



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE

COMPLAINT INVESTIGATION OF
SUBSTANTIATED STATUTE OR RULE VIOLATIONS

DATE OF REPORT
11/12/2019

DVN
002696104

FACILITY NAME

CHRIST THE KING CATHOLIC CHURCH, KANSAS CITY

FACILITY ADDRESS

8510 WORNALL RD

CITY

KANSAS CITY

ZIP CODE

64114-2918

PHONE NUMBER

(816) 984-8372

COUNTY

JACKSON

ASSIGNED SPECIALIST

MORGAN, MONICA

RULE/STATUTE VIOLATION(S)

VIOLATION(S)

19 CSR 30-62.222 (4)

Individual children's records shall be retained a minimum of one (1) year after the child discontinues attendance.

19 CSR 30-62.222 (5)

Daily child attendance records shall be maintained and kept on file a minimum of one (1) year.

CONCLUSION SUMMARY

Section for Child Care Regulation determined that Christ the King Catholic Church, Kansas City violated licensing rules on November 4 through November 8, 2019 when attendance records were not kept for Child A's. Furthermore an additional rule was violated when Child A's record was not kept on file after he was no longer attending the program. On November 15, 2019, Stacey Clevenger stated she destroyed the file after Child A stopped attending the program. Child Care Facility Specialist (CCFS) Monica Morgan interviewed infant room teacher, Shashanda Mitchell who stated Child A's mother reported to her there was no sign in or out sheet for Child A. the staff and Child A's parent all stated that Child A did not have a page in the sign in and out book the program uses to track attendance in the infant/toddler unit. The director, Stacy Clevenger did not have a file for Child A to be reviewed by CCFS Morgan due to shredding Child A's file when he quit attending the daycare.

CORRECTIVE MEASURES

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Director Stacey Clevenger will take the online Licensing Rule Review training to review licensing requirements for childrens files. This training can be found on the Department of Health and Senior Services website under training.

COMPLETED (Y/N)

Yes

COMPLETED DATE

4/28/2020

CORRECTIVE MEASURE

Director Stacey Clevenger will read Section 19 CSR 30-62.222 Records and Reports. Once completed a signed statement will be submitted to the department to confirm completion.

COMPLETED (Y/N)

Yes

COMPLETED DATE

4/28/2020

DISPOSITION

SUBSTANTIATED

DISPOSITION DATE

1/21/2020

APPROVING SUPERVISOR

KENNEDY, AMY C