

WEBSURV INSTRUCTIONS

CONDITION INSTRUCTIONS

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WEBSURV INSTRUCTIONS

OVERVIEW

Missouri's Reporting Rule (19 CSR 20-20.020) "designates the diseases, disabilities, conditions and findings that must be reported to local health authority or the Department of Health and Senior Services . . ." WEBSURV captures this information as a Condition.

Other important Condition terms that are used in Websurv:

Condition Status: Each condition that is reported in WebSurv has been assigned a case definition based on the Missouri Reporting Rule as well as those conditions that are deemed "nationally notifiable" by CDC. These definitions have certain "statuses," such as suspect, probable, or confirmed. (Refer to the Communicable Disease Investigation Reference Manual for individual classifications for general communicable diseases. Contact BSHS for STDs). Any condition that is nationally notifiable and has a status of confirmed or probable is reported to CDC and is shown as "morbidity" for Missouri and the local health agency that has jurisdiction over the condition case. "No Case" means the case does not meet the national surveillance case definition. Those definitions are located at: <http://www.cdc.gov/ncphi/dissn/nndss/phs/infdis.htm>.

Condition Resolution: WEBSURV provides a means to monitor the progression of the investigation of the disease report through Resolutions:

- Active – default resolution assigned when case is entered.
- Needs Investigation – added to identify that further information must be obtained to confirm the report.
- Closed – added at the completion of the investigation, along with a reason closed.

Note: Both the Condition Status and the Condition Resolution are determinations made by the staff entering and/or investigating the condition and will not be found on the case report form.

Condition Identification Number (CID): System-generated, unique number that is assigned to the report at the time of entry. This number can be used to search for and retrieve the condition in WEBSURV.

Jurisdiction: County/city responsible for the investigation and follow up. Local Public Health Agency may be used synonymously except when an agency covers more than one county.

NOTE: Only General Communicable Diseases, TB infection, TB Disease, MOTT and sexually transmitted diseases (not including HIV/AIDS) are entered into WEBSURV at this time.

WEBSURV INSTRUCTIONS

These instructions include items that are shared by most conditions. The condition related items in the treeview are shown based on the condition. Screens are visible based on the condition. For example, diagnostics is not available for Animal Bites, Additional Information is not available for STDs.

See separate instructions for condition specific items for TB, STD, and Hepatitis B (Pregnancy) Prenatal.

View Condition List

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party

Steps

1. Click on the word "Conditions" in Treeview.

Screens

Demographics for BUSCHJOIST, GARRETT JOSEPH (Party ID = 380919042)

Date of Birth: 10/1/1990 Sex: MALE Race: WHITE

ADD NAME

Name Type	Last Name	First Name	Middle Name	Begin Date	End Date	Entry Date
PRIMARY	BUSCHJOIST	GARRETT	JOSEPH	10/1/1990		05/04/2007
Edit	NICKNAME	BUSCHJOIST	GRRR			03/26/2008
Edit	NICKNAME	BUSCHJOIST	GMAN			01/24/2008

Date of Birth: 10/1/1990 (mm/yyyy) Date of Death: (mm/yyyy)

Race: ☒ White ☐ Asian ☐ American Indian ☐ Unknown ☐ Pacific Islander

Ethnicity: Sex:

Country of Origin: Data Entered USA: (mm/yyyy)

Marital Status: Vital Status:

Identifiers: Type: Identifier:

Remove MOHSAIC Remove SSN

2. The condition list for the person is displayed.

Conditions for BUSCHJOIST, GARRETT JOSEPH (Party ID = 380919042)

Condition Name	Condition ID	Status	Report Date	Resolution	Jurisdiction(M)	Print CD1
VARICELLA (CHICKENPOX)	382105289	CONFIRMED	03/24/2008	ACTIVE	JEFFERSON	Print CD1
VARICELLA (CHICKENPOX)	378850301	LAB CONFIRMED				
TB DISEASE	378850301	DOCTORS DIAGNOSIS	03/02/2007	ACTIVE	OSAGE	Print CD1
MOTT	378223596	CLINICAL CASE	11/01/2006	ACTIVE	OSAGE	Print CD1
TB DISEASE	378072776	CLINICAL CASE	09/12/2006	ACTIVE	CORR FACILITY	Print CD1
TB DISEASE	374416246	LAB CONFIRMED	09/21/2006	ACTIVE	JACKSON	Print CD1
TB DISEASE	374280479	DOCTORS DIAGNOSIS	06/16/2006	ACTIVE	INDEPENDENCE	Print CD1
TB DISEASE	374280123	NO CASE	06/15/2006	ACTIVE	INDEPENDENCE	Print CD1
SHOGELLOSIS	374280133	PENDING	06/15/2006	ACTIVE	INDEPENDENCE	Print CD1
TB DISEASE	374280143	DOCTORS DIAGNOSIS	06/15/2006	ACTIVE	INDEPENDENCE	Print CD1
SHOGELLOSIS	374280445	PENDING	06/15/2006	ACTIVE	INDEPENDENCE	Print CD1

1 2 Print Listing

WEBSURV INSTRUCTIONS

Add Condition

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party

Steps

1. Click Add Condition in Treeview.

Screens

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Admin Aggregate Reporting Party Match Instructions

Search

BUSCH, MARISSA

Alternate Contacts (1, 0)

History

Vaccinations

Hep B Case Management

STD Field Records

CONDITIONS

Add Condition

Refresh Tree

Denotes required field

Demographics for BUSCH, MARISSA (Party ID = 2149429718)

Date of Birth: 08/15/2002 (mmddyyyy) Time of Birth: (hhmm)

Plurality: 1 Birth Order: 1

Birth Weight: (grams) Gestation Age: (mmddyyyy)

Date of Death: (mmddyyyy)

Race: White ☒ Black ☐ Other ☐ Unknown ☐ Asian ☐ American Indian ☐ Pacific Islander ☐ Refused to Answer ☐

Ethnicity: NON HISPANIC

Current Sex/Gender: FEMALE Sex at Birth: FEMALE

Country Of Origin: USA Date Entered: (mmddyyyy)

Marital Status: (mmddyyyy)

2. The application may tell you "Building...." Wait for page to load completely.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Admin Aggregate Reporting Party Match Instructions

Search

BUSCH, MARISSA

Alternate Contacts (1, 0)

History

Vaccinations

Hep B Case Management

STD Field Records

CONDITIONS

Add Condition

Refresh Tree

Building 'Disease Case Report' Page ...

WEBSURV INSTRUCTIONS

3. The Condition Page will display.
 - If the person has addresses associated, the primary address will be shown on the condition screen.

NOTE: It is very important for an address to be associated to the condition so that the correct jurisdiction can be assigned.

Condition Address – Person Address(s)

4. If no address is shown or if you need to change the existing address, click Person Address(s).

5. A popup will let you know it is "Processing..." Wait for it to complete.

WEBSURV INSTRUCTIONS

6. The Addresses screen for the person will display in a pop up window.
7. Select the address.

Type	Address	Primary	Sensitive	Begin Date	End Date	Entry Date
Select	PAYNE RESIDENTIAL CARE 995 CENTURY OAKS DR MANCHESTER, MO 63021-6921 ST LOUIS USA	N				01/27/2010
Select	HOME 5542 LEHIGH LN IMPERIAL, MO 63052-1718 JEFFERSON USA	N		09/01/2011		09/19/2011
Select	HOME AMERICUS, MO MONTGOMERY USA	N				09/19/2011
Select	HOME SOMEPLACE IN ANGOLA NO CITY/STATE/ZIP INFORMATION ANGOLA	N				09/19/2011

8. The address will display in the Address Section.

Remember, the change is not saved until you save at the bottom of the screen and then again on the confirmation screen.

Condition for (BUSCH, MARISSA (Party ID = 2149429118))

Address: 5542 LEHIGH LN IMPERIAL, MO 63052-1718 JEFFERSON USA

Condition Name: [Text Field]

Other Condition Name: [Text Field]

Condition Status: [Text Field]

Date of Birth: [Text Field] Date of Death: [Text Field]

Date Rec'd by Public Health: [Text Field] Age at Diagnosis: [Text Field]

Date of Diagnosis: [Text Field] Outcome Date: [Text Field]

Due Date: [Text Field] Pregnancy Outcome: [Text Field]

Reporter Information: Date of Report: [Text Field] Reporter: [Text Field]

Investigator Information: Date Case Assigned: [Text Field] Investigator: [Text Field]

Case Report Completed By: Last Name: [Text Field] First Name: [Text Field]

Medical Providers: Provider: [Text Field] Kind of Provider: [Text Field] Other Name: [Text Field]

Date of First Visit: [Text Field]

Condition Address - Remove

9. Click Remove to remove the address (either person address or institution address).

Condition for (BUSCH, MARISSA (Party ID = 2149429118))

Address: 5542 LEHIGH LN IMPERIAL, MO 63052-1718 JEFFERSON USA

Condition Name: [Text Field]

Other Condition Name: [Text Field]

Condition Status: [Text Field]

Date of Birth: [Text Field] Date of Death: [Text Field]

Date Rec'd by Public Health: [Text Field] Age at Diagnosis: [Text Field]

Date of Diagnosis: [Text Field] Outcome Date: [Text Field]

Due Date: [Text Field] Pregnancy Outcome: [Text Field]

Reporter Information: Date of Report: [Text Field] Reporter: [Text Field]

Investigator Information: Date Case Assigned: [Text Field] Investigator: [Text Field]

Case Report Completed By: Last Name: [Text Field] First Name: [Text Field]

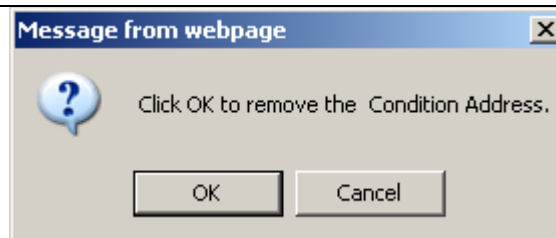
Medical Providers: Provider: [Text Field] Kind of Provider: [Text Field] Other Name: [Text Field]

Date of First Visit: [Text Field]

WEBSURV INSTRUCTIONS

10. A popup will be returned for you to verify that you want to remove the condition address.

NOTE: Without an address, the jurisdiction will be based on the provider or reporter address.



11. The condition screen is returned with the address removed.

Remember, the change is not saved until you save at the bottom of the screen and then again on the confirmation screen.

Enter Condition Information (Scroll as needed)

12. Select condition name.

WEBSURV INSTRUCTIONS

13. The screen may change depending on condition.

- Fields for COMPLICATION and COMPLICATION OTHER is added for
 - Adverse Reactions, Vaccinia Vaccination
 - Poliomyelitis, Paralytic
 - Poliovirus Infection, Nonparalytic
- Fields for COUNT STATUS, VITAL STATUS, REFUGEE/IMMIGRANT CLASS, PREVIOUS DIAGNOSIS, YEAR PREVIOUS DIAGNOSIS, MULTIPLE EPISODES are added if condition is TB Disease.
- Field for Severity of Illness field and Vaccination Grid are added for:
 - Varicella (Chickenpox)
 - Varicella (Chickenpox) Death Resulted
 - Varicella (Chickenpox) Special Circumstances
- Fields for Type and Other Type are added for ANIMAL BITES.
- Fields for Case Management are added for Hepatitis B (Pregnancy) Prenatal.
- Reporter section is not visible for STD conditions.

These fields are not addressed in these instructions. See section on [Disease Specific Variables](#).

14. The condition status is filtered by the condition name selected.

15. Select Condition Status.

16. Enter other information.

The screenshot displays the WEBSURV web application interface. The top navigation bar includes links for Home, Person, Organization, Address, Aggregate Reporting, and Party Search. The main content area is titled 'Condition for BUSH, MARISA (Party ID = 218420178)'. The form is divided into several sections:

- Condition Information:** Includes fields for Address, Condition Name (selected as 'BUSH, MARISA'), Condition Status (dropdown), Date of Birth (11/11/1974), Date of Death (11/11/1974), Date of Diagnosis (11/11/1974), Date of Report (11/11/1974), Date of Visit (11/11/1974), and Pregnancy Outcome (dropdown).
- Reporter Information:** Includes fields for Date of Report (11/11/1974), Reporter (11/11/1974), and Case Report Completed By (Last Name, First Name).
- Investigator Information:** Includes fields for Date of Report (11/11/1974), Investigator (11/11/1974), and Case Report Completed By (Last Name, First Name).
- Medical Providers:** Includes fields for Provider (11/11/1974), Kind of Provider (11/11/1974), and Date of First Visit (11/11/1974).

The bottom of the screen shows a table with columns for Name, Pharmacy, Kind, First Visit, Entry Date, and Entered By. The table is currently empty.

WEBSURV INSTRUCTIONS

Enter Reporter Information (not available for STD conditions)

17. Enter Date of Report
18. Click Search link below date of report.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Admin Aggregate Reporting Party Match Instructions

Search

Pregnant at Diagnosis: Due Date: Outcome Date:

Pregnancy Outcome:

Reporter Information

Date of Report: (mmddyyyy) Search

Reporter: Search

Investigator Information

Date Case Assigned: (mmddyyyy)

Investigator: Search

Case Report Completed By:

Last Name: First Name:

Medical Providers

Provider: Search

Kind of Provider: Other Kind:

Date of First Visit: (mmddyyyy)

Add to List Clear

Name	Primary	Kind	First Visit	Entry Date	Entered By

19. The Search Person or Organization screen is returned.
20. Enter search criteria and click search button.

Search Person or Organization

Hide Search Tips

A search can be completed on a single field or a combination of fields:

- Organization Name, Last Name and First Name or
- Provider Role or
- Party ID (up to 12 digits)

Organization Name:

Last Name: First Name:

Provider Role:

State: City:

Party ID:

Rows Returned: Maximum Number of Rows:

Search Clear

21. The search results are returned.
22. Click on the reporter name link to select the reporter.

NOTE: If the reporter cannot be found, contact your regional disease investigation staff.

Search Person or Organization

Hide Search Tips

A search can be completed on a single field or a combination of fields:

- Organization Name, Last Name and First Name or
- Provider Role or
- Party ID (up to 12 digits)

Organization Name: CAPITAL REGION

Last Name: First Name:

Provider Role:

State: City:

Party ID:

Search Clear

Name	Party ID	Name Type	Provider Role	Address
CAPITAL REGION MEDICAL CENTER	1100123	PRIMARY	CD - HOSPITAL TB - HOSPITAL	1125 MADISON ST JEFFERSON CITY, MO 65101 COLE USA
CAPITAL REGION MEDICAL CENTER LABORATORY	390828634	A.K.A.	CD - LABORATORY CD - LABORATORY TB - LABORATORY	12 STADIUM JEFFERSON CITY, MO 65109 COLE USA
CAPITAL REGION MEDICAL CENTER-SOUTHWEST	1100123	AKA	CD - HOSPITAL TB - HOSPITAL	1125 MADISON ST JEFFERSON CITY, MO 65101 COLE USA
CAPITAL REGION MEDICAL CENTER	1100123	AKA	CD - HOSPITAL TB - HOSPITAL	1125 MADISON ST JEFFERSON CITY, MO 65101 COLE USA

WEBSURV INSTRUCTIONS

23. The reporter is shown on the screen.
24. Enter Completed by Last Name and First Name if known.

If the condition was reported on the CD-1 form, the completed by fields capture the name of the person who filled out the form.

Remember, the change is not saved until you save at the bottom of the screen and then again on the confirmation screen.

Enter LPHA Investigator

If LPHA Investigator is known, complete the following steps

25. Enter Date Assigned.
26. Click Search

Note: The Investigator field does not show for STD conditions since it is under the Reporter Information section. Investigation for STD conditions is captured on the FRs/IRs.

27. The Search Person screen is returned.
28. Enter search criteria and click Search.

WEBSURV INSTRUCTIONS

29. The search results are returned.
30. Select the LPHA Investigator by clicking the name link in the grid.

Search Person

A search can be completed on a single field or a combination of fields:

- Last name and First Name or
- Provider Role or
- Party ID (up to 12 digits)

Last Name: First Name:

Provider Role:

State: City:

Party ID:

Name	Party ID	Name Type	Provider Role	Address
DIETLE, EDEN	383268497	PRIMARY	CD - LPHA INVESTIGATOR	3 POT GROWER RD HENLEY, MO 65040

Rows Returned: 1 Maximum Number of Rows: 50

31. The LPHA Investigator is shown on the screen.

Remember, the change is not saved until you save at the bottom of the screen and then again on the confirmation screen.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Admin Aggregate Reporting Party Match

Pregnant at Diagnosis

Due Date: Outcome Date:

Reporter Information

Date of Report: Reporter:

Investigator Information

Date Case Assigned: Investigator:

Medical Providers

Provider: Kind of Provider: Date of First Visit:

Enter Medical Providers

If Medical Provider(s) are known, complete the following steps. At least one medical provider is required for STD conditions.

32. Click Search.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Admin Aggregate Reporting Party Match

Medical Providers

Name	Primary	Kind	First Visit	Entry Date	Entered By
DIETLE, EDEN	PRIMARY		09/05/2011	EDEN, DIETLE	

Notes

Note:

WEBSURV INSTRUCTIONS

33. The Search Person or Organization screen is returned.

34. Enter search criteria.

For STD conditions, only search for Organizations as medical providers. Individual physicians are not used as medical providers.

35. The results are returned in the grid.

36. Select the medical provider by clicking the name link in the grid.

Name	Party ID	Name Type	Provider Role	Address
JEFFERSON CITY MEDICAL GROUP	5778043	PRIMARY	CD - PRIVATE PROVIDER PRIVATE PROVIDER TB - PRIVATE PROVIDER	PO BOX 234 RR 2 DIAMOND BOX 559 JEFFERSON CITY MEDICAL GROUP - PEDIATRICS LOT 23344 BLDG 234 JEFFERSON CITY, MO 65102 COLE USA
JEFFERSON CITY MEDICAL GROUP	5779696	PRIMARY	CD - PRIVATE PROVIDER PRIVATE PROVIDER TB - PRIVATE PROVIDER	PO BOX 234 RR 2 DIAMOND BOX 559 JEFFERSON CITY MEDICAL GROUP - PEDIATRICS LOT 23344 BLDG 234 JEFFERSON CITY, MO 65102 COLE USA

37. The medical provider is shown on the screen.

38. Enter Kind of Provider (or Provider Type if STD).

39. Enter Date of First Visit (if known)

40. Click Add to List.

WEBSURV INSTRUCTIONS

41. The medical provider will be added to the grid.

NOTE: The first provider will be set as primary. To change the primary setting, click on the N in the grid to change it to Y.

Remember, the change is not saved until you save at the bottom of the screen and then again on the confirmation screen.

The screenshot shows the 'Medical Providers' section of the WEBSURV application. The 'Primary' column for the first provider, 'JEFFERSON CITY MEDICAL GROUP', is set to 'Y'. The 'Kind' is 'INFECTIOUS DISEASE' and the 'Entry Date' is '09/20/2011'. The 'Entered By' is 'SWADM04'. The 'Notes' section is empty.

Change PRIMARY medical provider

If there are multiple medical providers, you may click the 'N' in the provider grid. This will change it to a 'Y' and the current primary to an 'N'.

42. Click an 'N'

The screenshot shows the 'Medical Providers' section of the WEBSURV application. The 'Primary' column for the second provider, 'CAPITAL REGION MEDICAL CENTER', is set to 'Y'. The 'Kind' is 'OTHER' and the 'Entry Date' is '09/20/2011'. The 'Entered By' is 'SWADM04'. The 'Notes' section is empty.

43. The provider will be changed to primary and moved to the first row of the grid.

The screenshot shows the 'Medical Providers' section of the WEBSURV application. The 'Primary' column for the first provider, 'CAPITAL REGION MEDICAL CENTER', is set to 'Y'. The 'Kind' is 'OTHER' and the 'Entry Date' is '09/20/2011'. The 'Entered By' is 'SWADM04'. The 'Notes' section is empty.

WEBSURV INSTRUCTIONS

Enter condition note(s)

44. Enter note regarding the condition.
45. Click Add to List.

46. The Note is added to the grid.
47. Repeat 44-45 for additional condition notes.
48. Click Save

49. The confirmation screen is returned.
50. If the application cannot determine the jurisdiction, the user will need to select the jurisdiction from the highlighted dropdown.
51. Click Save.

WEBSURV INSTRUCTIONS

52. The condition is saved, and a popup message is returned asking if you want to enter diagnostic test(s) or view the Condition.

Message from webpage

Condition has been saved. Click OK to enter Test or cancel to view Condition.

OK Cancel

Condition for BUSCH, MARISSA (Party ID = 2149429718)

Person Address(es) Institution Address Remove

ADD Message from webpage

Cond
Other
Cond

Date of Birth: 09/01/2011 (mm/dd/yyyy) Date of Death: (mm/dd/yyyy)
 Date Rec'd by Public Health: 09/01/2011 (mm/dd/yyyy) Age at Diagnosis: 1 YEARS
 Date of Diagnosis: 09/01/2011 (mm/dd/yyyy) Pregnant at Diagnosis:
 Due Date: (mm/dd/yyyy) Outcome Date: (mm/dd/yyyy)
 Pregnancy Outcome:
 Reporter Information: Date of Report: 09/01/2011 (mm/dd/yyyy) Date Case Assigned: 09/05/2011 (mm/dd/yyyy)
 Reporter: Search Remove Investigator: Search Remove

53a. Click OK and go to [View/Add/Update Tests \(Diagnostics\)](#) OR

53b. Click Cancel and go to View/Update Condition in the next section.

Condition for BUSCH, MARISSA (Party ID = 2149429718)

Submitter: ST. LOUIS HEALTH DEPARTMENT
 1001 N. 3RD ST. 3RD FLOOR
 ST. LOUIS, MO 63102 USA

Test Date: (mm/dd/yyyy) Test Type: (mm/dd/yyyy) Test Result: (mm/dd/yyyy)

Date of Birth: 09/01/2011 (mm/dd/yyyy) Date of Death: (mm/dd/yyyy)
 Date Rec'd by Public Health: 09/01/2011 (mm/dd/yyyy) Age at Diagnosis: 1 YEARS
 Date of Diagnosis: 09/01/2011 (mm/dd/yyyy) Pregnant at Diagnosis:
 Due Date: (mm/dd/yyyy) Outcome Date: (mm/dd/yyyy)
 Pregnancy Outcome:
 Reporter Information: Date of Report: 09/01/2011 (mm/dd/yyyy) Date Case Assigned: 09/05/2011 (mm/dd/yyyy)
 Reporter: Search Remove Investigator: Search Remove

Condition for BUSCH, MARISSA (Party ID = 2149429718)

Address: 8601 LINDEN BLVD. SUITE 300
 KANSAS CITY, MO 64114 USA

Condition Name: PROSTATE
 Other Condition Name:
 Condition Status: (mm/dd/yyyy) Date of Birth: 09/01/2011 (mm/dd/yyyy)
 Date Rec'd by Public Health: 09/01/2011 (mm/dd/yyyy) Age at Diagnosis: 1 YEARS
 Date of Diagnosis: 09/01/2011 (mm/dd/yyyy) Pregnant at Diagnosis:
 Due Date: (mm/dd/yyyy) Outcome Date: (mm/dd/yyyy)
 Pregnancy Outcome:
 Reporter Information: Date of Report: 09/01/2011 (mm/dd/yyyy) Date Case Assigned: 09/05/2011 (mm/dd/yyyy)
 Reporter: Search Remove Investigator: Search Remove

WEBSURV INSTRUCTIONS

Add/Update Condition (Disease Specific Sections)

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party

Steps

1. Click Add Condition in Treeview
2. Select Condition Name.

Or if editing, click on Condition Name in the tree.

