were waiting for their parents, she saw Child A inside at his cubby and she was talking to him through the door, but she did not come back in because the door was locked. She could see Child A. She did not ask Emily Gladbach for a key to get in. In a few minutes, she saw Linda Shaw helping Child A get his things together to leave.

CORRECTIVE MEASURES

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All staff and volunteers must obtain 2 hours of approved training on supervision. Training may be obtained from the Missouri Workshop Calendar. The training calendar can be found at <http://www.moworkshopcalendar.org>.

COMPLETED (Y/N)

Yes

COMPLETED DATE

12/3/2021

CORRECTIVE MEASURE

The facility will conduct a staff meeting to review the center's policies and all licensing rules and regulations regarding supervision and transitioning. The facility must provide the Office of Childhood with a statement, signed by all staff to indicate they understand and agree to follow those rules and regulations.

COMPLETED (Y/N)

Yes

COMPLETED DATE

12/16/2021

CORRECTIVE MEASURE

North Central Missouri College Head Start will discuss this substantiated complaint with all staff and volunteers. All staff and volunteers will sign a statement that they have discussed this complaint and all corrective measures and understand the seriousness of the situation. All signed statements shall be submitted to Office of Childhood.

COMPLETED (Y/N)

Yes

COMPLETED DATE

12/16/2021

DISPOSITION

SUBSTANTIATED

DISPOSITION DATE

12/7/2021

APPROVING SUPERVISOR

BRUCE, CHRISTINA