



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE
COMPLAINT INVESTIGATION OF
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

DATE OF REPORT
3/25/2021

DVN
002464962

FACILITY NAME

O'FALLON EARLY CHILDHOOD CENTER LLC

FACILITY ADDRESS

220 SONDEREN ST

CITY

O FALLON

ZIP CODE

63366-2627

PHONE NUMBER

(636) 272-0970

COUNTY

ST CHARLES

ASSIGNED SPECIALIST

CHRISCO, MARLA

RULE/STATUTE VIOLATION(S)

VIOLATION(S)

19 CSR 30-62.102 (1)(K)

The child care provider shall ensure that within seven (7) days of employment or volunteering and before being left alone with children that caregivers receive a facility orientation. The child care provider shall ensure that documentation verifying completion of the facility orientation is maintained and on file for review by the department for each caregiver. The facility orientation shall include:

CONCLUSION SUMMARY

The allegation that caregiver, Donna Long stated she never completed the new employee orientation checklist while working at the facility, is being substantiated. The following rule was violated:

19 CSR 30-62.102 (1)(K): The child care provider shall ensure that within seven (7) days of employment or volunteering and before being left alone with children that caregivers receive a facility orientation. The child care provider shall ensure that documentation verifying completion of the facility orientation is maintained and on file for review by the department for each caregiver.

On March 25, 2021, Child Care Facility Specialist (CCFS) Dayneen Glastetter conducted a phone interview with reporter, Donna Long. Ms. Donna stated that she never completed a new employee orientation checklist while she worked at the facility.

On April 08, 2021, CCFS Marla Chrisco conducted an interview with facility director, Meredith Ramsey. Ms. Meredith stated that she did conduct a facility orientation with caregiver Donna Long but the form that she initialed was no longer in her employee file. Ms. Donna Long no longer works at the facility.

VIOLATION(S)

19 CSR 30-62.102 (1)(N)

Child care staff members shall have qualifying background screening results on file as required by 19 CSR 30-63.020 General Requirements.

CONCLUSION SUMMARY

The allegation that caregiver, Donna Long worked without an eligibility letter being on file, is being substantiated.

The following rule was violated:

19 CSR 30-62.102 (1)(N): Child care staff members shall have qualifying background screening results on file as required by 19 CSR 30-63.020 General Requirements.

On March 25, 2021, Child Care Facility Specialist (CCFS) Dayneen Glastetter conducted a phone interview with reporter, Donna Long. Ms. Donna stated that worked at the facility without an eligibility letter on file.

On April 08, 2021, CCFS Marla Chrisco conducted an interview with facility director, Meredith Ramsey. Ms. Meredith stated that Ms. Donna Long did have a finger print background receipt and a Family Care Safety Registry Background completed and on file but Ms. Meredith did not know that all staff at the facility had to have their eligible letter on file before they could start

working at the facility. Ms. Donna Long did not have an eligible letter on file while working at the facility.

CORRECTIVE MEASURES

CORRECTIVE MEASURE

CCFS Marla Chrisco received caregiver Donna Long's eligible letter on April 09, 2021 and it was processed and sent to the provider April 09, 2021. Caregiver Donna Long is no longer employed at the facility so an orientation checklist cannot be obtained. No further action is required.

COMPLETED (Y/N)

Yes

COMPLETED DATE

5/21/2021

DISPOSITION

SUBSTANTIATED

DISPOSITION DATE

5/24/2021

APPROVING SUPERVISOR

CLARK, ANGELA