Screens

The screenshot shows the 'ADD NAME' form in the WEBSURV application. The form is titled 'Demographics for BUSCH, MARISSA (Party ID = 2149429718)'. It includes fields for Date of Birth (8/15/2002), Sex (FEMALE), Race (WHITE), Ethnicity (NON HISPANIC), Current Sex/Gender (FEMALE), and Country of Origin (USA). The form also has a table for 'Name' with columns for Name Type, Last Name, First Name, Middle Name, Begin Date, End Date, and Entry Date. The table shows one entry for 'PRIMARY' with Last Name 'BUSCH' and First Name 'MARISSA'.

Complications for Polio conditions and Adverse Reactions, Vaccinia Vaccination

3. The screen is reloaded. The complication and other complication fields are visible.
4. Enter the complication and other required information and click Save.

The screenshot shows the 'ADVERSE REACTIONS, VACCINIA VACCINATION' form in the WEBSURV application. The form includes fields for Address (PAYNE RESIDENTIAL CARE, 995 CENTURY OAKS DR, MANCHESTER, MO 63021-6921, ST LOUIS, USA), Condition Name (ADVERSE REACTIONS, VACCINIA VACCINATION), Date of Birth (8/15/2002), Date Rec'd by Public Health, Date of Diagnosis, Pregnant at Diagnosis, Due Date, Pregnancy Outcome, Complication, and Other Complication. The form also has a section for 'Reporter Information' and 'Investigator Information' with fields for Date of Report, Reporter, Date Case Assigned, and Investigator.

WEBSURV INSTRUCTIONS

Type for Animal Bites

5. The screen is reloaded.
The type and other type fields are visible.
6. Enter the type and other required information and click Save.

The screenshot shows the WEBSURV application interface. The left sidebar contains a navigation menu with options like 'BUSCH, MARISSA', 'Locations', 'Alternate Contacts (1, 0)', 'History', 'Vaccinations', 'Hep B Case Management', 'STD Field Records', 'CONDITIONS', 'Add Condition', 'ASEPTIC MENINGITIS', and 'BOTULISM FOODBORNE'. The main content area displays the 'ANIMAL BITE-S' form. The form has several sections: 'Address' (PAYNE RESIDENTIAL CARE, 995 CENTURY OAKS DR, MANCHESTER, MO 63021-6921, ST LOUIS USA), 'Condition Name' (ANIMAL BITE-S), 'Date of Birth' (08/15/2002), 'Date of Death', 'Date Rec'd by Public Health', 'Date of Diagnosis', 'Age at Diagnosis' (1 YEARS), 'Pregnant at Diagnosis', 'Due Date', 'Pregnancy Outcome', 'Type', 'Other Type', 'Reporter Information' (Date of Report, Reporter), and 'Investigator Information' (Date Case Assigned, Investigator). There are also fields for 'Case Report Completed By'.

Count Status, Vital Status, Previous Diagnosis, Immigration Status for TB Disease

1. The screen is reloaded.
The count status, vital status and other fields are visible.
2. Enter the count status, vital status, etc. and other required information and click Save.

The screenshot shows the WEBSURV application interface. The left sidebar is the same as the previous screenshot. The main content area displays the 'TB DISEASE' form. The form includes fields for 'Condition Name' (TB DISEASE), 'Other Condition Name', 'Condition Status', 'Date of Birth' (08/15/2002), 'Date of Death', 'Date Rec'd by Public Health', 'Date of Diagnosis', 'Age at Diagnosis' (1 YEARS), 'Pregnant at Diagnosis', 'Due Date', 'Pregnancy Outcome', 'Count Status', 'Vital Status at Diagnosis', 'Refugee/Immigrant Class', 'Previous Diagnosis', 'Year Previous Diagnosis', 'Multiple Episodes', 'Immigration Status', 'Other Immigration Status', 'Reporter Information' (Date of Report, Reporter), and 'Investigator Information' (Date Case Assigned, Investigator).

Severity of Illness and Vaccination Type for Varicella (Chickenpox) conditions

1. The screen is reloaded.
The severity of illness and vaccination type fields and vaccination grid are visible.
2. Enter the Severity of Illness
3. Enter Vaccination Type and Vaccination Date (if known) and click Add to List.

The screenshot shows the WEBSURV application interface. The left sidebar is the same as the previous screenshots. The main content area displays the 'VARICELLA (CHICKENPOX)' form. The form includes fields for 'Condition Name' (VARICELLA (CHICKENPOX)), 'Other Condition Name', 'Condition Status', 'Date of Birth' (08/15/2002), 'Date of Death', 'Date Rec'd by Public Health', 'Date of Diagnosis', 'Age at Diagnosis' (1 YEARS), 'Pregnant at Diagnosis', 'Due Date', 'Pregnancy Outcome', 'Severity of Illness', 'Number of Lesions', 'Vaccination Type', 'Vaccination Date', 'Add to List', 'Clear', 'Reporter Information' (Date of Report, Reporter), and 'Investigator Information' (Date Case Assigned, Investigator). Below the vaccination fields is a table with columns: Type, Vaccination Date, Data Source, Entry Date, and Entered By.

4. The vaccination is added to the vaccination grid.
5. Enter other condition information and click Save.

Enrolled/Transferred for Hepatitis B (Pregnancy) Prenatal	
1	2
3	4
5	6
7	8
9	10
11	12
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71	72
73	74
75	76
77	78
79	80
81	82
83	84
85	86
87	88
89	90
91	92
93	94
95	96
97	98
99	100

9. The transfer record is added to the grid.
10. Click Save

Page 18 of 106

WEBSURV INSTRUCTIONS

Save of Condition

11. The Confirmation Screen is returned.
12. Click Save.

Remember, the condition information is NOT saved until you click the Save on the confirmation screen.

Confirmation -- Webpage Dialog

* Denotes required field.

CONFIRMATION

Name: LIMBACH, BRIDGETTE ANN
 Date of Birth: 09/25/1987
 Age at Diagnosis: 22 YEARS
 Party ID: 393261546
 Condition Name: HEPATITIS B (PREGNANCY) PRENATAL
 Condition ID: 393261514
 Condition Status: CONFIRMED
 Jurisdiction Type: CASE
 Jurisdiction: * HICKORY
 Diagnosis Date: 07/01/2010
 Date of Report: 07/01/2010
 Disease Case Report Entry: 07/07/2010
 Disease Case Report Last Modified: 01/27/2011

Save **Return**

13. The Condition Record Saved Screen is returned.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Admin Aggregate Reporting Party Match Instructions

Search

Condition Record Saved

MOHSAIC

System Assigned Variables at SAVE of Condition

At Save of the Condition, several variables are assigned.

- Survweb_Condition_ID – next primary sequence value
- NETSS_ID – next primary sequence value for Netss ID (six digits).
- Resolution – set to ACTIVE with resolution date set to current date.
- QA Complete – set to NO
- Month Year Counted – Month and Year based the Date Rec'd by Public Health

WEBSURV INSTRUCTIONS

Condition Address – Person Address(s)

3. If no address is shown or if you need to change the existing address, click Person Address(s).

4. The Addresses screen for the person will display.
5. Select the address.

6. The address will display in the Address Section.

Remember, the change is not saved until you save at the bottom of the screen and then again on the confirmation screen.

Condition Address – Remove – Once a condition has been saved, you cannot remove the address.

WEBSURV INSTRUCTIONS

Enter/Update Condition Information (Scroll as needed)

7. Select new condition name.

Condition name may only be changed within specific categories.

8. The screen may change depending on condition.

- Fields for COMPLICATION and COMPLICATION OTHER is added for
 - Adverse Reactions, Vaccinia Vaccination
 - Poliomyelitis, Paralytic
 - Poliovirus Infection, Nonparalytic
- Fields for COUNT STATUS, VITAL STATUS, REFUGEE/IMMIGRANT CLASS, PREVIOUS DIAGNOSIS, YEAR PREVIOUS DIAGNOSIS, MULTIPLE EPISODES are added if condition is TB Disease.
- Field for Severity of Illness field and Vaccination Grid are added for:
 - Varicella (Chickenpox)
 - Varicella (Chickenpox) Death Resulted
 - Varicella (Chickenpox) Special Circumstances
- Fields for Type and Other Type are added for ANIMAL BITES.
- Fields for Case Management are added for Hepatitis B (Pregnancy) Prenatal.
- Reporter section is not visible for STD conditions.

These fields are not addressed in these instructions.

WEBSURV INSTRUCTIONS

9. The condition status is filtered by the condition name selected, update condition status if needed.
10. Enter other information.

Remember, the change is not saved until you save at the bottom of the screen and then again on the confirmation screen.

Enter / Update Reporter Information (This section is not used by STD conditions.)

11. Update Date of Report
12. Click Remove to remove the reporter or Click Search link to update the reporter.

13. The Search Person or Organization screen is returned.
14. Enter search criteria and click search button.

WEBSURV INSTRUCTIONS

15. The search results are returned.

16. Click on the reporter name link to select the reporter.

NOTE: If the reporter cannot be found, contact your regional disease investigation staff.

Search Person or Organization

A search can be completed on a single field or a combination of fields:

- Organization Name, Last Name and First Name or
- Provider Role or
- Party ID (up to 12 digits)

Organization Name:

Last Name: First Name:

Provider Role:

State: City:

Party ID:

Name	Party ID	Name Type	Provider Role	Address
AURORA COMMUNITY HOSPITAL	1106904	PRIMARY	CD - HOSPITAL HOSPITAL TB - HOSPITAL	500 PORTER AVE AURORA, MO 65605-2365 LAWRENCE USA

Rows Returned: 1 Maximum Number of Rows: 50

17. The reporter is shown on the screen.

18. Enter / Update Completed by Last Name and First Name if known.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Admin Aggregate Reporting Party Match

Search

Reporter Information

Date of Report: 09/01/2011
Reporter: [Search Remove](#)
AURORA COMMUNITY HOSPITAL
500 PORTER AVE
AURORA, MO 65605-2365
LAWRENCE, USA

Investigator Information

Date Case Assigned: 09/05/2011
Investigator: [Search Remove](#)
DIETLE, EDEEN
3 POT GROVER RD HENLEY,
MO 65640 MILLER

Case Report Completed By:
Last Name: First Name:

Medical Providers

Provider: [Search](#)

Enter Investigator Information (This is not used by STD conditions.)

19. Enter/Change Date Case Assigned.

20. Click Search for the Investigator.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Admin Aggregate Reporting Party Match

Search

Reporter Information

Date of Report: 09/01/2011
Reporter: [Search Remove](#)
AURORA COMMUNITY HOSPITAL
500 PORTER AVE
AURORA, MO 65605-2365
LAWRENCE, USA

Investigator Information

Date Case Assigned: 09/05/2011
Investigator: [Search Remove](#)
DIETLE, EDEEN
3 POT GROVER RD HENLEY,
MO 65640 MILLER

Case Report Completed By:
Last Name: First Name:

Medical Providers

Provider: [Search](#)

WEBSURV INSTRUCTIONS

21. The Search Person screen is returned.
22. Enter Search Criteria and click Search.

Search Person

A search can be completed on a single field or a combination of fields:

- Last name and First Name or
- Provider Role or
- Party ID (up to 12 digits)

Last Name: First Name:

Provider Role: State: City:

Party ID:

Search

Rows Returned: Maximum Number of Rows:

23. The search results are returned.
24. Select the investigator by clicking on the name link.

Search Person

A search can be completed on a single field or a combination of fields:

- Last name and First Name or
- Provider Role or
- Party ID (up to 12 digits)

Last Name: First Name:

Provider Role: State: City:

Party ID:

Search

Name	Party ID	Name Type	Provider Role	Address
DIETLE, EDEN	383268497	PRIMARY	CD - LPHA INVESTIGATOR	3 POT GROWER RD HENLEY, MO 65040
HALBERT, BRANDY	394561588	PRIMARY	CD - LPHA INVESTIGATOR	930 WILDWOOD DR JEFFERSON CITY, MO 65109-5796
HINKLE, C JON	356245243	PRIMARY	CD - LPHA INVESTIGATOR	800 MCDONALD KOELTZTOWN, MO 65048
INVESTIGATE, DEVO	2148559497	PRIMARY	CD - LPHA INVESTIGATOR	3918 VIOLA VW JEFFERSON CITY, MO 65101-8146
INVESTIGATOR, DEVO	2148559497	PRIMARY	CD - LPHA INVESTIGATOR	930 WILDWOOD DR JEFFERSON CITY, MO 65109-5796

25. The Investigator Information is shown on the screen.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home [Person](#) [Organization](#) [Admin](#) [Aggregate Reporting](#) [Party Match](#) [Instructions](#)

Search

[BUSCH, MARISSA](#)

[Locators](#)

[Alternate Contacts \(1, 0\)](#)

[History](#)

[Provider Roles](#)

[Vaccinations](#)

[Hep B Case Management](#)

[STD Field Records](#)

[CONDITIONS](#)

[Add Condition](#)

[ASEPTIC MENINGITIS](#)

[BOTULISM FOODBORNE](#)

[Refresh Tree](#)

Investigator Information

Date of Birth: (mm/dd/yyyy)

Date Rec'd by Public Health: (mm/dd/yyyy)

Date of Diagnosis: (mm/dd/yyyy)

Age at Diagnosis: YEARS

Pregnant at Diagnosis: (mm/dd/yyyy)

Due Date: (mm/dd/yyyy)

Pregnancy Outcome: (mm/dd/yyyy)

Reporter Information

Date of Report: (mm/dd/yyyy)

Reporter: [Search](#) [Remove](#)

Investigator Information

Date Case Assigned: (mm/dd/yyyy)

Investigator: [Search](#) [Remove](#)

Case Report Completed By:

Last Name: First Name:

Medical Providers

Provider: [Search](#)

WEBSURV INSTRUCTIONS

Enter Medical Providers (At least one medical provider is required for STD conditions.)

26. Click Search for Provider.

Name	Primary	Kind	First Visit	Entry Date	Entered By
CAP REGION MED CTR LABORATORY 12 STADIUM JEFFERSON CITY, MO 65109 COLE USA	Y	OTHER		09/20/2011	SWADM04
JEFFERSON CITY MEDICAL GROUP PO BOX 234 RR 2 DIAMOND BOX 559 JEFFERSON CITY MEDICAL GROUP - PEDIATRICS LOT 2334 BLDG 234 JEFFERSON CITY, MO 65102 COLE USA	N	INFECTIOUS DISEASE		09/20/2011	SWADM04

27. The Search Person or Organization screen is returned.

28. Enter search criteria and click search.

For STD conditions, only search and select organizations as Medical Providers.

29. The search results are returned.

30. Select the provider by clicking on the name link.

Name	Party ID	Name Type	Provider Role	Address
ST MARYS HEALTH CENTER	356278843	PRIMARY	CD - HOSPITAL HOSPITAL TB - HOSPITAL	100 ST MARY S BLVD JEFFERSON CITY, MO 65101 COLE USA
ST MARYS HEALTH CENTER LABORATORY	356244898	PRIMARY	CD - LABORATORY LABORATORY TB - LABORATORY	100 SAINT MARYS PLZ JEFFERSON CITY, MO 65101-1602 COLE USA
ST MARYS HEALTH CENTER	367075477	PRIMARY	CD - HOSPITAL HOSPITAL HOSPITAL TB - HOSPITAL TB - HOSPITAL	109 N STADIUM9 BLVD COLUMBIA, MO 65203 BOONE USA

WEBSURV INSTRUCTIONS

31. The provider is shown on the screen.
32. Enter Kind of Provider (Provider Type for STD conditions) and Date of First Visit if known.
33. Click Add to List.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Medical Providers

Provider: ST MARYS HEALTH CENTER
100 ST MARY S BLVD
JEFFERSON CITY, MO 65101
COLE USA

Kind of Provider: Other Kind:

Date of First Visit: (mmddyyyy)

Add to List Clear

Name	Primary	Kind	First Visit	Entry Date	Entered By
CAP REGION MED CTR LABORATORY 12 STADIUM JEFFERSON CITY, MO 65109 COLE USA	Y	OTHER	09/20/2011	SWADM04	
JEFFERSON CITY MEDICAL GROUP PO BOX 234 RR 2 DIAMOND BOX 559 JEFFERSON CITY MEDICAL GROUP - PEDIATRICS LOT 23344 BLDG 234 JEFFERSON CITY, MO 65102 COLE USA	N	INFECTIOUS DISEASE	09/20/2011	SWADM04	
ST MARYS HEALTH CENTER 100 ST MARY S BLVD JEFFERSON CITY, MO 65101 COLE USA	N	HOSPITAL	09/26/2011	SWADM04	

34. The medical provider will be added to the grid.

Remember, the information is not saved until you save at the bottom of the screen and then again on the confirmation screen.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Medical Providers

Provider: ST MARYS HEALTH CENTER
100 ST MARY S BLVD
JEFFERSON CITY, MO 65101
COLE USA

Kind of Provider: Other Kind:

Date of First Visit: (mmddyyyy)

Add to List Clear

Name	Primary	Kind	First Visit	Entry Date	Entered By
CAP REGION MED CTR LABORATORY 12 STADIUM JEFFERSON CITY, MO 65109 COLE USA	Y	OTHER	09/20/2011	SWADM04	
JEFFERSON CITY MEDICAL GROUP PO BOX 234 RR 2 DIAMOND BOX 559 JEFFERSON CITY MEDICAL GROUP - PEDIATRICS LOT 23344 BLDG 234 JEFFERSON CITY, MO 65102 COLE USA	N	INFECTIOUS DISEASE	09/20/2011	SWADM04	
ST MARYS HEALTH CENTER 100 ST MARY S BLVD JEFFERSON CITY, MO 65101 COLE USA	N	HOSPITAL	09/26/2011	SWADM04	

Change Primary Medical Provider

35. Click on the N in the grid to change medical provider to primary.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Medical Providers

Provider: ST MARYS HEALTH CENTER
100 ST MARY S BLVD
JEFFERSON CITY, MO 65101
COLE USA

Kind of Provider: Other Kind:

Date of First Visit: (mmddyyyy)

Add to List Clear

Name	Primary	Kind	First Visit	Entry Date	Entered By
CAP REGION MED CTR LABORATORY 12 STADIUM JEFFERSON CITY, MO 65109 COLE USA	Y	OTHER	09/20/2011	SWADM04	
JEFFERSON CITY MEDICAL GROUP PO BOX 234 RR 2 DIAMOND BOX 559 JEFFERSON CITY MEDICAL GROUP - PEDIATRICS LOT 23344 BLDG 234 JEFFERSON CITY, MO 65102 COLE USA	N	INFECTIOUS DISEASE	09/20/2011	SWADM04	
ST MARYS HEALTH CENTER 100 ST MARY S BLVD JEFFERSON CITY, MO 65101 COLE USA	N	HOSPITAL	09/26/2011	SWADM04	

WEBSURV INSTRUCTIONS

36. The provider is marked Y in the Primary column and moved to the first row.

The screenshot shows the 'Medical Providers' section of the Websurv application. On the left is a navigation tree with categories like 'BUSCH, MARISSA', 'Locators', 'History', 'Provider Roles', 'Vaccinations', 'Hep B Case Management', 'STD Field Records', 'CONDITIONS', 'Add Condition', 'ASEPTIC MENINGITIS', and 'BOTULISM FOODBORNE'. The main area displays a table of medical providers. The first row is highlighted and shows 'ST MARYS HEALTH CENTER' as the primary provider (marked with a 'Y' in the Primary column). The table includes columns for Name, Primary, Kind, First Visit, Entry Date, and Entered By. Below the table are fields for 'Notes' and a 'Refresh Tree' button.

Name	Primary	Kind	First Visit	Entry Date	Entered By
ST MARYS HEALTH CENTER 100 ST MARY S BLVD JEFFERSON CITY, MO 65101 COLE USA	Y	HOSPITAL		05/26/2011	SWADM04
JEFFERSON CITY MEDICAL GROUP PO BOX 234 RR 2 DIAMOND BOX 559 JEFFERSON CITY MEDICAL GROUP - PEDIATRICS LOT 23344 BLDG 234 JEFFERSON CITY, MO 65102 COLE USA		INFECTIOUS DISEASE		05/20/2011	SWADM04
CAP REGION MED CTR LABORATORY 12 STADIUM JEFFERSON CITY, MO 65109 COLE USA		OTHER		05/20/2011	SWADM04

Remove Medical Provider

37. Click Remove in the grid to delete the medical provider.

This screenshot is identical to the previous one, showing the 'Medical Providers' list. The 'Remove' link is visible next to the first provider entry, 'ST MARYS HEALTH CENTER'. The navigation tree and table structure are the same as in the previous screenshot.

38. A popup message is returned to confirm that you want to remove the provider.
39. Click OK

The screenshot shows a 'Message from webpage' dialog box. It contains a question mark icon and the text 'Click OK to remove the Provider.' Below the text are two buttons: 'OK' and 'Cancel'.

WEBSURV INSTRUCTIONS

40. The provider is removed from the grid.

Remember the changes to this screen are NOT saved until you click Save on the bottom of the screen and then again on the confirmation screen.

Enter condition note(s)

41. Enter note
42. Click Add to List.


43. The Note is added to the grid.
44. Repeat 54-55 for additional condition notes.
45. Click Save

WEBSURV INSTRUCTIONS

46. The confirmation screen is returned.

47. If the application cannot determine the jurisdiction, the user will need to select the jurisdiction from the highlighted dropdown.

48. Click Save.



Confirmation -- Webpage Dialog

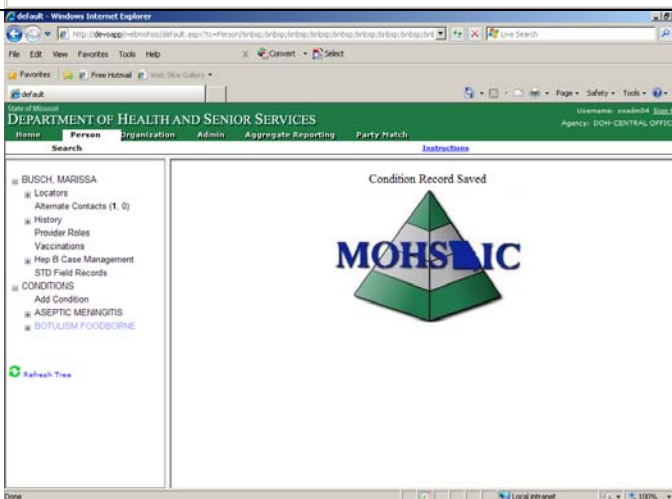
* Denotes required field.

CONFIRMATION

Name:	BUSCH, MARISSA
Date of Birth:	08/15/1990
Age at Diagnosis:	21 YEARS
Party ID:	2149429718
Condition Name:	BOTULISM FOODBORNE High Priority Condition
Condition ID:	2149429848
Condition Status:	PROBABLE
Jurisdiction Type:	CASE
Jurisdiction:	JEFFERSON
Diagnosis Date:	09/01/2011
Date of Report:	09/01/2011
Disease Case Report Entry:	09/20/2011
Disease Case Report Last Modified:	09/20/2011

Save Return

49. The Condition Record Saved screen is returned.



default: Windows Internet Explorer

File Edit View Favorites Tools Help

Home Person Organization Admin Aggregate Reporting Party Match Instructions

Search

Condition Record Saved

MOHSIC

Refresh Tree

Jurisdiction Assignment

Manage Jurisdiction is defined as a city or county (local public health agency) responsible for the investigation and follow-up of a disease case report. Counted Jurisdiction is the city or county in which the condition was reported and counted for CDC and Missouri state reporting. Jurisdiction Type is the type of party that the jurisdiction was assigned from.

