



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE  
COMPLAINT INVESTIGATION OF  
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

**DATE OF REPORT**  
11/12/2021

**DVN**  
002354591

**FACILITY NAME**

CLAYTON EARLY CHILDHOOD CENTER

**FACILITY ADDRESS**

1 OAK KNOLL PARK

**CITY**

CLAYTON

**ZIP CODE**

63105-3009

**PHONE NUMBER**

(314) 725-2325

**COUNTY**

ST LOUIS

**ASSIGNED SPECIALIST**

SPAULDING, STEPHANIE

**RULE/STATUTE VIOLATION(S)**

**VIOLATION(S)**

5 CSR 25-500.182(1)(A)1.

Caregivers shall not leave any child without competent adult supervision.

5 CSR 25-500.182(1)(A)3.

Caregivers shall provide frequent, direct contact so children are not left unobserved on the premises.

**CONCLUSION SUMMARY**

On November 12, 2021, the Office of Childhood received an allegation that on November 11, 2021, at approximately 5:05pm, Child A (D.O.B. 10/18/16), was left on the outdoor play space alone for under 5 minutes. Based on interviews with Child A and the staff of Clayton Early Childhood Center, this allegation is found to be substantiated and the following rule violations are being cited.

5 CSR 25-500.182(1)(A)1: Caregivers shall not leave any child without competent adult supervision.

AND

5 CSR 25-500.182(1)(A)3: Caregivers shall provide frequent, direct contact so children are not left unobserved on the premises.

On November 16, 2021 all caregivers of Clayton Early Childhood Center provided consistent statements that Child A is a child in the Owl classroom and that Child A was left outside of the front door for about 3 minutes before being brought back into the building on November 11, 2021. Child A was uninjured and Parent A was notified of the incident. Child A was left outside at about 5:00 pm after the class had come in from the adjacent garden area and Child A did not make it into the door with the class and the door had locked. Child A was brought into the building by Ms. Anne Brady the business manager and Child A's teacher was contacted. Child A was taken to the classroom before Parent A picked Child A up on November 11, 2021. An incident report was completed regarding the incident involving Child A on November 11, 2021.

On November 16 2021, CI Spaulding observed and received the Incident Report for Child A being left unattended outside on November 11, 2021. The description of the incident states:

"A class of 7 children and 2 teachers went outside. 6 children and 2 teachers returned. Anne heard a child crying outside the door at 5:00 pm. She brought him in and notified the teachers. Pam Behlmann and Heaven Davis".

There were no injuries noted on the incident report.

The corrective action documented on the incident report states:

"Review of hand to head counting-all classrooms sent a review of the procedure, meeting with lead teachers to discuss and ensure".

On November 16, 2021, CI Spaulding received and reviewed the attendance documentation for the Owl classroom on November 11, 2021. The attendance indicates that Child A was signed in at 7:43 am and signed out at 5:56 pm on November 11, 2021. The attendance also indicates that at 5:00 pm on November 11, 2021 there were 7 children remaining in the Owl classroom.

On November 16, 2021, CI Spaulding observed the front office area where business manager, Anne Brady was sitting when she heard Child A crying outside the front door on November 11, 2021. CI Spaulding also observed the park area on the right side of the facility building and the garden area on the left side of the building. CI Spaulding counted that it was approximately 32 steps from the corner of the garden area to the steps leading to the front door. In addition, CI Spaulding counted four flights of steps from the the first floor to the third floor of the facility. Child A's classroom was located on the third floor.

**CORRECTIVE MEASURES**

<b>CORRECTIVE MEASURE</b>	<b>COMPLETED (Y/N)</b>	<b>COMPLETED DATE</b>
The facility shall conduct a staff meeting to review the center's policies and all licensing rules and regulations regarding supervision. The facility must provide the Office of Childhood with a statement, signed by all staff members (paid employees and paid/unpaid volunteers), to indicate they understand and agree to follow those rules and regulations.	Yes	8/16/2022

<b>CORRECTIVE MEASURE</b>	<b>COMPLETED (Y/N)</b>	<b>COMPLETED DATE</b>
All staff and volunteers must obtain one clock hours on supervision. The training must be held by an approved and qualified source, outside of the Clayton Early Childhood Center network. Training may be obtained from the Missouri Workshop Calendar. The training calendar can be found at <a href="http://www.moworkshopcalendar.org/">http://www.moworkshopcalendar.org/</a> . Verification of training completion shall be from the Open Initiative Toolbox report.	Yes	8/17/2022

<b>DISPOSITION</b>	<b>DISPOSITION DATE</b>
SUBSTANTIATED	8/5/2022

**APPROVING SUPERVISOR**  
CHRISCO, MARLA L