



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF CHILDHOOD - CHILD CARE COMPLIANCE  
COMPLAINT INVESTIGATION OF  
SUBSTANTIATED STATUTE OR RULE VIOLATIONS**

**DATE OF REPORT**  
3/2/2020

**DVN**  
001484059

**FACILITY NAME**  
KIDS ACADEMY, INC.

**FACILITY ADDRESS**  
7767 HIGHWAY N

**CITY**  
O FALLON

**ZIP CODE**  
63368-6702

**PHONE NUMBER**  
(636) 561-8697

**COUNTY**  
ST CHARLES

**ASSIGNED SPECIALIST**  
CHRISCO, MARLA

**RULE/STATUTE VIOLATION(S)**

**VIOLATION(S)**

19 CSR 30-62.192 (5)(B)

Information regarding the date and circumstance of any accident or injury shall be noted in the child's record.

19 CSR 30-62.222 (10)

All records of children shall be confidential, protected from unauthorized examination and available to the parent(s) upon request.

**CONCLUSION SUMMARY**

The allegation that Parent A was not given an incident report even after asking for it when Child A suffered a concussion in September 2019 is being substantiated.

The following rules were violated:

19 CSR 30-62.222 (10) which states that all records of children shall be confidential, protected from unauthorized examination and available to the parent(s) upon request.

AND

19 CSR 30-62.192 (5)(B) which states that information regarding the date and circumstance of any accident or injury shall be noted in the child's record.

After Child Care Facility Specialist (CCFS) conducted interviews with Parent A, previous director Lauren Loehner, assistant director Aimee Benninghofen, and teacher Teresa Dixon, it was determined that Child A did fall on the playground in September, 2019 and had a goose egg bump on Child A's forehead that Parent A stated later resulted in a concussion. Parent A stated that she was never given a copy of the incident report even after asking for it several times and no staff interviewed from the facility could remember if they had given Parent A a copy of the incident report or not and now staff cannot find a copy of the incident report in Child A's file showing the incident was documented.

**CORRECTIVE MEASURES**

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The facility shall conduct a staff meeting to review the center's policies and all licensing rules and regulations regarding accidents and injuries to a child and facility records and reports. The facility must provide the Section for Child Care Regulation with a statement, signed by all staff members (paid employees and paid/unpaid volunteers), to indicate they understand and agree to follow those rules and regulations.

**COMPLETED (Y/N)**

Yes

**COMPLETED DATE**

4/28/2020

**DISPOSITION**  
SUBSTANTIATED

**DISPOSITION DATE**  
4/13/2020

**APPROVING SUPERVISOR**  
CLARK, ANGELA