



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE**

**COMPLAINT INVESTIGATION OF
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

DATE OF REPORT
5/30/2019

DVN
001328352

FACILITY NAME
KIDS FIRST

FACILITY ADDRESS
1907 PEACH ST

CITY
HIGGINSVILLE

ZIP CODE
64037

PHONE NUMBER
(660) 584-5437

COUNTY
LAFAYETTE

ASSIGNED SPECIALIST
ZEIGENBEIN, JILL EILEEN

RULE/STATUTE VIOLATION(S)

VIOLATION(S)

19 CSR 30-60.060 (11)

In case of an accident or injury to a child, the provider shall notify a parent immediately. If a child requires emergency medical care, a parent's prior written instructions shall be followed. A form shall be completed indicating the circumstances and the date and time of the injury. The form shall be signed by the caregiver and his/her supervisor. A copy of the form shall be given to the parent the day of the accident or injury and necessary explanations shall be given. The form shall be filed in the child's record.

RSMo 210.254.2(5)

The notice of parental responsibility shall include the following: The disciplinary philosophy and policies of the child-care facility.

CONCLUSION SUMMARY

Section for Child Care Regulation has determined that Kids First has violated their disciplinary philosophy/policies that is listed on their Notice of Parental Responsibility (NPR). This was violated based on statements made by Jennifer Runyan, Child A and Child B that Angela Green drug Child A out from under the table. Kids First NPR discipline policy shows verbal warnings, take away privileges, notify parents and probation or dismissal. The current NPR does not allow for staff to place their hands on children or drag them as was done by Angela Green to Child A on May 24, 2019.

CORRECTIVE MEASURES

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All staff will sign a statement that they agree to follow the Notice of Parental Responsibility regarding Kids First discipline philosophy/policy. A copy of this statement will be submitted to the Section for Child Care Regulation.

COMPLETED (Y/N)
Yes

COMPLETED DATE
9/20/2019

CORRECTIVE MEASURE

Kids First will submit a plan of how accidents and injuries will be reported to parents and when the documentation will be completed. This plan will be submitted to CCFS Jill Zeigenbein.

COMPLETED (Y/N)
Yes

COMPLETED DATE
9/20/2019

CORRECTIVE MEASURE

Kids First staff will all be informed of the plan and procedure of what to do when an accident or injury occurs.

COMPLETED (Y/N)
Yes

COMPLETED DATE
9/20/2019

DISPOSITION

SUBSTANTIATED

DISPOSITION DATE

9/3/2019

APPROVING SUPERVISOR

KENNEDY, AMY C