The jurisdictions and jurisdiction type are initially determined when clicking Save on the Add Condition Screen. Good address information is important to allow for tracking of conditions and outbreaks. Street address information will allow for better geographic representation. The condition confirmation screen provides the jurisdiction and jurisdiction type. This information is also provided on the header of every condition screen. WEBSURV determines the jurisdiction by looking at the party addresses associated to the condition in the order below.

WEBSURV INSTRUCTIONS

1. **Case** – If you enter an address for the person and associate it to the condition, it will determine the jurisdiction. Associate an address when you have good information. Otherwise, let the system assign jurisdiction.
2. **Provider** – If case address is unknown, and a medical provider was entered, the provider address will determine jurisdiction. At least one provider is required for STD conditions.
3. **Reporter** – If addresses for case and medical provider are all unknown, the reporter (required for all conditions except STDs) address will determine the jurisdiction.
4. **Central Office (Assigned) Jurisdiction** - If addresses for case, medical provider, and reporter are unknown, the jurisdiction will be assigned to Central Office. DHSS staff will follow up to get appropriate jurisdiction assigned.

Many parties are in WEBSURV without good address information. All addresses should be as complete as possible. All parties associated with the condition (medical provider(s), submitter, reporter and laboratory) should have an address associated to them. If the associated party does not have an address in WEBSURV, and you have an address, contact your regional disease investigation staff or BSHS to update the information.

WEBSURV INSTRUCTIONS

Update Jurisdiction

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party
3. Select condition

Steps

Screens

- ✓ [Complete steps 4-8 for Condition Address - Person Address\(s\)](#)

QA Complete is set to No

1. Both the Managed and Counted Jurisdiction will be changed.

BEFORE:

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Busch, MARISSA

Alternate Contacts (1, 6)

History

Vaccinations

Hep B Case Management

STD Field Records

CONDITIONS

Add Condition

ASEPTIC MENINGITIS

BOTULISM FOODBORNE

Refresh Tree

Denotes required field

Condition for BUSCH, MARISSA (Party ID = 214942912)

Modified Date: 9/29/2011 By: SWANQMD4

Condition ID: 214942912

NETSS ID: 13891

QA Complete: NO

Month/Year Counted: 09 (mm) 2011 (yyyy)

Counted Jurisdiction: ST LOUIS

Counted Jurisdiction Type: CASE

Managed Jurisdiction: ST LOUIS

Managed Jurisdiction Type: CASE

CDC Case Definitions

Update

Person Address(s)

Address: 955 CENTURY OAKS DR
MANCHESTER, MO 63211-6921
ST LOUIS, USA

Condition Name: ASEPTIC MENINGITIS

Other Condition Name:

Condition Status: PROBABLE

Date of Birth: 08/15/2002 (mm/dd/yyyy)

Date of Death: (mm/dd/yyyy)

Date Rec'd by Public Health: 09/20/2011 (mm/dd/yyyy)

Date of Diagnosis: 09/20/2011 (mm/dd/yyyy)

Age at Diagnosis: 8 YEARS

Pregnant at Diagnosis:

Due Date: (mm/dd/yyyy)

Outcome Date: (mm/dd/yyyy)

AFTER:

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Busch, MARISSA

Alternate Contacts (1, 6)

History

Vaccinations

Hep B Case Management

STD Field Records

CONDITIONS

Add Condition

ASEPTIC MENINGITIS

BOTULISM FOODBORNE

Refresh Tree

Denotes required field

Condition for BUSCH, MARISSA (Party ID = 214942912)

Modified Date: 9/29/2011 By: SWANQMD4

Condition ID: 214942912

NETSS ID: 13891

QA Complete: NO

Month/Year Counted: 09 (mm) 2011 (yyyy)

Counted Jurisdiction: JEFFERSON

Counted Jurisdiction Type: CASE

Managed Jurisdiction: JEFFERSON

Managed Jurisdiction Type: CASE

CDC Case Definitions

Update

Person Address(s)

Address: 5542 LEHIGH LN IMPERIAL, MO
63052-1718 JEFFERSON, USA

Condition Name: ASEPTIC MENINGITIS

Other Condition Name:

Condition Status: PROBABLE

Date of Birth: 08/15/2002 (mm/dd/yyyy)

Date of Death: (mm/dd/yyyy)

Date Rec'd by Public Health: 09/20/2011 (mm/dd/yyyy)

Date of Diagnosis: 09/20/2011 (mm/dd/yyyy)

Age at Diagnosis: 8 YEARS

Pregnant at Diagnosis:

Due Date: (mm/dd/yyyy)

Outcome Date: (mm/dd/yyyy)

WEBSURV INSTRUCTIONS

- Two condition notes will be inserted stating the change in jurisdiction by from to

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search: BUSCH, MARISSA

Conditions:

Name	Primary	Kind	First Visit	Entry Date	Entered By
1					

Notes:

Entry Date	Note	Entered By
09/20/2011	MANAGED JURISDICTION HAS BEEN CHANGED BY SWADDM4 FROM ST LOUIS TYPE CASE TO JEFFERSON TYPE CASE ON 09/20/2011	SWADDM4
09/20/2011	COUNTED JURISDICTION HAS BEEN CHANGED BY SWADDM4 FROM ST LOUIS TYPE CASE TO JEFFERSON TYPE CASE ON 09/20/2011	SWADDM4

QA Complete is set to Yes

- Only the Managed Jurisdiction is changed.

Before:

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search: BUSCH, MARISSA

Condition for BUSCH, MARISSA (Party ID = 2145429718)

Modified Date: 9/20/2011 By: SWADDM4 Condition ID: 2145429718 NETSS ID: 13891

QA Complete: YES Month/Year Counted: 09/2011 (yyyy)

Counted Jurisdiction: JEFFERSON Counted Jurisdiction Type: CASE

Managed Jurisdiction: JEFFERSON Managed Jurisdiction Type: CASE

Address: 8542 LEHIGH LN IMPERIAL, MO 63052-1718 JEFFERSON USA

Condition Name: ASEPTIC MENINGITIS

Other Condition Name: PROBABLE

Condition Status: PROBABLE

Date of Birth: 08/15/2002 (mm/yyyy)

Date of Death: 09/26/2011 (mm/yyyy)

Date Rec'd by Public Health: 09/26/2011 (mm/yyyy)

Date of Diagnosis: 09/26/2011 (mm/yyyy)

Age at Diagnosis: 29 YEARS

Program at Diagnosis: Outcome Date: 09/26/2011 (mm/yyyy)

After:

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search: BUSCH, MARISSA

Condition for BUSCH, MARISSA (Party ID = 2145429718)

Modified Date: 9/20/2011 By: SWADDM4 Condition ID: 2145429718 NETSS ID: 13891

QA Complete: YES Month/Year Counted: 09/2011 (yyyy)

Counted Jurisdiction: JEFFERSON Counted Jurisdiction Type: CASE

Managed Jurisdiction: MONTGOMERY Managed Jurisdiction Type: CASE

Address: 8542 LEHIGH LN IMPERIAL, MO 63052-1718 JEFFERSON USA

Condition Name: ASEPTIC MENINGITIS

Other Condition Name: PROBABLE

Condition Status: PROBABLE

Date of Birth: 08/15/2002 (mm/yyyy)

Date of Death: 09/26/2011 (mm/yyyy)

Date Rec'd by Public Health: 09/26/2011 (mm/yyyy)

Date of Diagnosis: 09/26/2011 (mm/yyyy)

Age at Diagnosis: 29 YEARS

Program at Diagnosis: Outcome Date: 09/26/2011 (mm/yyyy)

WEBSURV INSTRUCTIONS

- A condition note will be inserted stating the change in "Manage" jurisdiction by from to

The screenshot shows the WEBSURV application interface. On the left is a search bar and a tree view of conditions. The main area displays the details for a condition named 'BUSCH, MARISSA'. The 'Notes' section contains the following entries:

Entry Date	Note	Entered By
09/26/2011	MANAGED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM JEFFERSON TYPE CASE TO MONTGOMERY TYPE CASE ON 09/26/2011	SWADM04
09/26/2011	MANAGED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM ST LOUIS TYPE CASE TO JEFFERSON TYPE CASE ON 09/26/2011	SWADM04
09/26/2011	COUNTED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM ST LOUIS TYPE CASE TO JEFFERSON TYPE CASE ON 09/26/2011	SWADM04

Read Only condition

If the condition is "Read only", please contact the current Manage Jurisdiction LPHA if you need the jurisdiction changed. You may also contact your regional disease investigation staff or BSHS.

View Condition History

- The following preconditions must be met:
- Successful log into WEBSURV application.
 - Search and select party
 - Expand Selected Condition in TreeView

Steps

- Click Condition History in the treeview.

Screens

The screenshot shows the WEBSURV application interface. On the left is a search bar and a tree view of conditions. The main area displays the details for a condition named 'BUSCH, MARISSA'. The 'Condition History' section shows the following information:

Field	Value
Condition Name	BOTULISM FOODBORNE
Condition Status	PROBABLE
Date of Birth	09/26/2011
Date of Death	09/26/2011
Date of Diagnosis	09/26/2011
Date of Exposure	09/26/2011

2. The Condition History Screen is returned.

- Condition Name
- Condition Status
- Age at Diagnosis
- Date of Diagnosis
- Jurisdiction
- Complications
- Month/Year Counted (changed through Date Rec'd by PH)

File Edit View Favorites Tools Help

http://devapp01-windshs.michigan.gov:8080/... Convert ... Select

Free Manual ... Web Site Gallery

devapp01

State of Michigan

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Admin Aggregate Reporting Party Match

Search

Intructions

Condition History for BUSCH, MARISSA (Party ID = 2143429718)

The row without a history date displays current condition information. Records are sorted by History Date.

Condition ID 2143429848

Condition History

History Date	Condition Name	Condition Name	Complication/Severity/Type
Diagnosis Date: 09/01/2011	Status: PROBABLE	Jurisdiction (C):	JEFFERSON
Age at Diagnosis: 21 YEARS	Mo/Yr Counted: 08/2011	Jurisdiction (M):	JEFFERSON
History Date: 09/26/2011	Condition Name: BOTULISM FOODBORNE	Complication/Severity/Type:	
Diagnosis Date: 09/01/2011	Status: PROBABLE	Jurisdiction (C):	JEFFERSON
Age at Diagnosis: 9 YEARS	Mo/Yr Counted: 08/2011	Jurisdiction (M):	JEFFERSON
History Date: 09/26/2011	Condition Name: BOTULISM FOODBORNE	Complication/Severity/Type:	
Diagnosis Date: 09/01/2011	Status: PROBABLE	Jurisdiction (C):	CENTRAL OFFICE
Age at Diagnosis: 9 YEARS	Mo/Yr Counted: 08/2011	Jurisdiction (M):	CENTRAL OFFICE
History Date: 09/26/2011	Condition Name: BOTULISM FOODBORNE	Complication/Severity/Type:	
Diagnosis Date: 09/01/2011	Status: PROBABLE	Jurisdiction (C):	MONTGOMERY
Age at Diagnosis: 9 YEARS	Mo/Yr Counted: 08/2011	Jurisdiction (M):	MONTGOMERY
History Date: 09/26/2011	Condition Name: BOTULISM FOODBORNE	Complication/Severity/Type:	
Diagnosis Date: 09/01/2011	Status: PROBABLE	Jurisdiction (C):	JEFFERSON
Age at Diagnosis: 9 YEARS	Mo/Yr Counted: 08/2011	Jurisdiction (M):	JEFFERSON
History Date: 09/26/2011	Condition Name: BOTULISM FOODBORNE	Complication/Severity/Type:	
Diagnosis Date: 09/01/2011	Status: PROBABLE	Jurisdiction (C):	ST LOUIS

Notes may be entered on any condition screen. A note type will be assigned based on the screen.

1. Successful log into WEBSURV application.
2. Search and select party
3. Expand selected condition in tree.

Screens

You may have to scroll in the tree.

File Edit View Favorites Tools Help

http://www.doh.state.nh.us/ehp/ehp.htm

Convert Select

Free Hotmail Web Site Gallery

defaul

Page Safety Tools

State of New Hampshire

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Username: seniorshr@doe.nh.gov

Agency: DOH-CENTRAL OFFICE

Home Person Organization Admin Aggregate Reporting Party Match

Search Instructions

BUSH, MARISSA

Locations

Alternate Contacts (1, 0)

History

Provider Roles

Vaccinations

Hep B Case Management

STD Field Records

CONDITIONS

Add Condition

ASCRIPTIC MCHINGITS

BOTULISM FOODBORNE

Condition History (5)

Additional Information

Diagnostics

Symptoms

Background Information

Treatments

Contacts

Animal/Vector Exposure

Food Exposure

Possible Sources of Infection

Resolutions (1)

Last Condition Notes (11)

Demographics required field

Demographics for BUSH, MARISSA (Party ID = 2148429718)

Date of Birth: 8/15/1990 Sex: FEMALE Race: WHITE

ADD NAME

Name Type	Last Name	First Name	Middle Name	Begin Date	End Date	Entry Date
Eds PRIMARY	BUSH	MARISSA				09/15/2011

1

Date of Birth: 08/15/1990 (mmddyyyy)

Time of Birth: (hhmm)

Plurality: 1

Birth Order: 1

Birth Weight: (grams)

Gestation Age:

Date of Death: (mmddyyyy)

Race:

White ☒ Asian ☐

Black ☐ American Indian ☐

Other ☐ Pacific Islander ☐

Unknown ☐ Refused to Answer ☐

Ethnicity: NON HISPANIC

Current Sex/Gender: FEMALE

Sex at Birth: FEMALE

Country of Origin: (dropdown menu)

Date Entered: (mmddyyyy)

Vital Status: (dropdown menu)

Local intranet 100%

WEBSURV INSTRUCTIONS

- The Listing of Condition Notes is returned.
- Click on the page link in the grid (2, 3 if applicable)

Condition Notes for BUSCH, MARISSA (Party ID = 2149429718)

Modified Date: 5/26/2011 By: SWADM04 Condition ID: 2149429648 NETSS ID: 13890

QA Complete: * Month/Year Counted: * Counted Jurisdiction: * Counted Jurisdiction Type: * Managed Jurisdiction: * Managed Jurisdiction Type: *

CDC Case Definitions

Entry Date	Note Type	Note	Entered By
09/26/2011	CASE REPORT	REPORTER CAPITAL REGION MEDICAL CENTER (PID=1100123) WAS REMOVED BY SWADM04	SWADM04
09/26/2011	CASE REPORT	note on the condition case screen	SWADM04
09/26/2011	PROVIDER	LPHA INVESTIGATOR DIETLE, EDEN (PID=383268497) WAS REMOVED BY SWADM04	SWADM04
09/20/2011	CASE REPORT	COUNTED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM CENTRAL OFFICE TYPE CASE TO JEFFERSON TYPE CASE ON 09/20/2011	SWADM04
09/20/2011	CASE REPORT	MANAGED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM CENTRAL OFFICE TYPE CASE TO JEFFERSON TYPE CASE ON 09/20/2011	SWADM04

1 2 3
List Condition Notes (11)

- The second page of notes is shown.

Condition Notes for BUSCH, MARISSA (Party ID = 2149429718)

Modified Date: 5/26/2011 By: SWADM04 Condition ID: 2149429648 NETSS ID: 13890

QA Complete: * Month/Year Counted: * Counted Jurisdiction: * Counted Jurisdiction Type: * Managed Jurisdiction: * Managed Jurisdiction Type: *

CDC Case Definitions

Entry Date	Note Type	Note	Entered By
09/20/2011	CASE REPORT	COUNTED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM MONTGOMERY TYPE CASE TO CENTRAL OFFICE TYPE CASE ON 09/20/2011	SWADM04
09/20/2011	CASE REPORT	MANAGED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM MONTGOMERY TYPE CASE TO CENTRAL OFFICE TYPE CASE ON 09/20/2011	SWADM04
09/20/2011	CASE REPORT	COUNTED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM JEFFERSON TYPE CASE TO MONTGOMERY TYPE CASE ON 09/20/2011	SWADM04
09/20/2011	CASE REPORT	MANAGED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM JEFFERSON TYPE CASE TO MONTGOMERY TYPE CASE ON 09/20/2011	SWADM04
09/20/2011	CASE REPORT	COUNTED JURISDICTION HAS BEEN CHANGED BY SWADM04 FROM ST LOUIS TYPE CASE TO JEFFERSON TYPE CASE ON 09/20/2011	SWADM04

1 2 3
List Condition Notes (11)

View/Add/Edit Additional Information

Variables that may not be known at the time of initial entry of the condition have been moved to an "Additional Information" screen. These variables include such items as hospitalization, other associated cases and other facilities. The opportunity was taken to add some variables not currently collected such as immigration status, import status, outcomes, etc.

The following preconditions must be met:

- Successful log into WEBSURV application.
- Search and select party
- Expand selected condition in tree.

WEBSURV INSTRUCTIONS

Steps

1. Click on Additional Information in the tree.

Screens

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Home Person Organization Admin Aggregate Reporting Party Match Instructions

Condition for LIMBACH, BRIDGETTE (Party ID = 2163509211)

Modified Date: 9/26/2011 By: SWADMO4 Condition ID: 2163509223 NETSS ID: 474635

QA Complete: Month/Year Counted: Counted Jurisdiction: Counted Jurisdiction Type: Managed Jurisdiction: Managed Jurisdiction Type:

CDC Case Definitions

Person Address(es)

Address: 5412 S TEAL BOTTOM RD
HENLEY, MO 65040-2413 COLE
USA

Condition Name: Other Condition Name: Condition Status: Date of Birth: Date of Death: Date Rec'd by Public Health: Age at Diagnosis: Date of Diagnosis: Pregnant at Diagnosis: Outcome Date: Due Date:

2. The Additional Condition Details screen is returned.
3. Enter information.
4. Scroll as needed.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Home Person Organization Admin Aggregate Reporting Party Match Instructions

Additional Condition Details for LIMBACH, BRIDGETTE (Party ID = 2163509211)

Modified Date: 9/26/2011 By: SWADMO4 Condition ID: 2163509223 NETSS ID: 474635

QA Complete: Month/Year Counted: Counted Jurisdiction: Counted Jurisdiction Type: Managed Jurisdiction: Managed Jurisdiction Type:

CDC Case Definitions

Date of Initial Interview: Date of Final Interview: Hospitalized of this illness: Days Hospitalized: Previous Diagnosis: Year of Previous Diagnosis: Days in ICU: Year of Previous Diagnosis:

Immigration/Import Status

Import Status: Other Immigration Status: If Acquired outside MO, State: If Acquired outside USA, Country:

Other Associated Cases/Outbreak

Other Associated Cases: Type of Outbreak: State Outbreak ID: Outbreak Comments:

Outcome

Died of this illness: Date of Death: Autopsy Performed: Location of Death: Other Location:

Other Facilities

Save Cancel

5. Information is shown on the screen.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Home Person Organization Admin Aggregate Reporting Party Match Instructions

Previous Diagnosis: Year of Previous Diagnosis:

Immigration/Import Status

Import Status: Other Immigration Status: If Acquired outside MO, State: If Acquired outside USA, Country:

Other Associated Cases/Outbreak

Other Associated Cases: Type of Outbreak: State Outbreak ID: Outbreak Comments:

Outcome

Died of this illness: Date of Death: Autopsy Performed: Location of Death: Other Location:

Other Facilities

Save Cancel

WEBSURV INSTRUCTIONS

Add Other Facilities

- Click Search in the Other Facilities Section.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Previous Diagnosis: [] Year of Previous Diagnosis: []

Immigration/Import Status

Immigration Status: [NOT APPLICABLE] Other Immigration Status: []

Import Status: [ACQUIRED IN MISSOURI] If Acquired outside MO, State: []

If Acquired outside USA, Country: []

Other Associated Cases/Outbreak

Other Associated Cases: []

Outbreak Associated: [] Type of Outbreak: []

State Outbreak ID: [] Outbreak Comments: []

Outcome

Died of this Illness: [] Date of Death: [mmddyyyy]

Autopsy Performed: []

Location of Death: [] Other Location: []

Other Facilities

Search

Save Cancel

- The Search Organization screen is returned.
- Enter search criteria and click Search.

Search Organization

Hide Search Tips

A search can be completed on a single field or a combination of fields:

- Organization Name or
- Provider Role or
- Party ID (up to 12 digits)

Organization Name: []

Provider Role: []

State: [] City: []

Party ID: []

Search Clear

Rows Returned: Maximum Number of Rows: [50]

- The results are returned in the grid.
- Select the facility by clicking the name in the grid.

SearchLink - Webpage Dialog

Search Organization

Hide Search Tips

A search can be completed on a single field or a combination of fields:

- Organization Name or
- Provider Role or
- Party ID (up to 12 digits)

Organization Name: [ALGOA]

Provider Role: []

State: [] City: []

Party ID: []

Search Clear

Name	Party ID	Name Type	Provider Role	Address
ALGOA CORRECTIONAL CENTER	971772957	A.K.A.	CD - CORRECTIONAL FACILITY	8501 NO MORE VICTIMS RD
			CD - PRIVATE PROVIDER	JEFFERSON CITY, MO
			PRIVATE PROVIDER	65101-4529
			TB - CORRECTIONAL FACILITY (STATE)	COLE
			TB - PRIVATE PROVIDER	USA
			TB PROVIDER	
			TB PROVIDER	
ALGOA CORRECTIONAL CENTER	971772957	PRIMARY	CD - CORRECTIONAL FACILITY	8501 NO MORE VICTIMS RD
			CD - PRIVATE PROVIDER	JEFFERSON CITY, MO
			PRIVATE PROVIDER	65101-4529
			TB - CORRECTIONAL FACILITY (STATE)	COLE
			TB - PRIVATE PROVIDER	USA
			TB PROVIDER	
			TB PROVIDER	
ALGOA CORRECTIONAL CENTER	1571284722	PRIMARY	TB - CORRECTIONAL FACILITY (STATE)	

WEBSURV INSTRUCTIONS

11. The facility is shown in the grid.
12. Repeat step 6-10 until all facilities are added.
13. Click Save.

14. The Data Saved Screen is returned.

View/Add/Edit Background Information - Factors

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party
3. Click + (plus sign) next to Condition Name in the Tree and click on Background Information in the Tree

WEBSURV INSTRUCTIONS

Steps

1. Enter High Risk Employment / Associations information.

If no other factors exist, skip to step 13 to add background notes or step 15 to save.

