



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE  
COMPLAINT INVESTIGATION OF  
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

**DATE OF REPORT**  
7/19/2018

**DVN**  
000354085

**FACILITY NAME**

SECOND MISSIONARY BAPTIST CHURCH LEARNING CENTER

**FACILITY ADDRESS**

5111 HARRY TRUMAN DR

**CITY**

GRANDVIEW

**ZIP CODE**

64030

**PHONE NUMBER**

(816) 763-3999

**COUNTY**

JACKSON

**ASSIGNED SPECIALIST**

RUFFIN, MICHELLE

**RULE/STATUTE VIOLATION(S)**

**VIOLATION(S)**

RSMo 210.254.2(3)

The notice of parental responsibility shall include the following: The staff/child ratios for enrolled children under two years of age, for children ages two to four and for those five years of age and older as required by the department of health and senior services regulations in licensed facilities, the standard ratio of staff to number of children for each age level maintained in the exempt facility, and the total number of children to be enrolled by the facility.

19 CSR 30-60.100 (2)(F)(2)

A facility with a capacity of more than twenty (20) children or more than four (4) infants and toddlers shall have infant and toddler space separate from the older children. The space shall be separated by floor-to-ceiling walls with separate play, sleeping and bathroom space.

**CONCLUSION SUMMARY**

SCCR determined the above allegation is substantiated based on CCFS Michelle Ruffin's interview with director Gayla Hodges who stated she cares for five to six children in the morning by her self. The Notice for Parental Responsibility stated that one staff may care for up to six children ages two and under. During the interview with caregiver Gayla Hodges, she stated that they currently have six infants enrolled in the facility. Based on the information from the Notice of Parental Responsibility and the interview with Gayla Hodges she cares for infants and toddlers together with preschool children in the preschool classroom which is not approved space for infants and toddlers. Infants and Toddlers should be cared for in their approved space and the preschool children should be cared for in their approved space.

**CORRECTIVE MEASURES**

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The staff at Second Missionary Baptist Church Learning Center will review the Notice of Parental Responsibility and make sure they understand the staff/child ratio per age group. Second Missionary Baptist Church Learning Center will have all staff sign a statement that they understand and agree to only care for infants and toddlers in their approved space during child care hours.

**COMPLETED (Y/N)**

Yes

**COMPLETED DATE**

10/11/2018

**CORRECTIVE MEASURE**

Director Gayla Hodges will submit a plan on how staffing will be changed to ensure that a caregiver will be available to care for infants and toddlers before 7:00 am.

**COMPLETED (Y/N)**

Yes

**COMPLETED DATE**

10/11/2018

**DISPOSITION**

SUBSTANTIATED

**DISPOSITION DATE**

9/21/2018

**APPROVING SUPERVISOR**

KENNEDY, AMY C