



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE
COMPLAINT INVESTIGATION OF
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

DATE OF REPORT
11/10/2021

DVN
000225054

FACILITY NAME

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF ST. JOSEPH, MISSOURI

FACILITY ADDRESS

304 N 8TH ST

CITY

ST JOSEPH

ZIP CODE

64501-1927

PHONE NUMBER

(816) 232-4481

COUNTY

BUCHANAN

ASSIGNED SPECIALIST

TRUSSELL, MICHELLE RENEE

RULE/STATUTE VIOLATION(S)

VIOLATION(S)

5 CSR 25-500.192(5)(A)

In case of accident or injury to a child, the provider shall notify the parent(s) immediately. If the child requires emergency medical care, the provider shall follow the parent's(s') written instructions.

5 CSR 25-500.192(5)(B)

Information regarding the date and circumstance of any accident or injury shall be noted in the child's record.

5 CSR 25-500.102(1)(F)

Caregivers shall be capable of handling emergencies promptly and intelligently.

CONCLUSION SUMMARY

The Office of Childhood determined the allegations of this complaint to be substantiated . The determination is based on documentation reviewed through the course of the investigation, observations made by Compliance Inspector (CI) Michelle Trussell and interviews conducted with the director Megan Murray and caregivers Hailea Cates and Katie Crippen .

Megan Murray stated she was not aware of the incident until Child A's grandmother contacted her and inquired about an accident report. Ms. Murray further stated when she contacted caregiver Katie Crippen about the accident and a report, Ms. Crippen admitted that she forgot to complete the report. Ms. Murray states caregivers can contact the office via walkie talkies or the center's Brightwheel application when they are outside and have an emergency.

Hailea Cates stated she was on the playground when the accident occurred but did not actually see Child A jump off the tunnel . Ms. Cates stated she saw Ms. Crippen check Child A's legs and did not see any visible injuries. Ms. Cates stated Child A was sitting by the bench and stayed there until his dad arrived to pick up from care. Ms. Cates stated she did not mention the accident to Child A's dad when he arrived to pick up Child A.

Katie Crippen stated Child A did not have any visible marks to indicate an injury after he jumped off the tunnel . Ms. Crippen stated she had Child A sit down to stay off his leg. Ms. Crippen stated she was present when Child A's dad picked him up from care but did not mention the accident to him. Ms. Crippen admitted she forgot to complete an accident report. Ms. Crippen stated she did not contact anyone immediately after the accident occurred.

CI Trussell observed the facility's emergency preparedness plan indicates for medical emergencies the parents will be notified immediately and the information regarding the circumstances will be documented and dated in the child's file.

CORRECTIVE MEASURES

CORRECTIVE MEASURE

The facility shall create a policy that ensures Accident/Injury reports are completed and kept confidential and protected from unauthorized examination. The facility must provide the Office of Childhood with a copy of the policy along with a statement signed by all staff (paid employees and unpaid volunteers), to indicate they understand and agree to follow the procedures set forth in the policy.

COMPLETED (Y/N)

Yes

COMPLETED DATE

8/9/2022

CORRECTIVE MEASURE		COMPLETED (Y/N)	COMPLETED DATE
<p>The facility shall conduct a staff meeting to review the center 's policies regarding accidents and injuries as well as the licensing rules and regulations regarding accidents and injuries (specifically section 5 CSR 25-500.192 (5) (A) through (C)). The facility must provide the Office of Childhood with a statement, signed by all staff (paid employees or unpaid volunteers), to indicate they understand and agree to follow those rules and regulations.</p>		Yes	8/9/2022
CORRECTIVE MEASURE		COMPLETED (Y/N)	COMPLETED DATE
<p>The facility shall update their emergency preparedness plan to include instructions for all staff members (paid employees and paid/unpaid volunteers) to follow in the event of a medical emergency. A copy of the updated emergency preparedness plan shall be submitted to the Office of Childhood for approval . After approval, the facility shall review the updated emergency preparedness plan with all staff members (paid employees and paid/unpaid volunteers).</p>		Yes	8/9/2022
DISPOSITION		DISPOSITION DATE	
SUBSTANTIATED		6/17/2022	
APPROVING SUPERVISOR			
NURNBERG, TONY A			