Screens

2. Enter Factor information and go to [Add to List](#) if not Contact to Case...

Select Factor of Contact to Case (TB DISEASE ONLY) – Associate the Index Case State ID

3. Click Search Conditions link.

WEBSURV INSTRUCTIONS

4. Select Identifier Type
"CONDITION"
5. Enter condition identifier.
6. Click Search.

7. The search results are returned.
8. Click on Condition Name link.

9. The Condition ID is shown next to the Search Conditions link

WEBSURV INSTRUCTIONS

ADD TO LIST

10. Click Add to List

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Associated With or Attends Daycare: ☐ NO ☐ YES

Healthcare Worker: ☐ NO ☐ YES

Factors:

Factor:

Other Factor:

Begin Date: End Date:

Excluded From Work: Excluded From High Risk Duties:

Location:

State: City:

Country:

Reason for travel: Other Reason:

Index Case State ID:

Number:

Search Conditions 382883851

Add to List Clear

Factor	Index Case ID	Begin Date	End Date	Location	Reason for Travel	Entry Date	Entered By
CONTACT TO CASE - MEDIUM	382883851	09/16/2008	09/16/2008	SVIADMD4			

TB Prevention

Reason:

11. Validation of information is performed and messages returned if needed.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Associated With or Attends Daycare: ☐ NO ☐ YES

Healthcare Worker: ☐ NO ☐ YES

Factors:

Factor:

Other Factor:

Begin Date: End Date:

Excluded From Work: Excluded From High Risk Duties:

Location:

State: City:

Country:

Reason for travel: Other Reason:

Index Case State ID:

Number:

Search Conditions 382883851

Add to List Clear

Factor	Index Case ID	Begin Date	End Date	Location	Reason for Travel	Entry Date	Entered By
CONTACT TO CASE - MEDIUM	382883851	09/16/2008	09/16/2008	SVIADMD4			

TB Prevention

Reason:

12. Validation passed and the factor is added to the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Associated With or Attends Daycare: ☐ NO ☐ YES

Healthcare Worker: ☐ NO ☐ YES

Factors:

Factor:

Other Factor:

Begin Date: End Date:

Excluded From Work: Excluded From High Risk Duties:

Location:

State: City:

Country:

Reason for travel: Other Reason:

Index Case State ID:

Number:

Search Conditions 382883851

Add to List Clear

Factor	Index Case ID	Begin Date	End Date	Location	Reason for Travel	Entry Date	Entered By
CONTACT TO CASE - MEDIUM	382883851	09/16/2008	09/16/2008	SVIADMD4			

TB Prevention

Reason:

NOTE: TB Prevention is only available for TB DISEASE. Go to next section for viewing/adding/updating prevention records.

WEBSURV INSTRUCTIONS

Add Note or Comment

13. Add a comment or note (if applicable) and click Add to List.

14. The note is added to the grid.

Save

15. Click Save

WEBSURV INSTRUCTIONS

16. Validation of high risk employment /associations information is performed and messages returned if needed.

default - Windows Internet Explorer provided by DHSN/ITSD
http://dhsnapp/webmo/hsc/default.aspx?Person

State of Missouri
DEPARTMENT OF HEALTH AND SENIOR SERVICES
Home Person Organization Instructions

SEPTEMBER, MONDAY
Locations
History
Provider Roles
CONDITIONS
Add Condition
TB DISEASE
Condition History
Diagnostics (1)
Symptoms
Background Information
HIV Status
Treatments
Drug Susceptibility Tests
LL Contacts
Resolutions (1)
List Condition Notes
Encounters
Confirmation

Condition Factors for SEPTEMBER, MONDAY (Party ID = 383136761)
Modified Date: 9/15/2008 By: SWADMIN Condition ID: 383136761 PVCT#: 200000005
QA Complete: NO Counted Jurisdiction: COLE Counted Jurisdiction Type: CASE
Manage Jurisdiction: COLE Manage Jurisdiction Type: CASE
Condition Status: LAB CONFIRMED CDC Case Definition Update

High Risk Employment / Associations:
Person Foodhandler is required
PERSON: Foodhandler: NO Associated With or Attends Daycare: NO Healthcare Worker: YES
HOUSEHOLD MEMBERS: Foodhandler: NO Associated With or Attends Daycare: NO Healthcare Worker: NO

Factors:
Factor: Other Factor: Begin Date: End Date: Excluded From Work: Excluded From High Risk Duties: Location: State: City:

Refresh Tree

17. Validation passed. The Record(s) Saved screen is returned

default - Windows Internet Explorer provided by DHSN/ITSD
http://dhsnapp/webmo/hsc/default.aspx?Person

State of Missouri
DEPARTMENT OF HEALTH AND SENIOR SERVICES
Home Person Organization Instructions

SEPTEMBER, MONDAY
Locations
History
Provider Roles
CONDITIONS
Add Condition
TB DISEASE
Condition History
Diagnostics (1)
Symptoms
Background Information
HIV Status
Treatments
Drug Susceptibility Tests
LL Contacts
Resolutions (1)
List Condition Notes
Encounters
Confirmation

Factor Record(s) Saved

MOHSIC

Refresh Tree

View Background Information after Save

18. Click on Background Information in the tree.

default - Windows Internet Explorer provided by DHSN/ITSD
http://dhsnapp/webmo/hsc/default.aspx?Person

State of Missouri
DEPARTMENT OF HEALTH AND SENIOR SERVICES
Home Person Organization Instructions

SEPTEMBER, MONDAY
Locations
History
Provider Roles
CONDITIONS
Add Condition
TB DISEASE
Condition History
Diagnostics (1)
Symptoms
Background Information
HIV Status
Treatments
Drug Susceptibility Tests
LL Contacts
Resolutions (1)
List Condition Notes
Encounters
Confirmation

Factor Record(s) Saved

MOHSIC

Refresh Tree

WEBSURV INSTRUCTIONS

19. The Background Information Screen is returned.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Factors for SEPTEMBER, MONDAY (Party ID = 383136761)

Modified Date: 9/15/2008 By: SWADM04 Condition ID: 383136761 RVCTP: 200800005

QA Complete: ☐ NO Counted Jurisdiction: ☐ COLE Counted Jurisdiction Type: ☐ CASE

Manage Jurisdiction: ☐ COLE Manage Jurisdiction Type: ☐ CASE

Condition Status: ☐ LAB CONFIRMED [CDC Case Definitions](#)

High Risk Employment / Associations:

PERSON: Foodhandler: ☐ NO Associated With or Attends Daycare: ☐ NO Healthcare Worker: ☐ YES

HOUSEHOLD MEMBERS: Foodhandler: ☐ NO Associated With or Attends Daycare: ☐ NO Healthcare Worker: ☐ NO

Factors:

Factor: Other Factor:

Begin Date: End Date:

Excluded From Work: ☐ Excluded From High Risk Duties: ☐

Location: State: City: Country:

Edit Background Information

20. Change/update High Risk Employment / Associations for Person and Household Members.

21. [Go to Save](#) (if no other changes or additions to the Background information.)

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Factors for SEPTEMBER, MONDAY (Party ID = 383136761)

Modified Date: 9/15/2008 By: SWADM04 Condition ID: 383136761 RVCTP: 200800005

QA Complete: ☐ NO Counted Jurisdiction: ☐ COLE Counted Jurisdiction Type: ☐ CASE

Manage Jurisdiction: ☐ COLE Manage Jurisdiction Type: ☐ CASE

Condition Status: ☐ LAB CONFIRMED [CDC Case Definitions](#)

High Risk Employment / Associations:

PERSON: Foodhandler: ☐ NO Associated With or Attends Daycare: ☐ NO Healthcare Worker: ☐ YES

HOUSEHOLD MEMBERS: Foodhandler: ☐ NO Associated With or Attends Daycare: ☐ NO Healthcare Worker: ☐ NO

Factors:

Factor: Other Factor:

Begin Date: End Date:

Excluded From Work: ☐ Excluded From High Risk Duties: ☐

Location: State: City: Country:

Edit Factor Record(s) - (Edit is only available if you have "Jurisdiction" for the condition.)

22. Click Edit in the Factor Grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Reason for Travel: Other Reason:

Factor	Index	Case	Begin Date	End Date	Location	Reason, for Travel	Entry Date	Entered By
CONTACT TO CASE - MEDIUM	382883651						09/16/2008	SWADM04
PROLONGED								
CORTICOSTEROID THERAPY								

1

TB Prevention

Reason:

Preventable: ☐ Reason: Entry Date: Entered By:

Notes

Note:

0 / 2000

Entry Date: 09/16/2008 Note: this is a note Entered By: SWADM04

WEBSURV INSTRUCTIONS

23. The Factor information is shown in the entry fields. A Replace Link is available above the grid and a Cancel link is in row in the grid.

24. Enter/change Factor information.

25. Click Replace.

26. Validation of information is performed and messages returned if needed.

27. Validation passed and the factor record replaces the one in the grid.

WEBSURV INSTRUCTIONS

Remove factor record (only available prior to save) Administrative and QA User may remove factor records anytime.

28. Click Remove in the grid.

The screenshot shows the WEBSURV application interface. On the left is a navigation tree with categories like 'SEPTEMBER, MONDAY', 'Locations', 'History', 'Provider Roles', 'CONDITIONS', 'TB DISEASE', 'Condition History', 'Diagnostics (1)', 'Symptoms', 'Background Information', 'HIV Status', 'Treatments', 'Drug Susceptibility Tests', 'IL Contacts', 'Resolutions (1)', 'List Condition Notes', 'Encounters', and 'Confirmation'. The main content area is titled 'Factors'. It contains fields for 'Associated With or Attends Daycare' (YES/NO), 'Healthcare Worker' (YES/NO), 'Begin Date' (mm/dd/yyyy), 'End Date' (mm/dd/yyyy), 'Excluded From Work' (YES/NO), 'Excluded From High Risk Duties' (YES/NO), 'Location' (dropdown), 'State' (dropdown), 'City' (dropdown), 'Country' (dropdown), 'Reason for travel' (dropdown), and 'Other Reason' (text). Below these fields is a table with columns: Factor, Index Case ID, Begin Date, End Date, Location, Reason for Travel, Entry Date, and Entered By. The table contains two rows: 'CONTACT TO CASE - MEDIUM' with Index Case ID 302803051 and 'PROLONGED CORTICOSTEROID THERAPY' with Index Case ID 03/02/2008. The 'Remove' link is highlighted in the first row.

29. A message to confirm remove is returned.
30. Click OK

The screenshot shows a 'Windows Internet Explorer' dialog box with a question mark icon. The text inside says 'Click OK to remove the Factor.' There are two buttons: 'OK' and 'Cancel'.

31. The factor record is removed from the grid.

The screenshot shows the WEBSURV application interface after the factor record has been removed. The 'Factors' section is still visible, but the table now only contains one row: 'CONTACT TO CASE - MEDIUM' with Index Case ID 302803051. The 'Remove' link is still highlighted in the first row.

WEBSURV INSTRUCTIONS

NOTE: TB Prevention is only available for TB DISEASE. Go to Condition TB Instructions for viewing/adding/updating prevention records.

Save Changes to Factors

32. Click Save.

REMEMBER – No changes are saved in the database until you click Save. If you click CANCEL or select another screen in the tree, your changes will be lost.

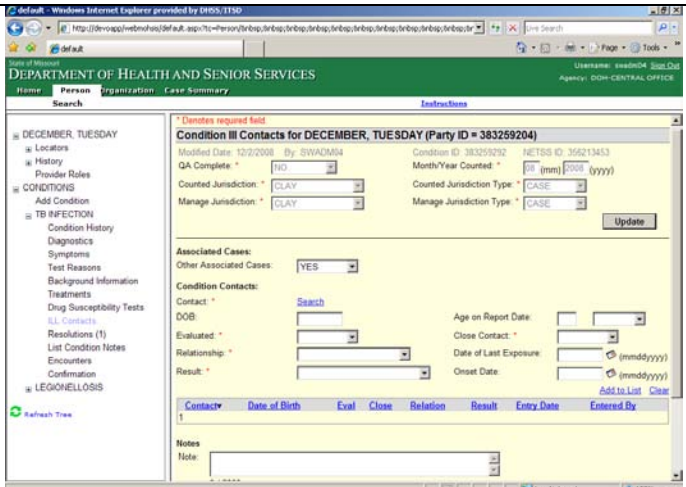
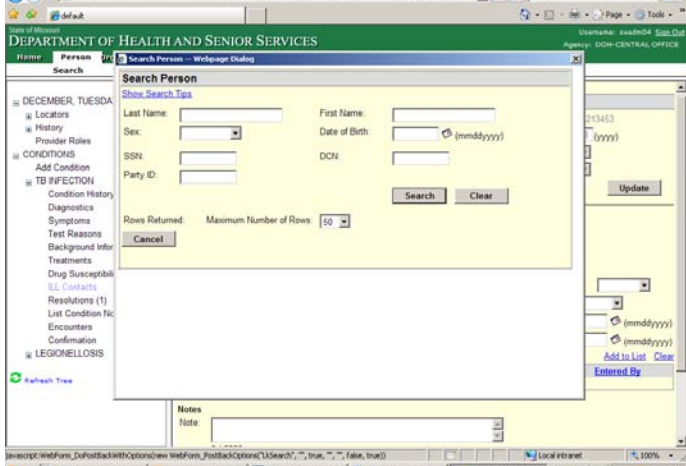
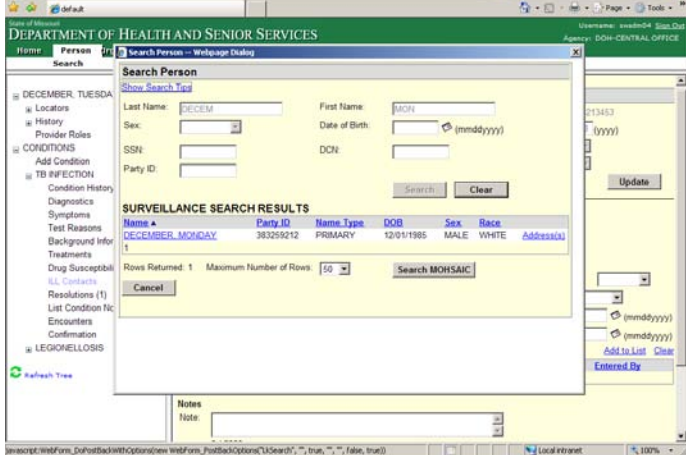
33. The Record(s) Saved screen is returned.

View/Add/Edit Contacts

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party
3. Click + (plus sign) next to Condition Name in the Tree and click on Contacts in the Tree.

WEBSURV INSTRUCTIONS

<p>Steps</p> <ol style="list-style-type: none"> 1. The Contacts page is displayed. 2. If Other Associated Cases is NO or UNKNOWN, select YES. <p>(Only ILL Contacts should be entered, and other associated contacts must be YES.)</p> <ol style="list-style-type: none"> 3. Click Search link 	<p>Screens</p> 
<ol style="list-style-type: none"> 4. The search screen is returned as a pop up. 5. Enter search criteria for ill contact and click search. 	
<ol style="list-style-type: none"> 6. The search results are returned. 7. Select the person by clicking on the name link. <p>NOTE: If the person is not in WEBSURV, see the instructions for adding a person. After the person has been added, you will need to clear the search results and search again.</p>	

WEBSURV INSTRUCTIONS

8. The person name is shown below the search link.
9. Click on [List Contact Addresses](#) link to associate the address to the ill contact record.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Case Summary Instructions

Search

Denotes required field

Condition III Contacts for DECEMBER, TUESDAY (Party ID = 383259204)

Modified Date: 12/2/2008 By: SWADMD04 Condition ID: 383259202 NETSS ID: 356213453

QA Complete: NO Month/Year Counted: 20 (mm/yyyy)

Counted Jurisdiction: CLAY Counted Jurisdiction Type: CASE

Manage Jurisdiction: CLAY Manage Jurisdiction Type: CASE

Update

Associated Cases:

Other Associated Cases: YES

Condition Contacts:

Contact: Search List Contact Addresses

DOB: 12/1/1985 Age on Report Date: 23 YEARS

Evaluated: Close Contact: (mm/yyyy)

Relationship: Date of Last Exposure: (mm/yyyy)

Result: Onset Date: (mm/yyyy)

Add to List Clear

Contact	Date of Birth	Eval	Close	Relation	Result	Entry Date	Entered By
1							

Notes

Note:

10. The Address for the selected ILL contact will be displayed in a popup window.
11. Select the address.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Case Summary Instructions

Search

Denotes required field

Add/Update Post Address - Webpage Dialog

Addresses for DECEMBER, MONDAY (Party ID = 383259212)

Date of Birth: 12/1/1985 Sex: MALE Race: WHITE

Type	Address	Primary	Sensitive	Begin Date	End Date	Entry Date
Select	HOME 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	Y	N			12/02/2008

Close

Update

YEARS

(mm/yyyy)

(mm/yyyy)

Add to List Clear

Entered By

Notes

Note:

12. The address is shown below the List Contact Addresses link.
13. If no DOB, enter the age.
14. Select responses to:
 - Evaluated
 - Close Contact
 - Relationship
 - Result
15. If known, enter Date of Last Exposure and Onset Date.
16. Click Add to List

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Case Summary Instructions

Search

Associated Cases:

Other Associated Cases: YES

Condition Contacts:

Contact: Search List Contact Addresses Remove Address

DOB: 12/1/1985 Age on Report Date: 23 YEARS

Evaluated: Close Contact: (mm/yyyy)

Relationship: Date of Last Exposure: (mm/yyyy)

Result: Onset Date: (mm/yyyy)

Add to List Clear

Contact	Date of Birth	Eval	Close	Relation	Result	Entry Date	Entered By
1							

Notes

Note:

0 / 2000

Add to List Clear

Entered By

WEBSURV INSTRUCTIONS

17. Validation of information is performed and messages returned if needed.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Associated Cases: Other Associated Cases: YES

Condition Contacts:

- Evaluated is required.
- Close Contact is required.
- Relationship is required.
- Result is required.

Contact: Search

DOB: 12/1/1985

Age on Report Date: 21 YEARS

Relationship: *

Result: *

Onset Date: (mmdd/yyyy)

Close Contact: *

Date of Last Exposure: (mmdd/yyyy)

Onset Date: (mmdd/yyyy)

1 Contact Date of Birth Eval Close Relation Result Entry Date Entered By

Notes

18. Validation passed and the factor is added to the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Associated Cases: Other Associated Cases: YES

Condition Contacts:

Contact: Search

DOB: 12/1/1985

Age on Report Date: 21 YEARS

Relationship: *

Result: *

Onset Date: (mmdd/yyyy)

Close Contact: *

Date of Last Exposure: (mmdd/yyyy)

Onset Date: (mmdd/yyyy)

1 Contact Date of Birth Eval Close Relation Result Entry Date Entered By

Notes

Note: 0 / 2000

Entry Date: None

1 Contact Date of Birth Eval Close Relation Result Entry Date Entered By

Notes

Note: 0 / 2000

Entry Date: None

Add Note or Comment

19. Add a comment or note (if applicable) and click Add to List.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Associated Cases: Other Associated Cases: YES

Condition Contacts:

Contact: Search

DOB: 12/1/1985

Age on Report Date: 21 YEARS

Relationship: *

Result: *

Onset Date: (mmdd/yyyy)

Close Contact: *

Date of Last Exposure: (mmdd/yyyy)

Onset Date: (mmdd/yyyy)

1 Contact Date of Birth Eval Close Relation Result Entry Date Entered By

Notes

Note: 0 / 2000

Entry Date: None

1 Contact Date of Birth Eval Close Relation Result Entry Date Entered By

Notes

Note: 0 / 2000

Entry Date: None

WEBSURV INSTRUCTIONS

20. The note is added to the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Condition Contacts:

Contact: * Search

DOB: [] Age on Report Date: []

Evaluated: * [] Close Contact: * []

Relationship: * [] Date of Last Exposure: [(mmdd/yyyy)]

Result: * [] Onset Date: [(mmdd/yyyy)]

Add to List Clear

Contact	Date of Birth	Eval	Close	Relation	Result	Entry Date	Entered By
DECEMBER, MONDAY	12/01/1995	YES	HIGH	HOUSEHOLD	TB DISEASE	12/02/2008	SWADM04
800 S MAIN ST LIBERTY, MO 64068 CLAY USA							

Notes:

Note: []

0 / 2000

Add to List Clear

Entry Date	Note	Entered By
12/02/2008	Note on TB contacts	SWADM04

Save Cancel

Save

21. Click Save

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Condition Contacts:

Contact: * Search

DOB: [] Age on Report Date: []

Evaluated: * [] Close Contact: * []

Relationship: * [] Date of Last Exposure: [(mmdd/yyyy)]

Result: * [] Onset Date: [(mmdd/yyyy)]

Add to List Clear

Contact	Date of Birth	Eval	Close	Relation	Result	Entry Date	Entered By
DECEMBER, MONDAY	12/01/1995	YES	HIGH	HOUSEHOLD	TB DISEASE	12/02/2008	SWADM04
800 S MAIN ST LIBERTY, MO 64068 CLAY USA							

Notes:

Note: []

0 / 2000

Add to List Clear

Entry Date	Note	Entered By
12/02/2008	Note on TB contacts	SWADM04

Save Cancel

22. Validation passed. The Record(s) Saved screen is returned

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search

Data saved for DECEMBER, TUESDAY

MOHSIC

WEBSURV INSTRUCTIONS

View Contacts after Save

23. Click on Contacts in the tree.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Case Summary Instructions

DECEMBER, TUESDAY

- Locations
- History
- Provider Roles
- CONDITIONS
- Add Condition
- TB INFECTION
- Condition History
- Diagnostics
- Symptoms
- Test Reasons
- Background Information
- Treatments
- Drug Susceptibility Tests
- LL Contacts
- Resolutions (1)
- List Condition Notes
- Encounters
- Confirmation
- LEGIONELLOSIS

Refresh Tree

Data saved for DECEMBER, TUESDAY

MOHSAIC

24. The Contacts Screen is returned.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Case Summary Instructions

Associated Cases:

Other Associated Cases: YES

Condition Contacts:

Contact: Search

DOB: []

Age on Report Date: []

Evaluated: []

Close Contact: []

Relationship: []

Date of Last Exposure: [] (mmddyyyy)

Result: []

Onset Date: [] (mmddyyyy)

Add to List Clear

Contact	Date of Birth	Eval Close	Relation	Result	Entry Date Entered By
Edit Remove DECEMBER, WEDNESDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/03/1980	YES	MEDIUM	HOUSEHOLD/LATENT TB INFECTION (LTBI)	12/02/2008 SVIADM04
Edit Remove DECEMBER, MONDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/01/1985	YES	HIGH	HOUSEHOLD TB DISEASE	12/02/2008 SVIADM04

Notes

Edit Contacts

25. Click Edit in the Contacts Grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Home Person Organization Case Summary Instructions

Associated Cases:

Other Associated Cases: YES

Condition Contacts:

Contact: Search

DOB: []

Age on Report Date: []

Evaluated: []

Close Contact: []

Relationship: []

Date of Last Exposure: [] (mmddyyyy)

Result: []

Onset Date: [] (mmddyyyy)

Add to List Clear

Contact	Date of Birth	Eval Close	Relation	Result	Entry Date Entered By
Edit Remove DECEMBER, WEDNESDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/03/1980	YES	MEDIUM	HOUSEHOLD/LATENT TB INFECTION (LTBI)	12/02/2008 SVIADM04
Edit Remove DECEMBER, MONDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/01/1985	YES	HIGH	HOUSEHOLD TB DISEASE	12/02/2008 SVIADM04

Notes

WEBSURV INSTRUCTIONS

26. The ILL Contacts information is shown in the entry fields. A Replace Link is available above the grid and a Cancel link is in row in the grid.
27. Enter/change ILL Contact information.
28. Click Replace.

