



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE  
COMPLAINT INVESTIGATION OF  
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

**DATE OF REPORT**  
8/26/2019

**DVN**  
002420473

**FACILITY NAME**

CHRISTIAN LIFE CENTER CHILD DEVELOPMENT CENTER

**FACILITY ADDRESS**

305 E 1ST ST

**CITY**

ROLLA

**ZIP CODE**

65401-3367

**PHONE NUMBER**

(573) 426-4494

**COUNTY**

PHELPS

**ASSIGNED SPECIALIST**

KOETTING, SHELBY N

**RULE/STATUTE VIOLATION(S)**

**VIOLATION(S)**

RSMo 210.254.2(3)

The notice of parental responsibility shall include the following: The staff/child ratios for enrolled children under two years of age, for children ages two to four and for those five years of age and older as required by the department of health and senior services regulations in licensed facilities, the standard ratio of staff to number of children for each age level maintained in the exempt facility, and the total number of children to be enrolled by the facility.

**CONCLUSION SUMMARY**

Based on interviews with Tammy Olsen, teacher, Jaomi Craft, teacher, and Chris Waldmann, director, and observations by CCFS Koetting, the allegation referencing ratio violations will be substantiated due to sufficient evidence found that violates the facility's Notice of Parental Responsibility standard ratios. Upon arrival at the facility, CCFS Koetting observed the 3 year old classroom out of ratio by 5 children. Staff had no explanation for why the classroom was left out of ratio. CCFS Koetting also observed staff leave a child alone and unsupervised in the cafeteria while eating breakfast in order to help cover ratio in the 3 year old classroom. The child was left alone for about 1 minute.

**CORRECTIVE MEASURES**

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The facility shall conduct a staff meeting to review the center's policies and all non-exempt licensing rules and regulations regarding staff to child ratio for each age group. The facility must provide the Section for Child Care Regulation with a statement, signed by all staff (paid employees or unpaid volunteers), to indicate they understand and agree to follow those rules and regulations.

**COMPLETED (Y/N)**

Yes

**COMPLETED DATE**

11/26/2019

**CORRECTIVE MEASURE**

Signs shall be posted at all entrances of the rooms used for child care displaying the required staff/child ratios. A statement shall be submitted to SCCR indicating that this has been done.

**COMPLETED (Y/N)**

Yes

**COMPLETED DATE**

9/5/2019

**DISPOSITION**

SUBSTANTIATED

**DISPOSITION DATE**

10/18/2019

**APPROVING SUPERVISOR**

TODARO, KAYLA