



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE**

**COMPLAINT INVESTIGATION OF  
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

**DATE OF REPORT**

5/29/2018

**DVN**

002164152

**FACILITY NAME**

BABY STEPS ACADEMY II LLC

**FACILITY ADDRESS**

6831 MANCHESTER AVE

**CITY**

ST LOUIS

**ZIP CODE**

63143

**PHONE NUMBER**

(314) 646-1001

**COUNTY**

ST LOUIS CITY

**ASSIGNED SPECIALIST**

WILMESHER, LAURA

**RULE/STATUTE VIOLATION(S)**

**VIOLATION(S)**

19 CSR 30-62.212 (1)(B)

Written parental consent shall be on file at the facility for field trips and transportation.

**CONCLUSION SUMMARY**

Child Care Facility Specialist (CCFS) Laura Rogers conducted an investigation regarding the allegation that the facility had a verbal agreement to pick up Child A from the bus stop, and did not pick him up from the bus stop on two different occasions.

After conducting the investigation, CCFS Rogers finds this allegation is substantiated, in that there was no written parental consent for transportation on file for Child A. Both Parent of Child A and Belinda Tyler stated that the agreement to pick up Child A from the bus stop was only a verbal agreement, and that there was nothing in writing stating what dates Child A should be picked up. Per Belinda Tyler, the facility was providing transportation only to Child A. While Michael Tyler does have a current Class E driver's license, there was no written permission for field trips and/or transportation in Child A's file at the facility.

**CORRECTIVE MEASURES**

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The facility shall conduct a staff meeting to review all licensing rules and regulations regarding Transportation (19 CSR 30-62.212) in its entirety. The facility must provide the Section for Child Care Regulation/CCFS Laura Rogers with a statement, signed by all staff (paid employees or unpaid volunteers), to indicate they understand and agree to follow those rules and regulations.

**COMPLETED (Y/N)**

Yes

**COMPLETED DATE**

9/28/2018

**DISPOSITION**

SUBSTANTIATED

**DISPOSITION DATE**

7/10/2018

**APPROVING SUPERVISOR**

SMITH, NANCY