Associated Cases:
Other Associated Cases: YES

Condition Contacts:
Contact: * DECEMBER, WEDNESDAY

DOB: 12/03/1980
Evaluated: * YES
Relationship: * HOUSEHOLD
Result: * LATENT TB INFECTION (LTBI)

Age on Report Date: 28 YEARS
Close Contact: * MEDIUM
Date of Last Exposure: (mmddyyyy)
Onset Date: (mmddyyyy)

Contact	Date of Birth	Eval Close	Relation	Result	Entry Date Entered By
Cancel DECEMBER, WEDNESDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/03/1980	YES	MEDIUM	HOUSEHOLD LATENT TB INFECTION (LTBI)	12/02/2008 SWADM04
Edit Remove DECEMBER, MONDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/01/1985	YES	HIGH	HOUSEHOLD TB DISEASE	12/02/2008 SWADM04

29. Validation of information is performed and messages returned if needed.

Associated Cases:
Other Associated Cases: YES

Condition Contacts:
Contact: * DECEMBER, WEDNESDAY

DOB: 12/03/1980
Evaluated: * YES
Relationship: *
Result: * LATENT TB INFECTION (LTBI)

Age on Report Date: 28 YEARS
Close Contact: * MEDIUM
Date of Last Exposure: (mmddyyyy)
Onset Date: (mmddyyyy)

Contact	Date of Birth	Eval Close	Relation	Result	Entry Date Entered By
Cancel DECEMBER, WEDNESDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/03/1980	YES	MEDIUM	HOUSEHOLD LATENT TB INFECTION (LTBI)	12/02/2008 SWADM04
Edit Remove DECEMBER, MONDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/01/1985	YES	HIGH	HOUSEHOLD TB DISEASE	12/02/2008 SWADM04

30. Validation passed and the factor record replaces the one in the grid.

Associated Cases:
Other Associated Cases: YES

Condition Contacts:
Contact: * DECEMBER, WEDNESDAY

DOB: 12/03/1980
Evaluated: * YES
Relationship: *
Result: * LATENT TB INFECTION (LTBI)

Age on Report Date: 28 YEARS
Close Contact: * MEDIUM
Date of Last Exposure: (mmddyyyy)
Onset Date: (mmddyyyy)

Contact	Date of Birth	Eval Close	Relation	Result	Entry Date Entered By
Edit Remove DECEMBER, WEDNESDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/03/1980	YES	MEDIUM	HOUSEHOLD LATENT TB INFECTION (LTBI)	12/02/2008 SWADM04
Edit Remove DECEMBER, MONDAY 800 S MAIN ST LIBERTY, MO 64068 CLAY USA	12/01/1985	YES	HIGH	HOUSEHOLD TB DISEASE	12/02/2008 SWADM04

Notes:
Note: 0 / 2000

WEBSURV INSTRUCTIONS

Remove contact record (only available prior to save) Administrative and QA User may remove Contact records anytime.

31. Click Remove in the grid.

The screenshot shows the WEBSURV interface for a contact record. On the left is a navigation tree with categories like 'DECEMBER, TUESDAY', 'History', 'Provider Roles', 'CONDITIONS', 'TB INFECTION', 'Diagnostics', 'Symptoms', 'Test Reasons', 'Background Information', 'Treatments', 'Drug Susceptibility Tests', 'Resolutions (1)', 'List Condition Notes', 'Encounters', 'Confirmation', and 'LEGIONELLOSIS'. The main area displays contact details for 'DECEMBER, TUESDAY' with fields for 'DOB', 'Age on Report Date', 'Close Contact', 'Date of Last Exposure', 'Onset Date', 'Relationship', and 'Result'. Below this is a table of contact records. The first row shows a contact with 'DOB' 12/03/1980, 'Eval Close' YES, 'Relation' MEDIUMHOUSEHOLD, 'Result' LATENT TB INFECTION (LTBI), and 'Entry Date' 12/02/2008. The second row shows a contact with 'DOB' 12/01/1985, 'Eval Close' YES, 'Relation' HIGH, 'Result' HOUSEHOLD TB DISEASE, and 'Entry Date' 12/02/2008. Each row has an 'Edit Remove' link. The 'Remove' link is highlighted in red.

32. A message to confirm remove is returned.

33. Click OK

The screenshot shows the WEBSURV interface with a confirmation dialog box open. The dialog box has a question mark icon and the text 'Click OK to remove the contact.' with 'OK' and 'Cancel' buttons. The background interface is the same as the previous screenshot, showing the contact details and the table of contact records. The 'Remove' link for the first contact is highlighted in red.

34. The ILL contact record is removed from the grid.

The screenshot shows the WEBSURV interface after the contact record has been removed. The table of contact records now only contains one row, which is the second contact from the previous screenshot: 'DOB' 12/01/1985, 'Eval Close' YES, 'Relation' HIGH, 'Result' HOUSEHOLD TB DISEASE, and 'Entry Date' 12/02/2008. The 'Remove' link for this contact is highlighted in red.

WEBSURV INSTRUCTIONS

Save Changes to Contacts

35. Click Save.

REMEMBER – No changes are saved in the database until you click Save. If you click CANCEL or select another screen in the tree, your changes will be lost.

The screenshot shows the 'DEPARTMENT OF HEALTH AND SENIOR SERVICES' interface. On the left is a navigation tree with categories like 'DECEMBER, TUESDAY', 'LOCATIONS', 'HISTORY', 'PROVIDER ROLES', 'CONDITIONS', 'TB INFECTION', 'DIAGNOSTICS', 'SYMPTOMS', 'TEST REASONS', 'BACKGROUND INFORMATION', 'TREATMENTS', 'DRUG SUSCEPTIBILITY TESTS', 'ILL CONTACTS', 'RESOLUTIONS (1)', 'LIST CONDITION NOTES', 'ENCOUNTERS', 'CONFIRMATION', and 'LEGIONELLOSIS'. The 'CONDITIONS' category is selected. The main area displays a form for 'Condition Contacts' with fields for 'Contact', 'DOB', 'Age on Report Date', 'Evaluated', 'Relationship', 'Result', 'Close Contact', 'Date of Last Exposure', and 'Onset Date'. Below these fields is a table with columns: 'Contact', 'Date of Birth', 'Eval', 'Close', 'Relation', 'Result', 'Entry Date', and 'Entered By'. The table contains one entry for 'DECEMBER, MONDAY' with a birth date of '12/11/1965' and a result of 'TB DISEASE'. At the bottom, there is a 'Notes' section with a text area and a 'Save' button.

36. The Record(s) Saved screen is returned.

The screenshot shows the same 'DEPARTMENT OF HEALTH AND SENIOR SERVICES' interface. The main area now displays a confirmation message: 'Data saved for DECEMBER, TUESDAY'. Below the message is the 'MOHSNIC' logo, which consists of a green pyramid with the letters 'MOHSNIC' in blue. The navigation tree on the left remains the same, with 'CONDITIONS' still selected.

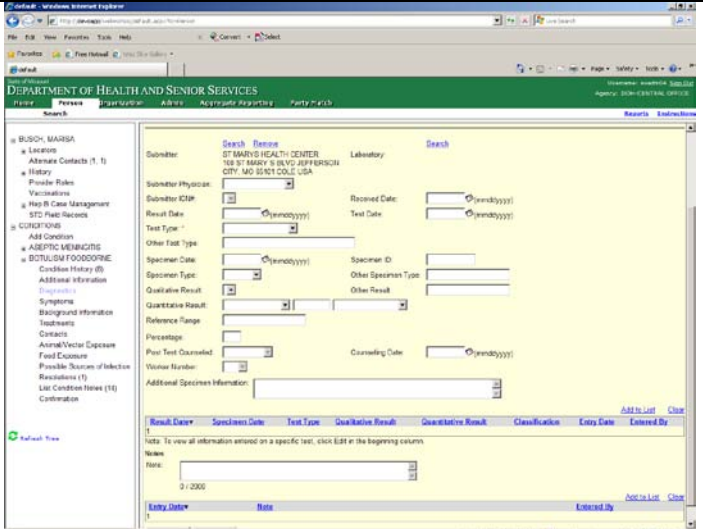
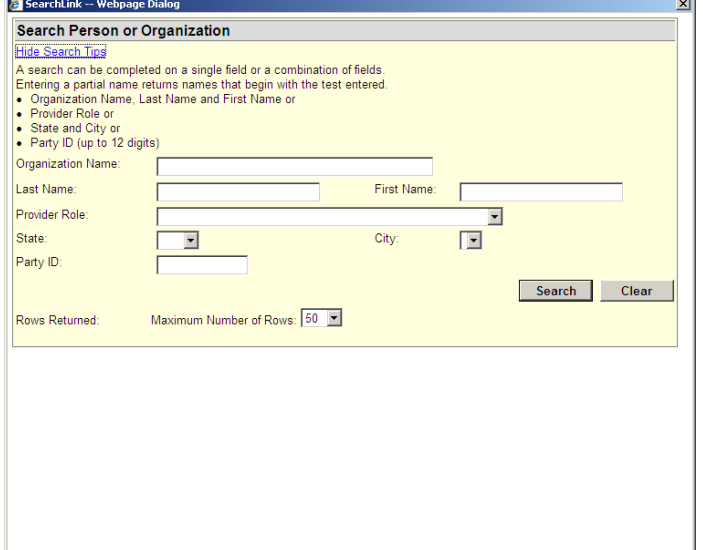
View/Add/Edit Diagnostics

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party
3. Add Condition – Select YES to add Tests OR
Click + (plus sign) next to Condition Name in the Tree and click on Diagnostics in the Tree

Please enter negative tests if they are relevant to the condition, i.e. Hepatitis C – negative Hepatitis A and B tests.

WEBSURV INSTRUCTIONS

Steps	Screens
Add Submitter	
<p>If a medical provider was added to the condition screen, it will be shown as the submitter. Complete the following steps 1-6 if you need to change the submitter.</p> <ol style="list-style-type: none"> 1. Click Search for Submitter 	
<ol style="list-style-type: none"> 2. The Search Person or Organization screen is returned. 3. Enter search criteria and click Search Button. 	

WEBSURV INSTRUCTIONS

8. The Search Organization screen is returned.
9. Enter Search Criteria and click Search button.

Search Organization

A search can be completed on a single field or a combination of fields:
 • Organization Name or
 • Provider Role or
 • State and City or
 • Party ID (up to 12 digits)

Organization Name:

Provider Role:

State: City:

Party ID:

Rows Returned: Maximum Number of Rows:

10. The Search Results are returned.
11. Select laboratory by clicking on name link.

Search Organization

A search can be completed on a single field or a combination of fields:
 • Organization Name or
 • Provider Role or
 • Party ID (up to 12 digits)

Organization Name:

Provider Role:

State: City:

Party ID:

Name	Party ID	Name Type	Provider Role	Address
MISSOURI STATE PUBLIC HEALTH DEPT	5780701	PRIMARY	CD - LABORATORY HEALTH DEPARTMENT LABORATORY TB - LABORATORY	307 W MCCARTY ST BLDG 911 JEFFERSON CITY, MO 65101-1535 COLE USA
MISSOURI STATE PUBLIC HEALTH DEPT	5786948	PRIMARY	CD - LABORATORY LABORATORY TB - LABORATORY	307 W MCCARTY ST BLDG 911 JEFFERSON CITY, MO 65101-1535 COLE USA
MISSOURI STATE PUBLIC HEALTH LABORATORY	5777652	PRIMARY	CD - LABORATORY CD - LABORATORY LABORATORY LABORATORY TB - LABORATORY	307 W MCCARTY ST JEFFERSON CITY, MO 65101-1535 COLE USA

12. The Diagnostics screen is returned with the Laboratory.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Search Results

Search: Results:

Submitter: Laboratory:

Submitter Physician: Received Date:

Submitter ID: Test Date:

Result Date: Test Type:

Other Test Type: Specimen ID:

Specimen Date: Specimen Type:

Qualitative Result: Other Specimen Type:

Quantitative Result: Other Result:

Reference Range:

Percentage:

Post Test Counselor: Counseling Date:

Window Number:

Additional Specimen Information:

Notes:

6 / 2000

WEBSURV INSTRUCTIONS

TB Infection – No Tests Done Go to step 14 if condition is NOT TB Infection

13. If TB Infection, check appropriate items

- ☐ No Current Tuberculin Skin Test Done
- ☐ No Current Quantiferon Test Done
- ☐ No Xray Done
- ☐ No Historical Tuberculin Skin Test Done
- ☐ No Historical Quantiferon Test Done

The screenshot displays a web-based application for tuberculosis management. The interface is divided into a sidebar on the left and a main content area on the right. The sidebar contains a tree view of medical conditions, with 'HIV Infection' and 'Tuberculosis' expanded. The main content area shows a form for 'Managed Jurisdiction' with various fields for patient information, test results, and specimen collection. The 'Tuberculosis Test Expanded' section is highlighted, showing fields for 'Tuberculosis Test Expanded' and 'Tuberculosis Test Expanded'.

Diagnostic Tests

14. Enter test information (Result Date, Test Date, Test Type, Classification, Qualitative Result, etc).

15. Enter Tuberculosis Expanded Information (if applicable)

16. Click Add to List

[illegible][illegible]

WEBSURV INSTRUCTIONS

17. Validation of information is performed and messages returned if needed.

Condition Diagnostics for JULY, EIGHTH (Party ID = 382881211)

Modified Date: 7/22/2008 By: SWADM04 Condition ID: 382881211 NETSS ID: 356212592

QA Complete: ☒ YES Month Year Counted: 06/2008 (yyyy)

Counted Jurisdiction: COLUMBIA Counted Jurisdiction Type: CASE

Manage Jurisdiction: COLE Manage Jurisdiction Type: CASE

Condition Status: PROBABLE [CDC Case Definitions](#)

Result Date is required
Test Type is required
Specimen Date is required
Qualitative Result or Quantitative Result is required

Submitter: [Search](#) [Remove](#) Laboratory: [Search](#) [Remove](#)
 BOONE HOSPITAL CENTER COLUMBIA CAPITAL REGION MEDICAL CENTER
 1600 E BROADWAY COLUMBIA, MO 65201-6844 LABORATORY
 BOONE, MO 65201-6844 JEFFERSON CITY, MO 65109
 USA COLE USA

Result Date: (mmdd/yyyy) Test Date: (mmdd/yyyy)

Test Type: Other Test Type:

Classification: Specimen Date: (mmdd/yyyy) Specimen ID:

Specimen Type:

Conditions:

- ☒ JULY, EIGHTH
- ☒ Locations
- ☒ History
- ☒ Provider Roles
- ☒ CONDITIONS
- ☒ Add Condition
- ☒ CAMPYLOBACTERIOSIS
- ☒ Condition History (1)
- ☒ Symptoms
- ☒ Background Information
- ☒ Treatments
- ☒ Drug Susceptibility Tests
- ☒ II Contacts
- ☒ Resolutions (1)
- ☒ Enteric Supplemental
- ☒ Animal Exposure
- ☒ Food Exposure
- ☒ Water and Sewage Exp
- ☒ Possible Sources of Info
- ☒ List Condition Notes (3)
- ☒ Confirmation

[Refresh Tree](#)

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06-15-2008	CULTURE	POSITIVE		LANEHA	07/23/2008	SWADM04

Note: To view all information entered on a specific test, click Edit in the beginning column.

Notes: 0 / 2000

Entry Date: Note: Entered By:

18. Validation passed and the diagnostic record is added to the grid.

Note: If entering multiple diagnostics by the same submitter and laboratory, repeat steps 14-18 until all tests are entered. The system will keep the submitter and laboratory information until save is done.

Remember, the change is not saved until you save at the bottom of the screen.

Condition Diagnostics for JULY, EIGHTH (Party ID = 382881211)

Test Type: Other Test Type:

Classification: Specimen Date: (mmdd/yyyy) Specimen ID:

Specimen Type: Specimen Source:

Specimen Procedure: Other Result:

Qualitative Result: Quantitative Result: Reference Range:

Result Date **Test Type** **Qualitative Result** **Quantitative Result** **Classification** **Entry Date** **Entered By**

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06-15-2008	CULTURE	POSITIVE		LANEHA	07/23/2008	SWADM04

Note: To view all information entered on a specific test, click Edit in the beginning column.

Notes: 0 / 2000

Entry Date: Note: Entered By:

Add Note or Comment

19. Add a comment or note (if applicable) and click Add to List.

Condition Diagnostics for JULY, EIGHTH (Party ID = 382881211)

Test Type: Other Test Type:

Classification: Specimen Date: (mmdd/yyyy) Specimen ID:

Specimen Type: Specimen Source:

Specimen Procedure: Other Result:

Qualitative Result: Quantitative Result: Reference Range:

Result Date **Test Type** **Qualitative Result** **Quantitative Result** **Classification** **Entry Date** **Entered By**

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06-15-2008	CULTURE	POSITIVE		LANEHA	07/23/2008	SWADM04

Note: To view all information entered on a specific test, click Edit in the beginning column.

Notes: 0 / 2000

Entry Date: Note: Entered By:

WEBSURV INSTRUCTIONS

20. The note is added to the grid.

Test Type: Other Test Type:
Classification:
Specimen Date: Specimen ID:
Specimen Source:
Specimen Procedure:
Qualitative Result: Other Result:
Quantitative Result: Reference Range:
[Add to List](#) [Clear](#)

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06/15/2008	CULTURE	POSITIVE		LANEHAIE	07/23/2008	SWADM04

Note: To view all information entered on a specific test, click Edit in the beginning column.

Notes
Note:
0 / 2000 [Add to List](#) [Clear](#)

Entry Date: Note: Entered By:
[Save](#) [Cancel](#)

Save

21. Click Save

Test Type: Other Test Type:
Classification:
Specimen Date: Specimen ID:
Specimen Source:
Specimen Procedure:
Qualitative Result: Other Result:
Quantitative Result: Reference Range:
[Add to List](#) [Clear](#)

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06/15/2008	CULTURE	POSITIVE		LANEHAIE	07/23/2008	SWADM04

Note: To view all information entered on a specific test, click Edit in the beginning column.

Notes
Note:
0 / 2000 [Add to List](#) [Clear](#)

Entry Date: Note: Entered By:
[Save](#) [Cancel](#)

22. The Diagnostic Record(s) Saved screen is returned

Test(s) Record Saved

MOHSAIC

WEBSURV INSTRUCTIONS

View Diagnostics after Save

23. Click Diagnostics in the Tree.

The screenshot shows the WEBSURV web application. On the left, a tree view has 'Diagnostics' selected under the 'JULY, EIGHTH' condition. The main content area shows a confirmation message 'Test(s) Record Saved' and the MOHSNIC logo. The top navigation bar includes 'Home', 'Person', and 'Organization' tabs.

24. The Diagnostics Screen is returned.

This screenshot displays the 'Condition Diagnostics for JULY, EIGHTH (Party ID = 382881211)' screen. It contains several input fields for metadata like 'Modified Date' (7/23/2008) and 'QA Complete' (YES). There are also dropdown menus for 'Counted Jurisdiction' (COLE) and 'Condition Status' (PROBABLE). The bottom section has fields for 'Submitter', 'Result Date', 'Test Date', 'Test Type', and 'Other Test Type'. A table at the bottom shows a list of results with columns for 'Result Date', 'Test Type', 'Qualitative Result', 'Quantitative Result', 'Classification', 'Entry Date', and 'Entered By'.

Edit Diagnostic Record(s)

TB Infection – No Tests Done Go to step 26 if condition is NOT TB Infection

25. If TB Infection, check or uncheck appropriate items

- ☐ No Current Tuberculin Skin Test Done
- ☐ No Current Quantiferon Test Done
- ☐ No Xray Done
- ☐ No Historical Tuberculin Skin Test Done
- ☐ No Historical Quantiferon Test Done

This screenshot shows the 'Condition Diagnostics for JULY, EIGHTH (Party ID = 382881211)' screen with the 'TB Infection' section expanded. It contains five checkboxes for recording test status: 'No Current Tuberculin Skin Test Done', 'No Current Quantiferon Test Done', 'No Xray Done', 'No Historical Tuberculin Skin Test Done', and 'No Historical Quantiferon Test Done'. The 'Diagnostic Tests' section below has fields for 'Submitter', 'Result Date', 'Test Date', 'Test Type', and 'Other Test Type'. The bottom table shows a list of results.

WEBSURV INSTRUCTIONS

Edit Diagnostic Tests

26. Click Edit in the Diagnostic Grid.

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06-15-2008	CULTURE	POSITIVE		LANEIAE	07-23-2008	SVADM04

27. The Test information is shown in the entry fields. A Replace Link is available above the grid and a Cancel link is in row in the grid.

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06-15-2008	CULTURE	POSITIVE		LANEIAE	07-23-2008	SVADM04

Remove Submitter

28. Click Remove link above the submitter name.

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06-15-2008	CULTURE	POSITIVE		LANEIAE	07-23-2008	SVADM04

29. A pop up message to confirm the remove will be returned.

30. Click OK

WEBSURV INSTRUCTIONS

31. The diagnostics screen will be returned without a submitter.

(You can complete [steps 1-6](#) of this section to re-add the submitter or add a new submitter.)

Remove Laboratory

32. Click Remove link above the Laboratory name.

33. A pop up message to confirm the remove will be returned.

34. Click OK

WEBSURV INSTRUCTIONS

35. The diagnostics screen will be returned without a submitter.

(You can complete [steps 7-12](#) of this section to re-add the submitter or add a new submitter.)

The screenshot displays the WEBSURV application interface within a Windows Internet Explorer browser window. The browser's address bar shows the URL: <http://devtools/webchassis/default.aspx?person>. The application header includes the text "DEPARTMENT OF HEALTH AND SENIOR SERVICES" and "Agency: DPH - CENTRAL OFFICE". The main content area is divided into a left sidebar and a right main panel. The sidebar contains a tree view with categories such as "JULY EIGHTH", "History", "Provider Roles", "CONDITIONS", "TB DISEASE", "CAMPYLOBACTERIOSIS", "Diagnostics (1)", "Symptoms", "Background Information", "Treatments", "Drug Susceptibility Tests", "Contacts", "Resolutions (1)", "Enteric Supplemental", "Animal Exposure", "Food Exposure", "Water and Sewage E", "Possible Sources of I", "List Condition Notes (4)", and "Confirmation". The main panel displays a form for "Diagnostics (1)". The form includes fields for "Submitter" (with a "Search" button), "Laboratory" (with a "Search" button), "Result Date" (06/15/2008), "Test Date" (06/15/2008), "Test Type" (CULTURE), "Other Test Type", "Classification" (LANEJAE), "Specimen Date" (06/11/2008), "Specimen ID", "Specimen Type", "Specimen Source" (SKIN, SKIN APPENDAGES), "Specimen Procedure" (BIOPSY), "Qualitative Result" (POSITIVE), "Other Result", and "Quantitative Result". Below the form is a table with columns: "Result Date", "Test Type", "Qualitative Result", "Quantitative Result", "Classification", "Entry Date", and "Entered By". The table contains one row of data: "06/15/2008", "CULTURE", "POSITIVE", "", "LANEJAE", "07/23/2008", and "SVADM04". A "Notes" section is located at the bottom of the form, with a "Note" field and a "Refresh Tree" button. The browser's status bar at the bottom shows "Done" and "Local intranet".

WEBSURV INSTRUCTIONS

Edit test information (Edit is only available if you have “Jurisdiction” for the condition.)

36. Enter/change test information (Result Date, Test Date, Test Type, Classification, Qualitative Result, etc).

37. Enter/change Tuberculosis Expanded Information (if applicable)

38. Click Replace.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Instructions

Submitter: Search Laboratory: Search

Result Date: 06/15/2008 Test Date: 06/15/2008

Test Type: CULTURE

Other Test Type: [Empty]

Classification: LANHEIAE

Specimen Date: 06/15/2008 Specimen ID: [Empty]

Specimen Type: [Empty]

Specimen Source: SKIN, SKIN APPENDAGES

Specimen Procedure: BIOPSY

Qualitative Result: POSITIVE

Quantitative Result: [Empty]

Reference Range: [Empty]

Replace

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06/15/2008	CULTURE	POSITIVE		LANHEIAE	07/23/2008	SWADM04

Note: To view all information entered on a specific test, click Edit in the beginning column.

