



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE
COMPLAINT INVESTIGATION OF
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

DATE OF REPORT
3/1/2019

DVN
002228164

FACILITY NAME

THE LEARNING GARDEN CHILD DEVELOPMENT CENTER LLC

FACILITY ADDRESS

515 BURKARTH RD

CITY

WARRENSBURG

ZIP CODE

64093

PHONE NUMBER

(660) 747-2110

COUNTY

JOHNSON

ASSIGNED SPECIALIST

SNYDER, PAMELA

RULE/STATUTE VIOLATION(S)

VIOLATION(S)

19 CSR 30-62.102 (2)(A)(2)

Center directors and group day care home providers routinely shall be on duty during the hours of highest attendance a minimum of forty (40) hours per week. If the facility operates less than forty (40) hours per week, the center director or group day care home provider shall be on duty at least fifty percent (50%) of the operating hours.

CONCLUSION SUMMARY

Section for Child Care Regulation determined The Learning Garden Child Development Center LLC violated this licensing rule during seven out of eight weeks between December 17, 2018 and February 22, 2019. This determination is based on statements made during interviews and observations of facility time sheets. On March 4, 2019, CCFS Pam Snyder conducted interviews with Director Heather Conley and staff Amanda Jonaitis and Noelle Zaner. Licensing rules state that center directors shall be on duty a minimum of 40 hours per week. During the above weeks, time sheets showed that Heather Conley, director, worked an average of 35.38 hours per week. Seven out of eight weeks showed fewer than 40 hours worked. Heather Conley stated that she sometimes clocks out and then goes shopping for items for the center, but there is no way to verify that. Indeed, two staff interviewed confirmed that Heather Conley routinely arrives at about 7:00 am and leaves around 2:00 or 2:30 pm. Based on information obtained during all interviews, and the information observed on the facility's time sheets, this complaint is substantiated.

CORRECTIVE MEASURES

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Heather Conley will provide to SCCR a signed statement confirming that she understands that child care licensing rules require a center director to be on duty a minimum of 40 hours per week.

COMPLETED (Y/N)

Yes

COMPLETED DATE

6/14/2019

CORRECTIVE MEASURE

Heather Conley will provide to SCCR her weekly or bi-weekly time sheets for the months of March and April, 2019, verifying that she is working a minimum of 40 hours per week.

COMPLETED (Y/N)

Yes

COMPLETED DATE

4/29/2019

DISPOSITION

SUBSTANTIATED

DISPOSITION DATE

4/5/2019

APPROVING SUPERVISOR

TAYLOR, WANDA ILENE