



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE

COMPLAINT INVESTIGATION OF
SUBSTANTIATED STATUTE OR RULE VIOLATIONS

DATE OF REPORT
8/22/2019

DVN
002705326

FACILITY NAME

FIRST STEPS DAYCARE

FACILITY ADDRESS

209 N CARLETON ST

CITY

FARMINGTON

ZIP CODE

63640-1343

PHONE NUMBER

(573) 756-4204

COUNTY

ST FRANCOIS

ASSIGNED SPECIALIST

TUSCHHOFF, RONDA

RULE/STATUTE VIOLATION(S)

VIOLATION(S)

RSMo 210.254.2(3)

The notice of parental responsibility shall include the following: The staff/child ratios for enrolled children under two years of age, for children ages two to four and for those five years of age and older as required by the department of health and senior services regulations in licensed facilities, the standard ratio of staff to number of children for each age level maintained in the exempt facility, and the total number of children to be enrolled by the facility.

CONCLUSION SUMMARY

The Section for Child Care Regulations has determined this report of a rule violation to be substantiated based upon observations and interviews conducted by Child Care Facility Specialist Ronda Tuschhoff.

On August 28, 2019, Director Jennifer Skinner told Child Care Facility Specialist Ronda Tuschhoff that Caregiver Katlyn Wren has approximately ten infants/toddlers in one room. She continued by stating she counts herself in the infant/ toddler staff/child ratio when she arrives at 7:00 a.m. Katlyn Wren and she are the only staff present in the infant/toddler unit until around 7:30 a.m. through 7:40 a.m. Even though she is counting herself in the infant/ toddler staff/child ratio, she is not in the infant/toddler unit the entire time. She is attending to other duties outside the infant/toddler unit. Next, Caregiver Erica Fury, the third caregiver for the infant/toddler unit, does not arrive until sometime between 7:30 a.m. through 7:40 a.m. Before Erica Fury's arrival, there are approximately ten infants/toddlers present.

Next, Child Care Facility Specialist Ronda Tuschhoff observed one caregiver, Katlyn Wren, present with ten infant/toddlers in the infant/toddler unit.

Finally, Child Care Facility Specialist Ronda Tuschhoff observed the current Notice of Parental Responsibility form that was signed by the parent of an infant/toddler. This document verifies there will be no more than four infant/toddlers cared for by one staff member.

VIOLATION(S)

19 CSR 30-60.100 (2)(E)

At least thirty-five (35) square feet of usable floor space for each preschool and school-age child, and at least forty-five (45) square feet of usable floor space for each infant/toddler.

CONCLUSION SUMMARY

The Section for Child Care Regulation has determined these allegations of rule violations to be substantiated based upon observations and an interview conducted by Child Care Facility Specialist Ronda Tuschhoff.

On August 28, 2019, Director Jennifer Skinner told Child Care Facility Specialist Ronda Tuschhoff that there are as many as ten infants/toddlers cared for in one room.

Next, at approximately 7:30 a.m., Child Care Facility Specialist Ronda Tuschhoff observed ten infants/toddlers in one room within the infant/toddler unit. The room where Child Care Facility Specialist Ronda Tuschhoff observed the infants/toddlers only has enough space for nine infants/toddlers.

CORRECTIVE MEASURES**CORRECTIVE MEASURE**

The facility must comply with the current Notice of Parental Responsibility that has been reviewed and signed by the parents and the facility's personnel.

COMPLETED (Y/N)

Yes

COMPLETED DATE

10/3/2019

CORRECTIVE MEASURE

The facility must reduce the number within the infant/toddler groupings to no more than nine children.

COMPLETED (Y/N)

Yes

COMPLETED DATE

10/3/2019

CORRECTIVE MEASURE

The facility must submit the current Notice of Parental Responsibility form that has been signed by each parent of the infant/toddlers attending the facility.

COMPLETED (Y/N)

Yes

COMPLETED DATE

9/12/2019

DISPOSITION

SUBSTANTIATED

DISPOSITION DATE

9/9/2019

APPROVING SUPERVISOR

TODARO, KAYLA