Notes: [Empty]

39. Validation of information is performed and messages returned if needed.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Instructions

Submitter: Search Laboratory: Search

Result Date: 06/15/2008 Test Date: 06/15/2008

Test Type: CULTURE

Other Test Type: [Empty]

Classification: LANHEIAE

Specimen Date: 06/15/2008 Specimen ID: [Empty]

Specimen Type: [Empty]

Specimen Source: SKIN, SKIN APPENDAGES

Specimen Procedure: BIOPSY

Qualitative Result: POSITIVE

Quantitative Result: [Empty]

Reference Range: [Empty]

Replace

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
06/15/2008	CULTURE	POSITIVE		LANHEIAE	07/23/2008	SWADM04

Note: To view all information entered on a specific test, click Edit in the beginning column.

Notes: [Empty]

40. Validation passed and the diagnostic record replaces the one in the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Instructions

Submitter: Search Laboratory: Search

Result Date: 06/15/2008 Test Date: 06/15/2008

Test Type: CULTURE

Other Test Type: [Empty]

Classification: LANHEIAE

Specimen Date: 06/15/2008 Specimen ID: [Empty]

Specimen Type: [Empty]

Specimen Source: SKIN, SKIN APPENDAGES

Specimen Procedure: BIOPSY

Qualitative Result: POSITIVE

Quantitative Result: [Empty]

Reference Range: [Empty]

Replace

Result Date	Test Type	Qualitative Result	Quantitative Result	Classification	Entry Date	Entered By
07/01/2008	PFGE (PULSED FIELD GEL ELECTROPHORESIS)	POSITIVE		LANHEIAE	07/23/2008	SWADM04
06/15/2008	CULTURE	POSITIVE		LANHEIAE	07/23/2008	SWADM04

Note: To view all information entered on a specific test, click Edit in the beginning column.

Notes: [Empty]

Entry Date: [Empty] Note: [Empty] Entered By: [Empty]

Save Cancel

WEBSURV INSTRUCTIONS

Remove diagnostic record (only available prior to save) Administrative and QA User may remove diagnostic records anytime.

41. Click Remove in the grid.

The screenshot shows the WEBSURV application interface. On the left is a navigation tree with categories like 'JULY, EIGHTH', 'Locations', 'History', 'Provider Roles', 'CONDITIONS', 'Add Condition', 'CAMPYLOBACTERIOSIS', 'Condition History (1)', 'Diagnostics', 'Symptoms', 'Background Information', 'Treatments', 'Drug Susceptibility Tests', 'III Contacts', 'Resolutions (1)', 'Enteric Supplemental', 'Animal Exposure', 'Food Exposure', 'Water and Sewage Exp', 'Possible Sources of Info', 'List Condition Notes (3)', and 'Confirmation'. The main area displays a form for 'CAMPYLOBACTERIOSIS' with fields for 'Specimen Date', 'Specimen ID', 'Specimen Type', 'Specimen Source', 'Specimen Procedure', 'Qualitative Result', 'Quantitative Result', 'Other Result', and 'Reference Range'. Below these fields is a table with columns: 'Result', 'Test Type', 'Qualitative Result', 'Quantitative Result', 'Classification', 'Entry Date', and 'Entered By'. The table contains one row with data: '07/01/2008', 'PFGE (PULSED FIELD GEL ELECTROPHORESIS)', 'POSITIVE', 'LANEIAE', '07/23/2008', and 'SVADM04'. At the bottom of the table is a 'Remove' button. Below the table is a 'Notes' section with a text area and a 'Save' button.

42. A message to confirm the remove is returned.
43. Click OK.

The screenshot shows a confirmation dialog box titled 'Click OK to remove the Test.' with 'OK' and 'Cancel' buttons.

44. The test is removed from the grid.

The screenshot shows the WEBSURV application interface after the test has been removed. The table in the main area is now empty, and the 'Remove' button is no longer visible.

WEBSURV INSTRUCTIONS

Save Changes to Diagnostics

45. Click Save

REMEMBER – No changes are saved in the database until you click Save. If you click CANCEL or select another screen in the tree, your changes will be lost.

The screenshot shows the WEBSURV application interface. On the left is a navigation tree with categories like 'JULY EIGHTH', 'Locators', 'History', 'Provider Roles', 'CONDITIONS', 'Add Condition', 'CAMPYLOBACTERIOSIS', 'Condition History (1)', 'Diagnostics', 'Symptoms', 'Background Information', 'Treatments', 'Drug Susceptibility Tests', 'III Contacts', 'Resolutions (1)', 'Enteric Supplemental', 'Animal Exposure', 'Food Exposure', 'Water and Sewage Exp', 'Possible Sources of Info', 'List Condition Notes (3)', and 'Confirmation'. The main area displays a form for 'CAMPYLOBACTERIOSIS' with fields for 'Specimen Date', 'Specimen ID', 'Specimen Type', 'Specimen Source', 'Specimen Procedure', 'Qualitative Result', 'Quantitative Result', 'Other Result', and 'Reference Range'. Below the form is a table with columns: 'Result', 'Test Type', 'Qualitative Result', 'Quantitative Result', 'Classification', 'Entry Date', and 'Entered By'. The table contains two rows of data. At the bottom of the form are 'Save' and 'Cancel' buttons.

46. The Diagnostic Record(s) Saved Screen is returned.

The screenshot shows the WEBSURV application interface after saving. The navigation tree on the left is the same as in the previous screenshot. The main area displays a message 'Test(s) Record Saved' above the MOHSAIC logo, which consists of a green pyramid with the letters 'MOHSAIC' in blue.

WEBSURV INSTRUCTIONS

View/Add/Edit Drug Susceptibility

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party
3. Click + (plus sign) next to Condition Name in the Tree and click on Drug Susceptibility Tests in the Tree

Steps

1. Enter drug susceptibility test information
2. Click Add to List

Screens

The screenshot shows the WEBSURV application interface. The left sidebar contains a tree view with categories like 'SEPTEMBER, SUNDAY', 'Location', 'History', 'Prioritization', 'QA Complete', 'Counted Jurisdiction', 'Condition Reconciliation', 'TB Disease', 'Drug Susceptibility Tests', 'I.I. Contacts', 'Reasons', 'List Condition Notes', 'Encounters', 'HEPATITIS B ACUTE', and 'TB DISEASE'. The main content area displays the 'Condition Drug Susceptibility Tests for SEPTEMBER, SUNDAY (Party ID = 383104782)' form. This form includes fields for 'Drug', 'Date', 'Result', 'Reason', 'Entry Date', and 'Entered By'. There are also buttons for 'Add to List', 'Clear', 'Save', and 'Cancel'. The form is titled 'Condition Drug Susceptibility Tests for SEPTEMBER, SUNDAY (Party ID = 383104782)'.

3. Validation of information is performed and messages returned if needed.

This screenshot is identical to the one above, showing the same WEBSURV application interface and form. It displays the 'Condition Drug Susceptibility Tests for SEPTEMBER, SUNDAY (Party ID = 383104782)' form with various input fields and buttons for data entry and validation.

WEBSURV INSTRUCTIONS

- Validation passed and the drug susceptibility test is added to the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Drug Susceptibility Tests for SEPTEMBER, SUNDAY (Party ID = 383136782)

Modified Date: 10/10/2008 By: 504020044 Condition ID: 383137718 RVCID: 30000011

QA Complete: ☐ No ☒ Yes Month/Year Created: / (MM/YY) YYYY

Counted Jurisdiction: Counted Jurisdiction Type:

Managed Jurisdiction: Managed Jurisdiction Type:

Condition Status: CDC Case Definition:

Update

Drug: Other Drug:

As Of Date: Result:

If Not Done, Reason: Other Reason:

Add to List Clear

Drug	As Of Date	Result	Reason	Entry Date	Entered By
PYRIDOXINE	10/2/2008	SUSCEPTIBLE		10/2/2008	SYACAMA

Notes:

Note:

0 / 2000

Entry Date: Note: Entered By:

Save Cancel

Add Note or Comment

- Add a comment or note (if applicable) and click Add to List.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Drug Susceptibility Tests for SEPTEMBER, SUNDAY (Party ID = 383136782)

Modified Date: 10/10/2008 By: 504020044 Condition ID: 383137718 RVCID: 30000011

QA Complete: ☐ No ☒ Yes Month/Year Created: / (MM/YY) YYYY

Counted Jurisdiction: Counted Jurisdiction Type:

Managed Jurisdiction: Managed Jurisdiction Type:

Condition Status: CDC Case Definition:

Update

Drug: Other Drug:

As Of Date: Result:

If Not Done, Reason: Other Reason:

Add to List Clear

Drug	As Of Date	Result	Reason	Entry Date	Entered By
PYRIDOXINE	10/2/2008	SUSCEPTIBLE		10/2/2008	SYACAMA

Notes:

Note:

0 / 2000

Entry Date: Note: Entered By:

Save Cancel

- The note is added to the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Drug Susceptibility Tests for SEPTEMBER, SUNDAY (Party ID = 383136782)

Modified Date: 10/13/2008 By: 504020044 Condition ID: 383137718 RVCID: 30000011

QA Complete: ☐ No ☒ Yes Month/Year Created: / (MM/YY) YYYY

Counted Jurisdiction: Counted Jurisdiction Type:

Managed Jurisdiction: Managed Jurisdiction Type:

Condition Status: CDC Case Definition:

Update

Drug: Other Drug:

As Of Date: Result:

If Not Done, Reason: Other Reason:

Add to List Clear

Drug	As Of Date	Result	Reason	Entry Date	Entered By
PYRIDOXINE	10/2/2008	SUSCEPTIBLE		10/2/2008	SYACAMA
KANAMYCIN	10/13/2008	INTERMEDIATE		10/2/2008	SYACAMA

Notes:

Note:

0 / 2000

Entry Date: Note: Entered By:

Save Cancel

WEBSURV INSTRUCTIONS

Save

7. Click Save

Condition Drug Susceptibility Tests for SEPTEMBER, SUNDAY (Party ID = 38313782)

Modified Date: 9/13/2008 By: SYDNEY004 Condition ID: 38313778 EVCTF: 20080011

QA Complete: ☐ No ☐ Yes Month/Year Created: 09 2008

Controlled Jurisdiction: CAUSE Controlled Jurisdiction Type: CAUSE

Storage Jurisdiction: CAUSE Storage Jurisdiction Type: CAUSE

Condition Status: [Go to Case Definition](#) [Update](#)

Drug: AIA Of Date: (month/year) Other Drug: Report: Other Reason:

Drug	No. Of Cases	Result	Search	Entry Date	Entered By
PIVOXONE	19/11/2008	SUSCEPTIBLE		9/12/2008	SYDNEY004
KANAMYCIN	19/11/2008	INTERMEDIATE		9/12/2008	SYDNEY004

Notes:

Entry Date: Entered By:

Save Cancel

8. The Data Saved screen is returned

Data saved for SEPTEMBER, SUNDAY

MOHSIC

View Drug Susceptibility Tests after Save

9. Click on Drug Susceptibility Tests in the tree.

Data saved for SEPTEMBER, SUNDAY

MOHSIC

WEBSURV INSTRUCTIONS

10. The Drug Susceptibility Tests Screen is returned.

Edit Drug Susceptibility Record(s) - (Edit is only available if you have “Jurisdiction” for the condition.)

11. Click Edit in the Drug Susceptibility Tests Grid.

12. The Drug Susceptibility Test information is shown in the entry fields. A Replace Link is available above the grid and a Cancel link is in row in the grid.

13. Enter/change drug susceptibility test information.

14. Click Replace.

WEBSURV INSTRUCTIONS

15. Validation of information is performed and messages returned if needed.

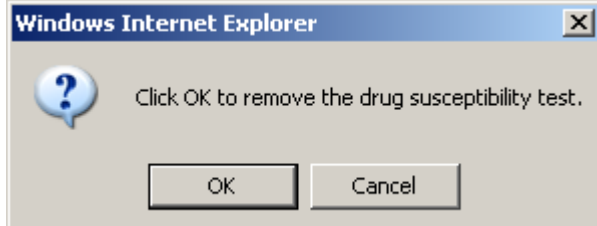
16. Validation passed and the drug susceptibility test record replaces the one in the grid.

Remove drug susceptibility test record (only available prior to save)
Administrative and QA User may remove drug susceptibility test records anytime.

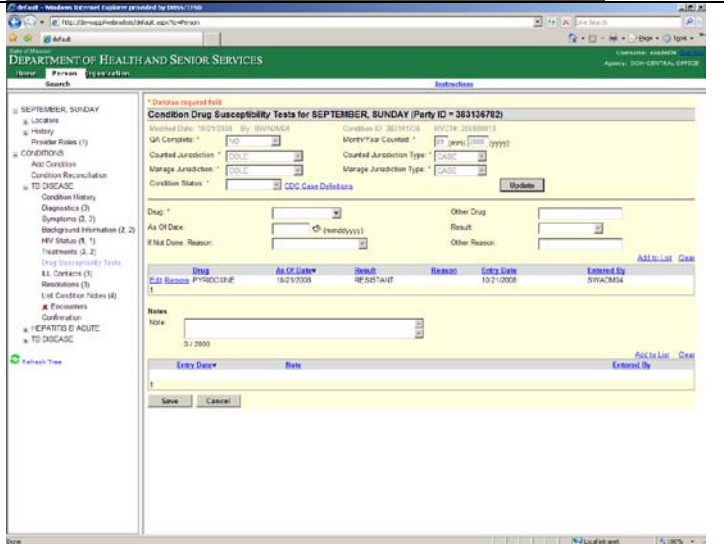
17. Click Remove in the grid.

WEBSURV INSTRUCTIONS

18. A message to confirm remove is returned.
19. Click OK



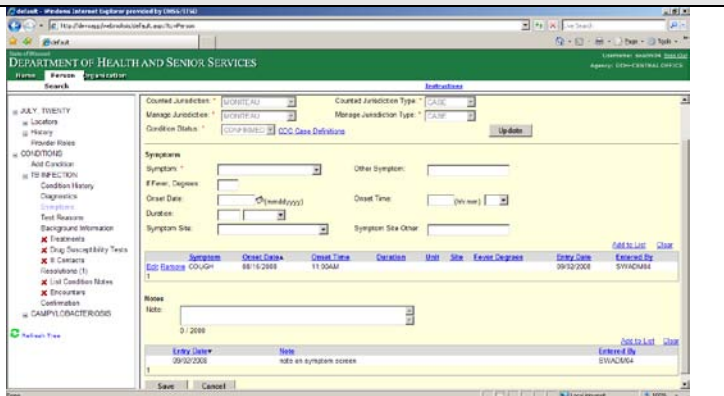
20. The drug susceptibility test record is removed from the grid.



Save Changes to Drug Susceptibility Tests

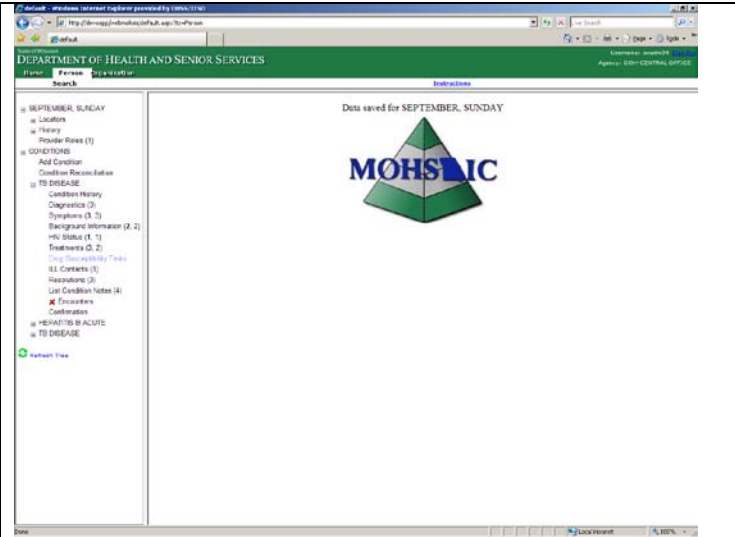
21. Click Save.

REMEMBER – No changes are saved in the database until you click Save. If you click CANCEL or select another screen in the tree, your changes will be lost.



WEBSURV INSTRUCTIONS

22. The Data Saved screen is returned.



View/Add/Edit Resolution

The following preconditions must be met:

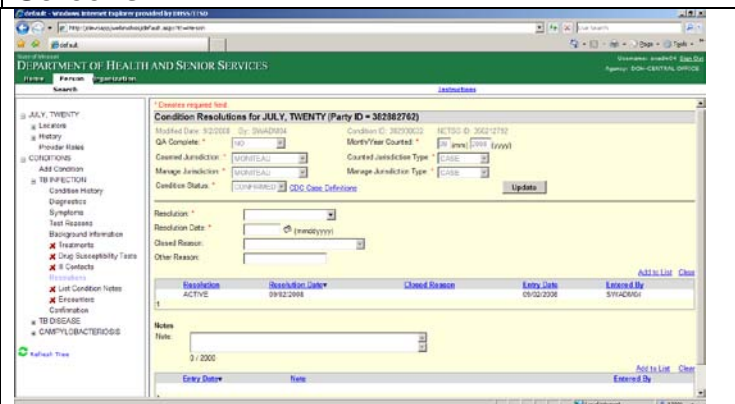
1. Successful log into WEBSURV application.
2. Search and select party
3. Click + (plus sign) next to Condition Name in the Tree and click on Resolutions in the Tree

NOTE: A resolution of "ACTIVE" is inserted when the condition is initially saved.

Steps

1. Enter resolution information
2. Click Add to List

Screens



WEBSURV INSTRUCTIONS

- Validation of information is performed and messages returned if needed.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Resolutions for JULY, TWENTY (Party ID = 302882762)

Resolution Date: 09/02/2008 Resolution Date: 09/02/2008 Closed Reason: [Empty] Entry Date: 09/02/2008 Entered By: SHYACM64

Resolution	Resolution Date	Closed Reason	Entry Date	Entered By
ACTIVE	09/02/2008		09/02/2008	SHYACM64

- Validation passed and the resolution is added to the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Resolutions for JULY, TWENTY (Party ID = 302882762)

Resolution Date: 09/02/2008 Resolution Date: 09/02/2008 Closed Reason: [Empty] Entry Date: 09/02/2008 Entered By: SHYACM64

Resolution	Resolution Date	Closed Reason	Entry Date	Entered By
ACTIVE	09/02/2008		09/02/2008	SHYACM64

WEBSURV INSTRUCTIONS

Add Note or Comment

5. Add a comment or note (if applicable) and click Add to List.

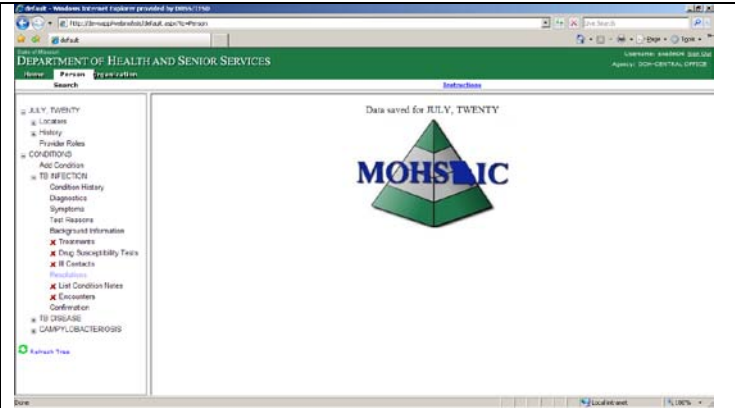
6. The note is added to the grid.

Save

7. Click Save

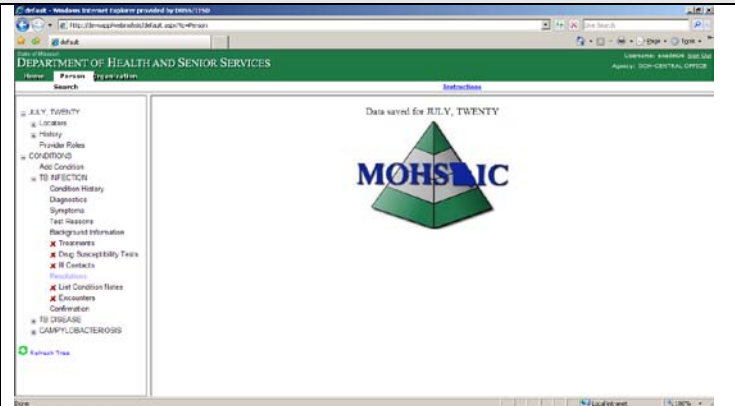
WEBSURV INSTRUCTIONS

8. The Data Saved screen is returned

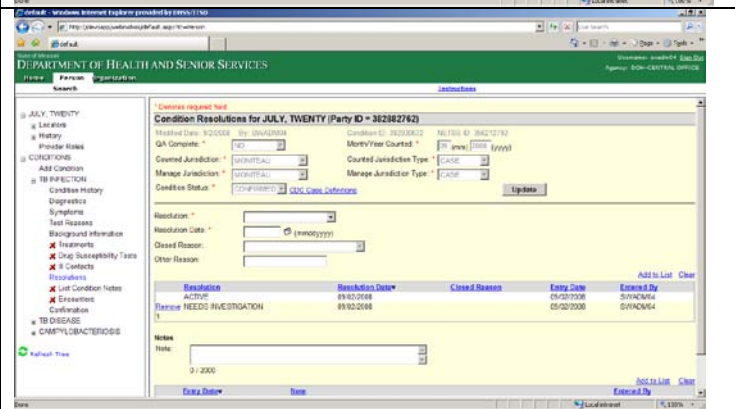


View Resolutions after Save

9. Click on Resolutions in the tree.



10. The Resolutions Screen is returned.



WEBSURV INSTRUCTIONS

Edit Resolution Record(s) - (Edit is only available if you have “Jurisdiction” for the condition. In addition, only “CLOSED” resolutions may be edited.)

11. Click Edit in the Resolution Grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Resolutions for JULY, EIGHTH (Party ID = 302081211)

Modified Date: 07/23/2008 By: SYVACM04 Condition ID: 302081211 NETSD ID: 30221032

QA Complete: ☐ No Month/Year Counted: ☐ Yes ☐ No ☐ Yes

Counted Jurisdiction: ☐ YES Counted Jurisdiction Type: ☐ CASE

Manage Jurisdiction: ☐ YES Manage Jurisdiction Type: ☐ CASE

Condition Status: ☐ CONFIRMED ☐ CMC Case Definition

Resolution: Resolution Date: Closed Reason: Entry Date: Entered By:

Resolution	Resolution Date	Closed Reason	Entry Date	Entered By
RESOLVED	07/23/2008	INVESTIGATION COMPLETE	07/23/2008	SYVACM04

Notes:

0 / 200

12. The resolution information is shown in the entry fields. The only information that can be changed is the closed reason and other reason. A Replace Link is available above the grid and a Cancel link is in row in the grid.

13. Enter/change closed reason information.

14. Click Replace.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Resolutions for JULY, EIGHTH (Party ID = 302081211)

Modified Date: 07/23/2008 By: SYVACM04 Condition ID: 302081211 NETSD ID: 30221032

QA Complete: ☐ No Month/Year Counted: ☐ Yes ☐ No ☐ Yes

Counted Jurisdiction: ☐ YES Counted Jurisdiction Type: ☐ CASE

Manage Jurisdiction: ☐ YES Manage Jurisdiction Type: ☐ CASE

Condition Status: ☐ CONFIRMED ☐ CMC Case Definition

Resolution: Resolution Date: Closed Reason: Entry Date: Entered By:

Resolution	Resolution Date	Closed Reason	Entry Date	Entered By
RESOLVED	07/23/2008	INVESTIGATION COMPLETE	07/23/2008	SYVACM04

Notes:

0 / 200

15. Validation of information is performed and messages returned if needed.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Resolutions for JULY, EIGHTH (Party ID = 302081211)

Modified Date: 07/23/2008 By: SYVACM04 Condition ID: 302081211 NETSD ID: 30221032

QA Complete: ☐ No Month/Year Counted: ☐ Yes ☐ No ☐ Yes

Counted Jurisdiction: ☐ YES Counted Jurisdiction Type: ☐ CASE

Manage Jurisdiction: ☐ YES Manage Jurisdiction Type: ☐ CASE

Condition Status: ☐ CONFIRMED ☐ CMC Case Definition

Resolution: Resolution Date: Closed Reason: Entry Date: Entered By:

Resolution	Resolution Date	Closed Reason	Entry Date	Entered By
RESOLVED	07/23/2008	INVESTIGATION COMPLETE	07/23/2008	SYVACM04

Notes:

0 / 200

16. Validation passed and the resolution record replaces the one in the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Resolutions for JULY, EIGHTH (Party ID = 302081211)

Modified Date: 07/23/2008 By: SYVACM04 Condition ID: 302081211 NETSD ID: 30221032

QA Complete: ☐ No Month/Year Counted: ☐ Yes ☐ No ☐ Yes

Counted Jurisdiction: ☐ YES Counted Jurisdiction Type: ☐ CASE

Manage Jurisdiction: ☐ YES Manage Jurisdiction Type: ☐ CASE

Condition Status: ☐ CONFIRMED ☐ CMC Case Definition

Resolution: Resolution Date: Closed Reason: Entry Date: Entered By:

Resolution	Resolution Date	Closed Reason	Entry Date	Entered By
RESOLVED	07/23/2008	INVESTIGATION COMPLETE	07/23/2008	SYVACM04

Notes:

0 / 200

WEBSURV INSTRUCTIONS

Remove resolution record (only available prior to save) Administrative and QA User may remove site records anytime.

17. Click Remove in the grid.

18. A message to confirm remove is returned.
19. Click OK

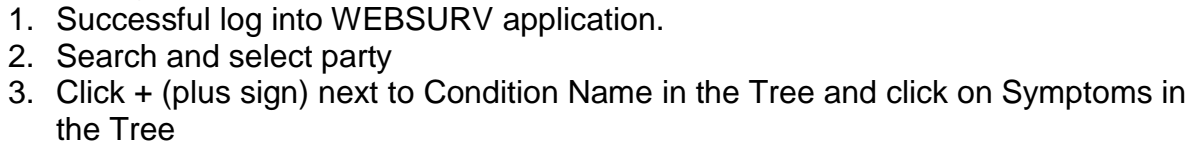
20. The resolution is removed from the grid.

Save Changes to Resolutions

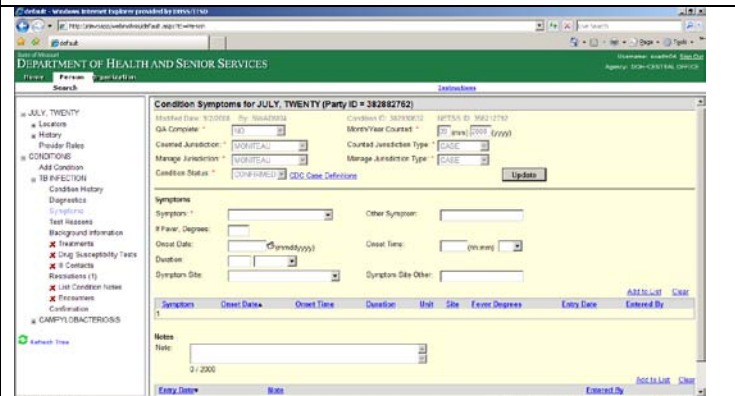
21. Click Save.

REMEMBER – No changes are saved in the database until you click Save. If you click CANCEL or select another screen in the tree, your changes will be lost.

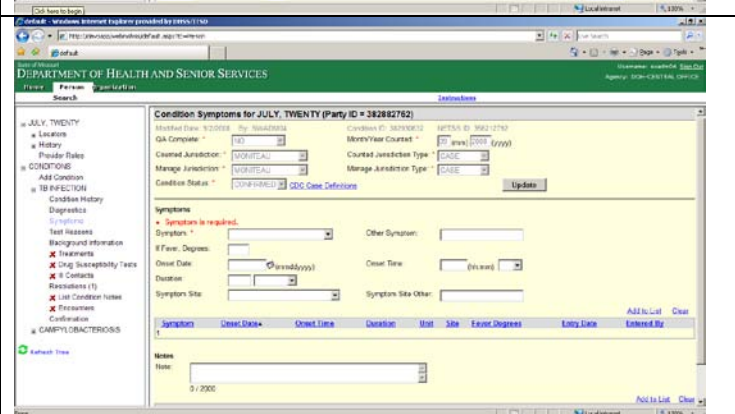
22. The Data Saved Screen is returned.



1. Enter symptom information
2. Click Add to List



3. Validation of information is performed and messages returned if needed.



WEBSURV INSTRUCTIONS

- Validation passed and the symptom is added to the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Symptoms for JULY, TWENTY (Party ID = 38282762)

Counted Jurisdiction: MONTREAL Counted Jurisdiction Type: CASE

Manage Jurisdiction: MONTREAL Manage Jurisdiction Type: CASE

Condition Status: CONFIRMED CDC Case Definitions

Symptoms:

Other Symptom:

Onset Date: (mm/dd/yyyy) Onset Time: (hh:mm)

Duration: (days) Symptom Site: Symptom Site Other:

ADD TO LIST

Symptoms	Onset Date	Onset Time	Duration	Unit	Enter Degrees	Entry Date	Entered By
APPETITE LOSS						09/02/2008	SWADH04

Notes:

0 / 200

ADD TO LIST

Add Note or Comment

- Add a comment or note (if applicable) and click Add to List.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Symptoms for JULY, TWENTY (Party ID = 38282762)

Counted Jurisdiction: MONTREAL Counted Jurisdiction Type: CASE

Manage Jurisdiction: MONTREAL Manage Jurisdiction Type: CASE

Condition Status: CONFIRMED CDC Case Definitions

Symptoms:

Other Symptom:

Onset Date: (mm/dd/yyyy) Onset Time: (hh:mm)

Duration: (days) Symptom Site: Symptom Site Other:

ADD TO LIST

Symptoms	Onset Date	Onset Time	Duration	Unit	Enter Degrees	Entry Date	Entered By
APPETITE LOSS						09/02/2008	SWADH04

Notes:

0 / 200

ADD TO LIST

Entry Date: 09/02/2008 Note: note on symptoms as seen

ADD TO LIST

Save Cancel

- The note is added to the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Symptoms for JULY, TWENTY (Party ID = 38282762)

Counted Jurisdiction: MONTREAL Counted Jurisdiction Type: CASE

Manage Jurisdiction: MONTREAL Manage Jurisdiction Type: CASE

Condition Status: CONFIRMED CDC Case Definitions

Symptoms:

Other Symptom:

Onset Date: (mm/dd/yyyy) Onset Time: (hh:mm)

Duration: (days) Symptom Site: Symptom Site Other:

ADD TO LIST

Symptoms	Onset Date	Onset Time	Duration	Unit	Enter Degrees	Entry Date	Entered By
APPETITE LOSS						09/02/2008	SWADH04

Notes:

0 / 200

ADD TO LIST

Entry Date: 09/02/2008 Note: note on symptoms as seen

ADD TO LIST

Save Cancel

Save

- Click Save

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Symptoms for JULY, TWENTY (Party ID = 38282762)

Counted Jurisdiction: MONTREAL Counted Jurisdiction Type: CASE

Manage Jurisdiction: MONTREAL Manage Jurisdiction Type: CASE

Condition Status: CONFIRMED CDC Case Definitions

Symptoms:

Other Symptom:

Onset Date: (mm/dd/yyyy) Onset Time: (hh:mm)

Duration: (days) Symptom Site: Symptom Site Other:

ADD TO LIST

Symptoms	Onset Date	Onset Time	Duration	Unit	Enter Degrees	Entry Date	Entered By
APPETITE LOSS						09/02/2008	SWADH04

Notes:

0 / 200

ADD TO LIST

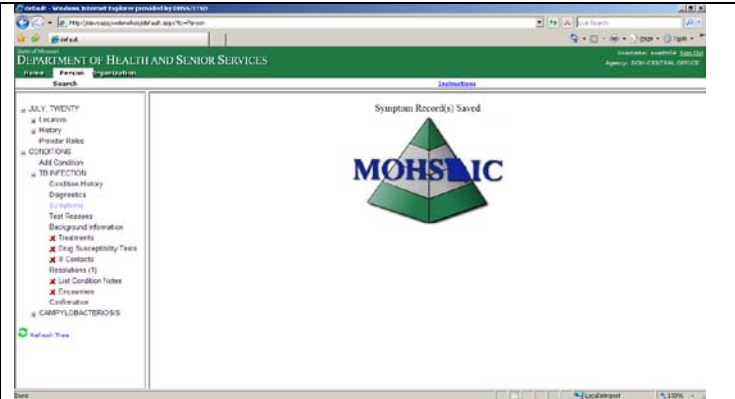
Entry Date: 09/02/2008 Note: note on symptoms as seen

ADD TO LIST

Save Cancel

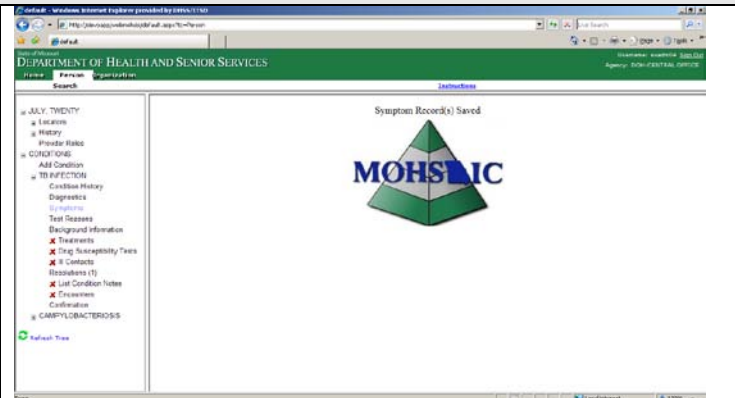
WEBSURV INSTRUCTIONS

8. The Symptom Record(s) Saved screen is returned

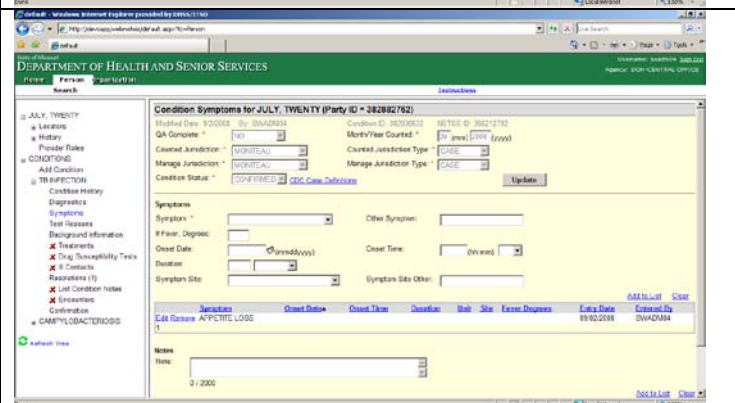


View Symptoms after Save

9. Click on Symptoms in the tree.

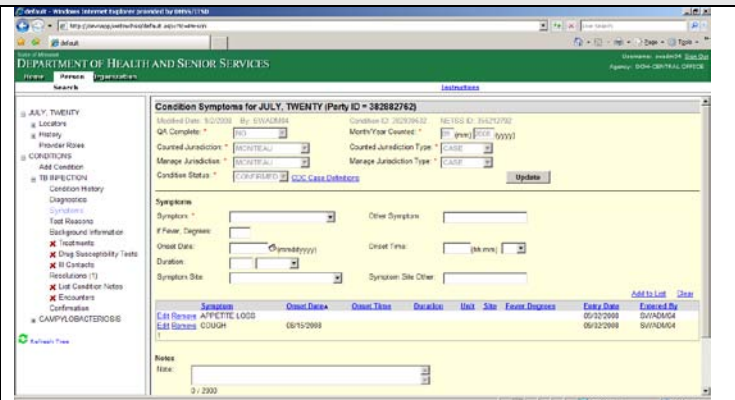


10. The Symptoms Screen is returned.



Edit Symptoms Record(s) - (Edit is only available if you have "Jurisdiction" for the condition.)

11. Click Edit in the Symptom Grid.



WEBSURV INSTRUCTIONS

12. The Symptom information is shown in the entry fields. A Replace Link is available above the grid and a Cancel link is in row in the grid.

13. Enter/change symptom information.

14. Click Replace.

15. Validation of information is performed and messages returned if needed.

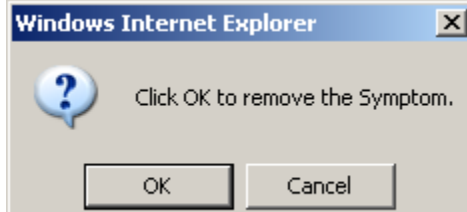
16. Validation passed and the symptom record replaces the one in the grid.

Remove symptom record (only available prior to save) Administrative and QA User may remove symptom records anytime.

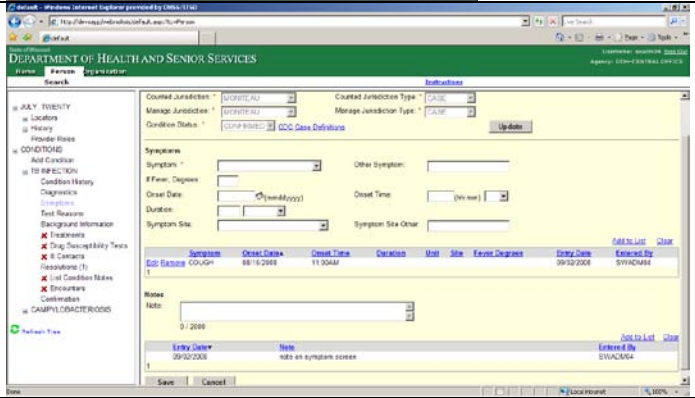
17. Click Remove in the grid.

WEBSURV INSTRUCTIONS

18. A message to confirm remove is returned.
19. Click OK



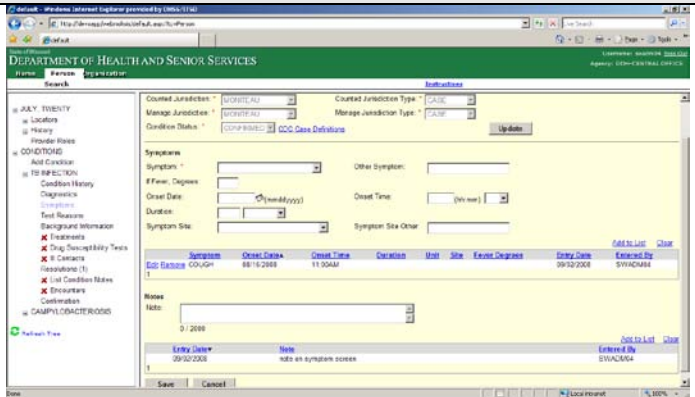
20. The symptom is removed from the grid.



Save Changes to Symptoms

21. Click Save.

REMEMBER – No changes are saved in the database until you click Save. If you click CANCEL or select another screen in the tree, your changes will be lost.



22. The Symptom Record(s) Saved screen is returned.



WEBSURV INSTRUCTIONS

Rash Distribution, Location(s), Descriptions

The Rash link is shown in the Symptoms Grid after the Rash Symptom has been saved. Not used by STD conditions.

23. Click Rash link in the symptom grid.

The screenshot shows the 'Symptoms' grid for a patient with Varicella. The grid lists various symptoms, including 'Rash', which is highlighted. The 'Rash' link is visible in the 'Entry Date' column for the 'Rash' symptom.

24. The Symptom Rash Information Screen is returned as a popup.

25. Enter Distribution information.

26. Enter Location and Date Appeared and click Add to List.

Remember, the information is not saved until you click Save at the bottom of the Rash Information Screen.

The screenshot shows the 'Rash Information' popup screen. The screen displays fields for 'Distribution', 'Location', 'Date Appeared', and other details. The 'Add to List' button is visible at the bottom right of the popup.

WEBSURV INSTRUCTIONS

27. The location is added to the grid.
28. Repeat step 26 until all locations are added.
29. Select Location Most Dense
30. Select Description Information and click Add to List.

Remember, the information is not saved until you click Save at the bottom of the Rash Information Screen.

31. The description is added to the list.
32. Repeat step 30 until all descriptions are added.
33. Click Save.

34. The Condition Symptoms Screen is returned.

WEBSURV INSTRUCTIONS

View/Add/Edit Test Reasons

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party
3. Click + (plus sign) next to Condition Name in the Tree and click on Test Reasons in the Tree. (Test Reasons is only available if the condition is TB Infection.)

Steps

1. Enter test reason information
2. Click Add to List

Screens

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Test Reasons for JULY, TWENTY (Party ID = 382882/62)

Modified Date: 9/2/2008 By: SWADNWA Condition ID: 38288202 NETSS ID: 38421270

QA Complete: ☐ No ☒ Yes Month/Year Counted: 07 2008

Counted Jurisdiction: WORK/TAU 2 Counted Jurisdiction Type: CASE 2

Manage Jurisdiction: WORK/TAU 2 Manage Jurisdiction Type: CASE 2

Condition Status: CONFIRMED

Reason: Other Reason:

Employee/Residence: Other Employee/Residence:

Report of Verified Case of Tuberculosis (RUCI) Number:

Reason	Employee/Residence	RUCI No.	Entry Date	Entered By
EMPLOYMENT	HEALTH CARE FACILITY		09/02/2008	SWADNWA

Notes:

0 / 2000

Entry Date: 09/02/2008 Note: Comment on the test reasons. Entered By: SWADNWA

3. Validation of information is performed and messages returned if needed.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Test Reasons for JULY, TWENTY (Party ID = 382882/62)

Modified Date: 9/2/2008 By: SWADNWA Condition ID: 38288202 NETSS ID: 38421270

QA Complete: ☐ No ☒ Yes Month/Year Counted: 07 2008

Counted Jurisdiction: WORK/TAU 2 Counted Jurisdiction Type: CASE 2

Manage Jurisdiction: WORK/TAU 2 Manage Jurisdiction Type: CASE 2

Condition Status: CONFIRMED

Reason: Other Reason:

Employee/Residence: Other Employee/Residence:

Report of Verified Case of Tuberculosis (RUCI) Number:

Reason	Employee/Residence	RUCI No.	Entry Date	Entered By
EMPLOYMENT	HEALTH CARE FACILITY		09/02/2008	SWADNWA

Notes:

0 / 2000

Entry Date: 09/02/2008 Note: Comment on the test reasons. Entered By: SWADNWA

4. Validation passed and the symptom is added to the grid.

DEPARTMENT OF HEALTH AND SENIOR SERVICES

Condition Test Reasons for JULY, TWENTY (Party ID = 382882/62)

Modified Date: 9/2/2008 By: SWADNWA Condition ID: 38288202 NETSS ID: 38421270

QA Complete: ☐ No ☒ Yes Month/Year Counted: 07 2008

Counted Jurisdiction: WORK/TAU 2 Counted Jurisdiction Type: CASE 2

Manage Jurisdiction: WORK/TAU 2 Manage Jurisdiction Type: CASE 2

Condition Status: CONFIRMED

Reason: Other Reason:

Employee/Residence: Other Employee/Residence:

Report of Verified Case of Tuberculosis (RUCI) Number:

Reason	Employee/Residence	RUCI No.	Entry Date	Entered By
EMPLOYMENT	HEALTH CARE FACILITY		09/02/2008	SWADNWA
MEDICALLY REFERRED			09/02/2008	SWADNWA

Notes:

0 / 2000

Entry Date: 09/02/2008 Note: Comment on the test reasons. Entered By: SWADNWA

WEBSURV INSTRUCTIONS

Add Note or Comment

5. Add a comment or note (if applicable) and click Add to List.

6. The note is added to the grid.

Save

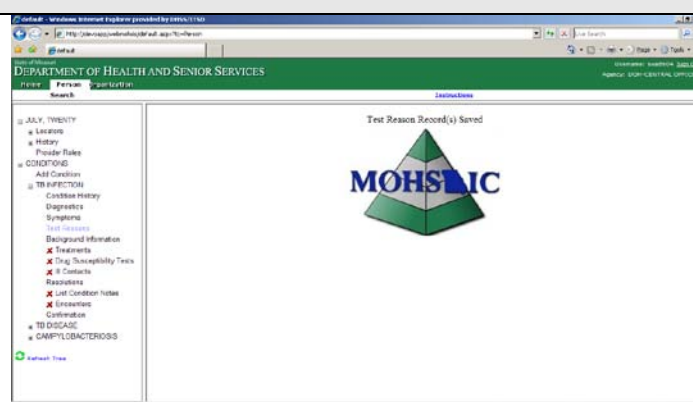
7. Click Save

8. The Test Reason Record(s) Saved screen is returned

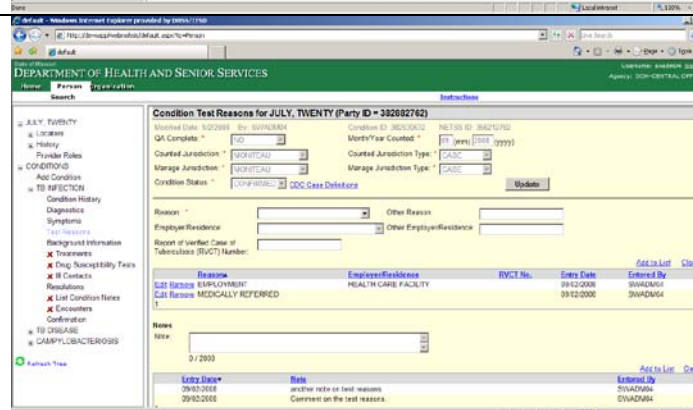
WEBSURV INSTRUCTIONS

View Test Reasons after Save

9. Click on Test Reasons in the tree.

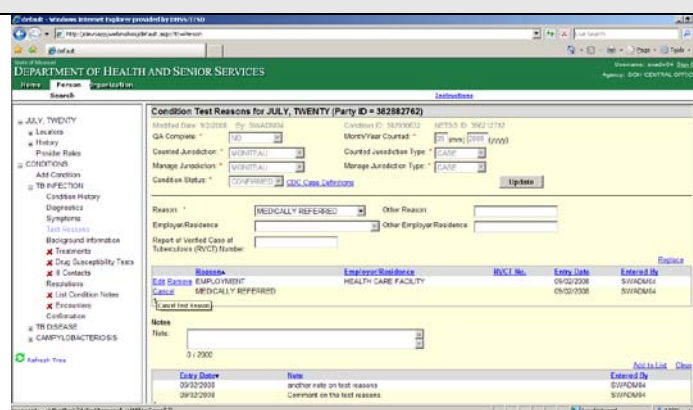


10. The Test Reasons Screen is returned.



Edit Test Reason Record(s) - (Edit is only available if you have "Jurisdiction" for the condition.)

11. Click Edit in the Test Reason Grid.



WEBSURV INSTRUCTIONS

12. The test reason information is shown in the entry fields. A Replace Link is available above the grid and a Cancel link is in row in the grid.

13. Enter/change test reason information.

14. Click Replace.

15. Validation of information is performed and messages returned if needed.

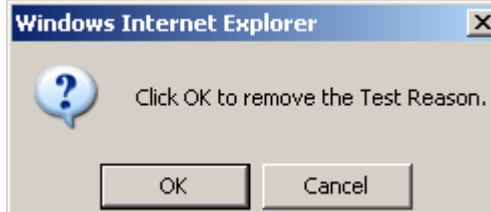
16. Validation passed and the test reason record replaces the one in the grid.

Remove test reason record (only available prior to save) Administrative and QA User may remove site records anytime.

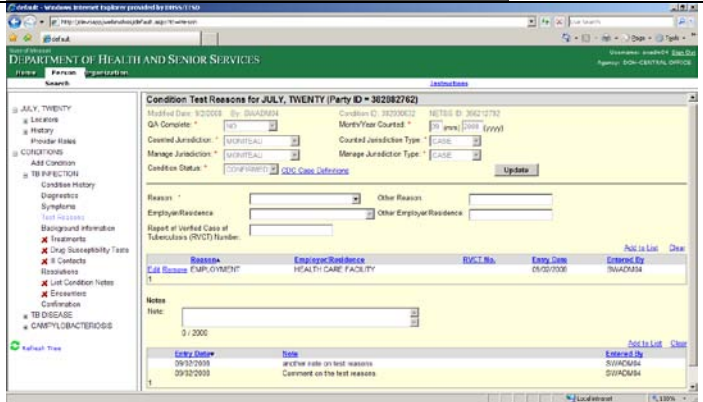
17. Click Remove in the grid.

WEBSURV INSTRUCTIONS

18. A message to confirm remove is returned.
19. Click OK



20. The test reason is removed from the grid.



WEBSURV INSTRUCTIONS

Save Changes to Test Reasons

21. Click Save.

REMEMBER – No changes are saved in the database until you click Save. If you click CANCEL or select another screen in the tree, your changes will be lost.

22. The Test Reason Record(s) Saved screen is returned.

WEBSURV INSTRUCTIONS

View/Add/Edit Treatments

The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party
3. Click + (plus sign) next to Condition Name in the Tree and click on Treatments in the Tree

Steps

1. Enter treatment information
2. Click Add to List

Screens

Condition Treatments for SEPTEMBER, MONDAY (Party ID = 383136761)

Modified Date: 9/15/2008 By: SWACM04 Condition ID: 383136766 RVCT#: 200000005

QA Complete: ☐ NO Month/Year Counted: 09 (mm) 2008 (yyyy)

Counted Jurisdiction: COLE Counted Jurisdiction Type: CASE

Manage Jurisdiction: COLE Manage Jurisdiction Type: CASE

Condition Status: LAB CONFIRMED [CDC Case Definitions](#)

Drug: Other Drug:

Dosage: Frequency:

Duration: Start Date: (mmddyyyy)

Route: Other Route:

Site of Treatment: At Completion of Therapy: (mmddyyyy)

Client Weight: End Date: (mmddyyyy)

Treatment Facility: Number Doses Administered:

Drug	Dosage	Frequency	Duration	Start Date	Route	Projected End Date	End Date	Doses Administered	Entry Date	Entered By
1										

Treatment Status:

3. Validation of information is performed and messages returned if needed.

Condition Treatments for SEPTEMBER, MONDAY (Party ID = 383136761)

Modified Date: 9/15/2008 By: SWACM04 Condition ID: 383136766 RVCT#: 200000005

QA Complete: ☐ NO Month/Year Counted: 09 (mm) 2008 (yyyy)

Counted Jurisdiction: COLE Counted Jurisdiction Type: CASE

Manage Jurisdiction: COLE Manage Jurisdiction Type: CASE

Condition Status: LAB CONFIRMED [CDC Case Definitions](#)

• Drug is required

• Dosage is required for TB DISEASE Drugs

• Frequency is required for TB DISEASE Drugs

• Duration is required for TB DISEASE Drugs

• Start Date is required for TB DISEASE Drugs

Drug: Other Drug:

Dosage: Frequency:

Duration: Start Date: (mmddyyyy)

Route: Other Route:

Site of Treatment: At Completion of Therapy: (mmddyyyy)

Client Weight: End Date: (mmddyyyy)

Treatment Facility: Number Doses Administered:

Drug	Dosage	Frequency	Duration	Start Date	Route	Projected End Date	End Date	Doses Administered	Entry Date	Entered By
1										

WEBSURV INSTRUCTIONS

4. Validation passed and the treatment is added to the grid.

Add Note or Comment

5. Add a comment or note (if applicable) and click Add to List.

6. The note is added to the grid.

WEBSURV INSTRUCTIONS

Save

7. Click Save

The screenshot shows the 'Edit Remove' form for a treatment record. The form includes fields for 'Treatment Status', 'Status Date', 'Type of Therapy', 'DOT Location', 'Weeks DOT', 'Entry Date', and 'Entered By'. A 'Save' button is visible at the bottom of the form. The left sidebar contains a tree view with categories like 'SEPTEMBER, MONDAY', 'Locations', 'History', 'Provider Roles', 'CONDITIONS', 'TB DISEASE', 'Diagnostics (1)', 'Symptoms', 'Background Information (1, 0)', 'HIV Status (1, 1)', 'Treatments', 'Drug Susceptibility Tests (1)', 'ILL Contacts', 'Resolutions (1)', 'List Condition Notes', 'Encounters', and 'Confirmation'.

8. The Record(s) Saved screen is returned

The screenshot shows the 'Treatment Record(s) Saved' screen. The main content area displays the MOHSN logo, which is a green pyramid with the text 'MOHSN' in blue. The left sidebar is identical to the previous screenshot, showing the same tree view structure.

View Treatments after Save

9. Click on Treatments in the tree.

The screenshot shows the 'Treatment Record(s) Saved' screen, which is identical to the previous one. The left sidebar shows the same tree view structure, with the 'Treatments' item under 'TB DISEASE' highlighted. The main content area displays the MOHSN logo.

WEBSURV INSTRUCTIONS

10. The Treatments Screen is returned.

Edit Treatments Record(s) - (Edit is only available if you have "Jurisdiction" for the condition.)

11. Click Edit in the Treatment Grid.

12. The treatment information is shown in the entry fields. A Replace Link is available above the grid and a Cancel link is in row in the grid.

13. Enter/change treatment information.

14. Click Replace.

WEBSURV INSTRUCTIONS

15. Validation of information is performed and messages returned if needed.

Drug	Dosage	Frequency	Duration	Start Date	Route	Projected End Date	Doses Administered	Entered By
PYRAZINAMIDE	100 MG	TWICE A DAY (BID)	5 MONTHS	09/01/2008	(INTRAMUSCULAR)	01/29/2009	0	SVVADM04

16. Validation passed and the treatment record replaces the one in the grid.

Drug	Dosage	Frequency	Duration	Start Date	Route	Projected End Date	Doses Administered	Entered By
PYRAZINAMIDE	100 MG	TWICE A DAY (BID)	5 MONTHS	09/01/2008	(INTRAMUSCULAR)	01/29/2009	0	SVVADM04

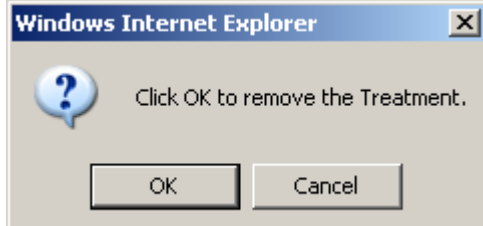
Remove treatment record (only available prior to save) Administrative and QA User may remove symptom records anytime.

17. Click Remove in the grid.

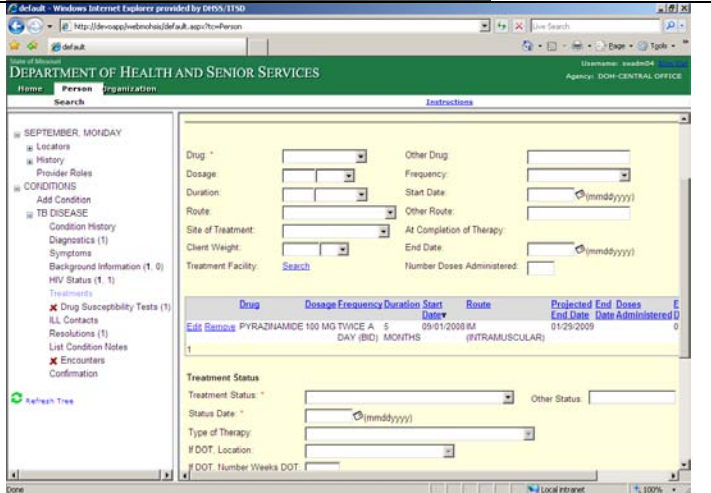
Drug	Dosage	Frequency	Duration	Start Date	Route	Projected End Date	Doses Administered	Entered By
PYRAZINAMIDE	100 MG	TWICE A DAY (BID)	5 MONTHS	09/01/2008	(INTRAMUSCULAR)	01/29/2009	0	SVVADM04
ETHAMBUTOL	200 MG	ONCE A DAY (DAILY)	6 MONTHS	09/01/2008	(INTRAMUSCULAR)	02/29/2009	0	SVVADM04

WEBSURV INSTRUCTIONS

18. A message to confirm remove is returned.
19. Click OK



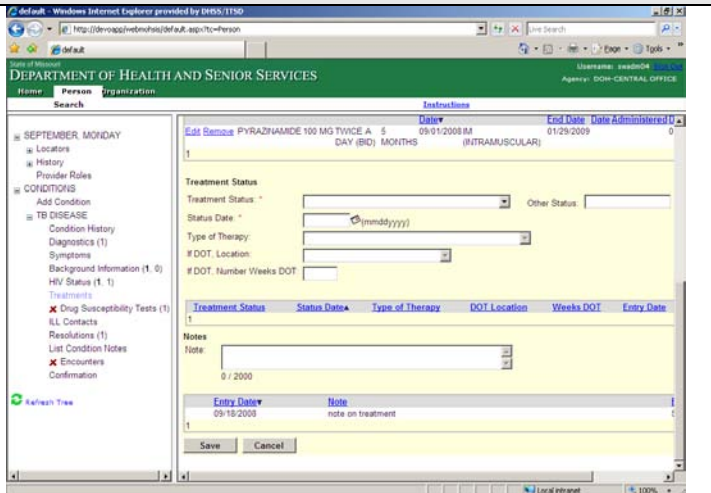
20. The treatment is removed from the grid.



Save Changes to Treatments

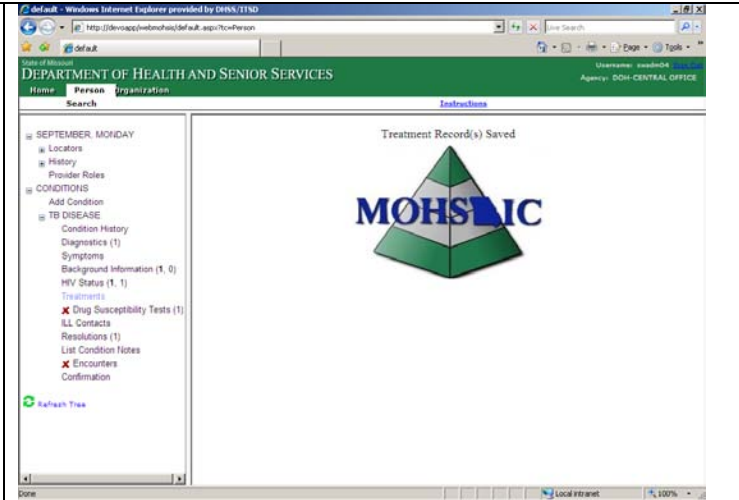
21. Click Save.

REMEMBER – No changes are saved in the database until you click Save. If you click CANCEL or select another screen in the tree, your changes will be lost.



WEBSURV INSTRUCTIONS

22. The Treatment Record(s) Saved screen is returned.



View Condition Confirmation

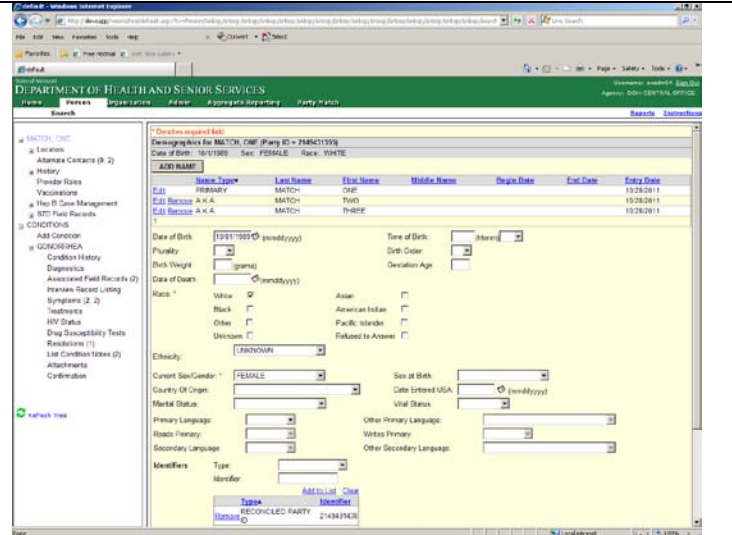
The following preconditions must be met:

1. Successful log into WEBSURV application.
2. Search and select party
3. Click + (plus sign) next to Condition Name to expand the tree.

Steps

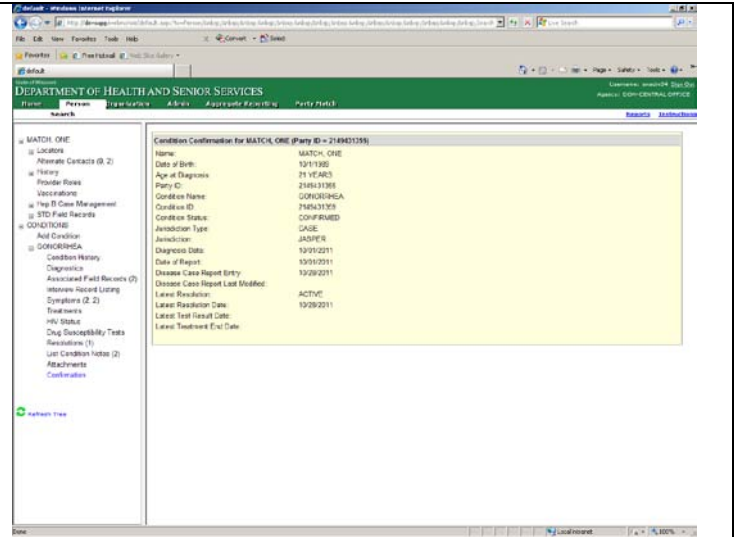
1. Click on Confirmation in the tree.

Screens



WEBSURV INSTRUCTIONS

- The Condition Confirmation screen is returned.

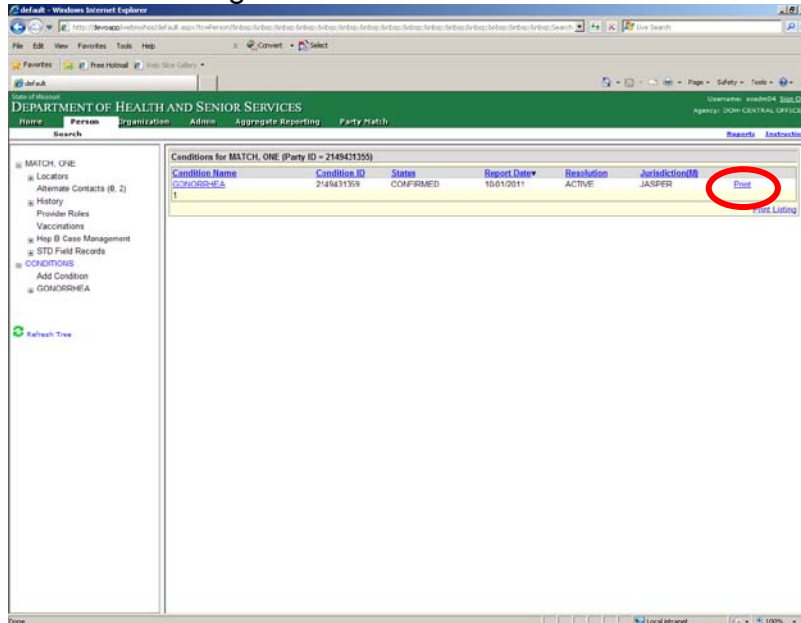


Print Condition Report

The following preconditions must be met:

- Successful log into WEBSURV application.
- Search and select party
 - ❖ Click on the Condition Name on the tree OR
 - ❖ Click on CONDITIONS (the word) in the tree for the Conditions Listing.

Condition Listing



WEBSURV INSTRUCTIONS

Condition Screen

Steps

- Click on Print
- The Disease Case Report is displayed.

Depending on your Internet Explorer settings, the report will display in the right frame or in a separate window. (See Application Instructions, Warnings and Tips)

- Click X in top right corner to close this window.
- The previous screen (Confirmation, Condition Listing, or Condition Screen) is now visible.

Use the menu bar across the top to move through the pages, print, etc.

Screens

Reconcile Duplicate Conditions (QA and Admin Roles Only)

The following preconditions must be met:

- Successful log into WEBSURV application.
- Search and select party

Steps	Screens
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WEBSURV INSTRUCTIONS

1. Click on Condition Reconciliation in the tree.

NOTE: Condition Reconciliation will only appear in the tree for QA and Admin Users and when two conditions with the same condition name appear in the tree.

The screenshot shows the 'Demographics for SEPTEMBER, SUNDAY (Party ID = 385136782)' screen. It includes a table of conditions with columns: Status, Last Name, First Name, Middle Name, Birth Date, Last Date, and Entry Date. Below the table is a form for demographic information, including fields for Date of Birth, Date of Death, Race, Sex, Ethnicity, and Education.

2. The Condition Reconciliation Screen will display.
3. Click Search for Primary Condition.

The screenshot shows the 'Condition Reconciliation for SEPTEMBER, SUNDAY (Party ID = 385136782)' screen. It includes a table of conditions with columns: Condition Name, Condition ID, Status, Report Date, Resolution, and Jailed/Released. Below the table is a form for reconciliation, including fields for Primary Condition, Secondary Condition, and a 'Process Reconciliation' button.

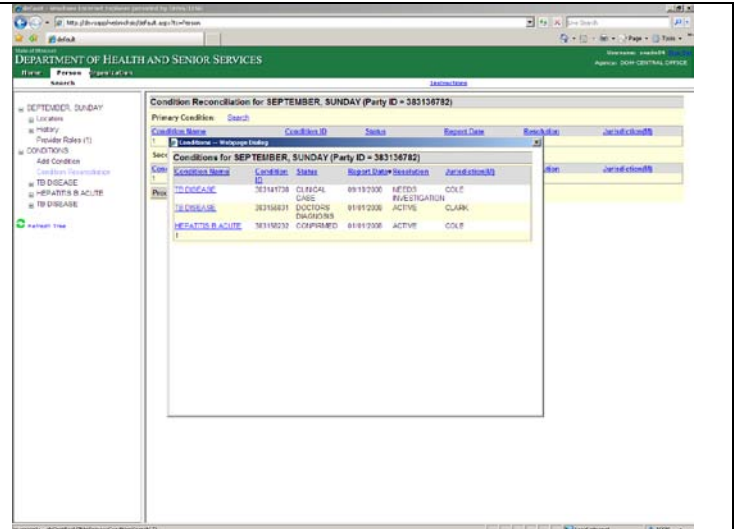
NOTE: Please review the two conditions to determine which one is primary and which one is secondary.

Condition records such as symptoms, tests, etc. are moved from the secondary condition to the primary condition. This may cause some duplicate records. Admin users may review the condition screens and remove identical records.

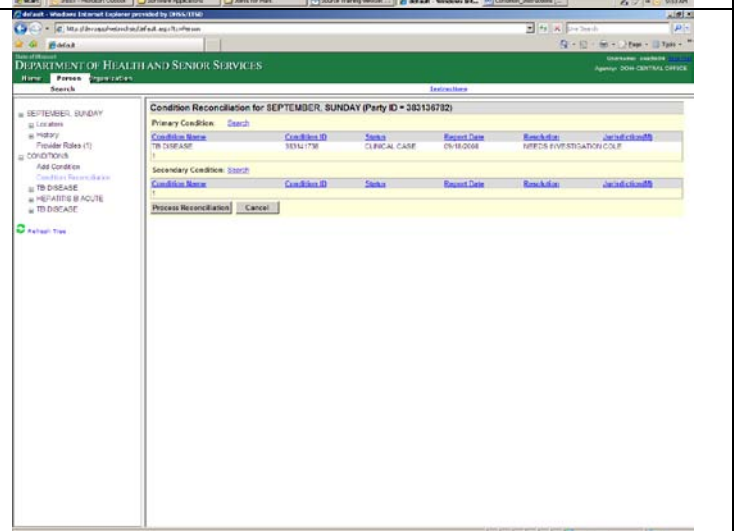
Condition tables with a single record for the condition such as Condition, QA, and Disease Case Report, keep the record for the primary condition and delete the record for the secondary condition.

WEBSURV INSTRUCTIONS

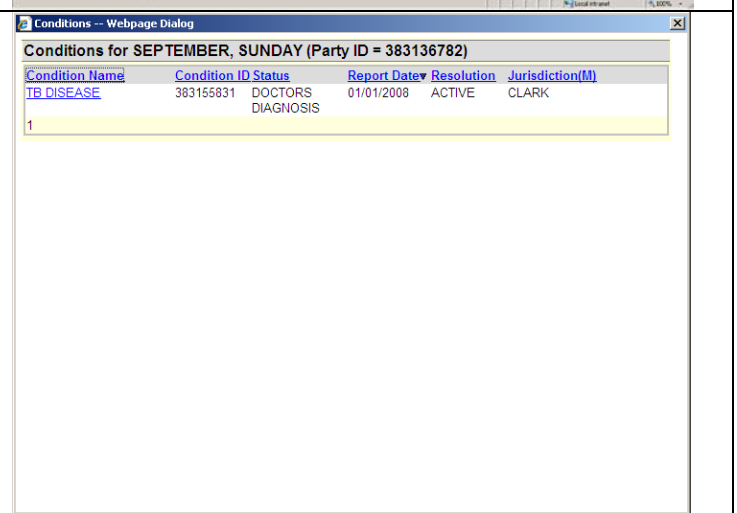
4. The Conditions for... screen is returned.
5. Select the primary condition by clicking on the condition name link.



6. The Condition Reconciliation Screen is returned with the condition information in the grid below the Primary Condition label.
7. Click Search for Secondary Condition.



8. The Conditions for ... screen is returned.
9. Select the secondary condition by clicking on the condition name link.



WEBSURV INSTRUCTIONS

10. The Condition Reconciliation Screen is returned with the condition information in the grid below the Secondary Condition label.

11. Click Process Reconciliation.

NOTE: Click Cancel if you determine that the two conditions should not be reconciled.

Condition Name	Condition ID	Status	Report Date	Resolution	Jurisdiction
Primary Condition: TB DISEASE	38314778	CLINICAL CASE	01/19/2008	RECEIVED INVESTIGATION	COLE
Secondary Condition: TB DISEASE	38315831	DOCTOR'S DIAGNOSIS	01/21/2008	ACTIVE	CLARK

12. The Conditions For ... screen is returned and the treeview is reloaded.

Condition Name	Condition ID	Status	Report Date	Resolution	Jurisdiction
Primary Condition: TB DISEASE	38314778	CLINICAL CASE	01/19/2008	RECEIVED INVESTIGATION	COLE
Secondary Condition: TB DISEASE	38315831	DOCTOR'S DIAGNOSIS	01/21/2008	ACTIVE	CLARK